



REGULAR SESSION

County Commission

Courthouse
206 W. 1st Avenue
Hutchinson, KS 67501

A G E N D A

Reno County Courthouse Veterans Room

206 W. 1st Avenue

Tuesday, May 23, 2023, 9:00 AM

1. **Call to Order**
2. **Pledge of Allegiance to the American Flag and Prayer**
3. **Welcome and Announcements by Commission Chair**
4. **Public Comment on Items not on the Agenda**
Please come forward to the podium, state your name and address and limit your remarks to not more than 5 minutes per item.
5. **Determine Additions or Revisions to the Agenda**
6. **Consent Agenda**
 - 6.A Vouchers (bills or payments owed by the county or related taxing units)
 - 6.B Declare 2013 Ford Interceptor Utility (VIN 1FM5K8AR8DGC20958) with 135,099 miles as surplus to be sold on Purple Wave and authorize County Administrator Randy Partington to sign the title
 - 6.C ARPA Grant Agreement with the City of Pretty Prairie for \$37,500 to assist in the cost of their new EMS station
 - 6.D Resolution pertaining to alteration of maximum speed limits in road construction zones
7. **Business Items**
 - 7.A Review and approve Pishny closeout documents
 - 7.B Change Order Request on Courthouse Improvements to allow historic features of two rooms on the 1st floor to be visible
 - 7.C Resolution for Solid Waste C&D Fees
 - 7.D Revision to Commission Meeting Guidelines
8. **County Administrator Report**
 - 8.A Monthly Department Reports
 - 8.B Financial Report
 - 8.C Capital Improvement Plan Requests for 2024 ([Link to Requests](#))
9. **County Commission Report/Comments**
10. **Adjournment**

Randy Parks
District 1

Ron Hirst
District 2

Daniel P. Friesen
District 3

John Whitesel
District 4

Don Bogner
District 5



AGENDA ITEM

AGENDA ITEM #6.B

AGENDA DATE: May 23, 2023

PRESENTED BY: Kyle Berg

AGENDA TOPIC:

Declare 2013 Ford Interceptor Utility (VIN 1FM5K8AR8DGC20958) with 135,099 miles as surplus to be sold on Purple Wave and authorize County Administrator Randy Partington to sign the title.

SUMMARY & BACKGROUND OF TOPIC:

This unit has been replaced with a new patrol unit that was approved on the September 13, 2022 agenda and is now surplus.

ALL OPTIONS:

Approve disposing of the vehicle.

Keep the vehicle and use as trade.

RECOMMENDATION / REQUEST:

Approve the item.

POLICY / FISCAL IMPACT:

Proceeds from the sale will be placed into the general fund.

RESOLUTION 2007- 15

**A RESOLUTION ESTABLISHING A POLICY AND PROCEDURE
FOR DISPOSITION OF SURPLUS PROPERTY**

WHEREAS, K.S.A. 19-211(b) authorizes county commissions to adopt a resolution establishing an alternate methodology to that prescribed at K.S.A. 19-211(a) for the disposal of property; and

WHEREAS, the Board of County Commissioners has determined the need to establish guidelines for disposition of surplus property for Reno County; and

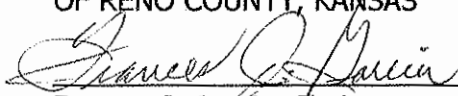
WHEREAS, this policy supersedes all prior resolutions or policy statements by the Board of County Commissioners regarding the disposition of surplus property.

NOW, THEREFORE BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF RENO COUNTY, KANSAS, that the policy titled "Disposition of Surplus Property", attached hereto and incorporated herein, is hereby adopted and shall become effective upon passage of this Resolution.


BE IT FURTHER RESOLVED that all prior Resolutions and policy statements by the Board of County Commissioners in conflict with this Resolution are hereby repealed.

ADOPTED in regular session this 30th day of May, 2007.

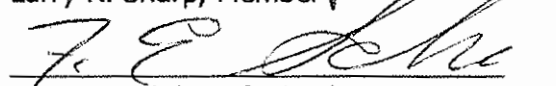
BOARD OF COUNTY COMMISSIONERS
OF RENO COUNTY, KANSAS



Frances J. Garcia, Chairman

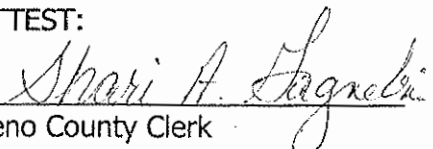


Larry R. Sharp, Member



Francis E. Schoepf, Member

ATTEST:



Reno County Clerk

Disposition of Surplus Reno County Property

I. PURPOSE

This policy establishes guidelines for the identification and disposition of surplus property, including personal and real property owned by Reno County.

II. POLICY STATEMENT

Real and personal property owned by Reno County represents a considerable investment of public funds. Procedures and safeguards provided herein are designed to encourage efficient utilization of property, establish managerial control, and provide for the efficient disposition of property deemed as surplus in accordance with this policy or other applicable restrictions governing the disposition of such property.

It is the policy of Reno County to dispose of surplus property in a manner which provides the greatest monetary return to County government or which serves some valid public purpose.

III. DEFINITIONS

Surplus Property	Real or personal property owned by Reno County which is no longer needed due to changing service requirements, damage, wear, or because the property has become obsolete or redundant to the County's needs.
Personal Property	Movable items, including equipment, vehicles, machinery, furniture, fixtures, tools or other moveable, physical goods are considered personal property.
Real Property	Real estate, including land, easements, buildings and related permanent, immovable assets affixed to land are considered real property.

IV. PROCEDURES

A. Personal Property

1. Each Department Director respectively will determine whether department property has become Surplus Property. The director will also determine how the Surplus Property was acquired, and whether a transfer or disposition is subject to any restrictions due to the original source of funding. Examples include, but are not limited to, federal or state grant requirements or other statutory restraints.
2. The Director will notify the Maintenance/Purchasing Director of available Surplus Property. The Maintenance/Purchasing Director will ensure that Surplus Property is made available to other County departments before sale or other disposition in order to maintain the maximum economic utility from such property.

3. If Surplus Property is not transferred to another County department, the Director of Maintenance/Purchasing will determine the value of the Surplus Property. In those instances where the Maintenance/Purchasing Director determines Surplus Personal Property to be damaged, worn out, obsolete, or where the expected sale proceeds do not justify the costs of sale, the Director shall have the authority to dispose of such Surplus Property in the County's landfill or at a recycling facility, if available.
4. If the Maintenance/Purchasing Director determines the Surplus Property to have a value justifying the costs of sale, the Director will provide this information to the Board of County Commissioners who may declare the item or items to be "Surplus County Property" and authorize sale or disposal. Such action will be duly recorded in the official Minutes of the governing body.
5. After the property has been declared Surplus County Property, it may be disposed of through the most efficient and economical method likely to maximize returns, which shall include, but are not limited to, live public auction, online public auction, trade-in, sealed bid, fixed price, private negotiation or any other method deemed most beneficial to the County; Provided, if the cumulative value of Surplus Property is estimated to exceed \$10,000.00, the method of disposal shall be approved by the Board of County Commissioners. It is further provided that if the cumulative value of Surplus Property is estimated to be less than \$10,000.00, the Director of Maintenance/Purchasing may use any method of disposal which in his or her discretion is the most efficient and economical method to maximize the proceeds of sale.
6. Following the sale or other disposition of Surplus County Property, notification shall be provided to the Board of County Commissioners regarding the method of disposition, description of the property, the time and date of sale, the recipient of the property and the value received. Such notification may also be published on the County's website.
7. County Property which is traded to a vendor in exchange for new or used property of like kind, such as motor vehicles, shall not be considered Surplus Property whose sale, disposition or transfer is subject to the terms of this policy.

B. Real Property

1. Sale or disposition of real property shall be coordinated by the County's Fiscal Administrator. The Fiscal Administrator shall be responsible for obtaining the current fair market value of the real property and shall gather and retain information regarding the location and size of the property, zoning, and any restrictions, covenants, encumbrances, etc. that remain attached to the parcel.
2. Real property may be disposed of through live public auction, public online auction, sealed bid, negotiated sale, or any other method approved by the Board of County Commissioners.

3. Following sale or disposition of real property, notification shall be provided to the Board of County Commissioners regarding the method of disposition, description of property, time and date of sale, recipient of property and value received. Such notification may also be published on the County's website.
4. Following disposition of real property, the Fiscal Administrator will be responsible for updating any relevant financial records and for notifying the County's Risk Manager for the update of insurance and risk management information.

C. Public Notice

Public notice of the sale or disposition of Surplus Property may vary depending upon the nature of the Surplus Property and the method of sale. Public notices may be given by posting on the County's website, by publication in the official County newspaper, or by any other mechanism deemed appropriate under the circumstances to allow public participation or notification. Inclusion of items on the Board of County Commissioners agenda shall constitute sufficient public notification. When the cumulative value of Surplus Property to be offered for sale exceeds \$5,000.00, the form of public notice shall be approved by the Board of County Commissioners.

D. Legal Review

All contracts, deeds, and related documents must be reviewed and approved by the County Counselor prior to the disposition of real or personal property.

E. Donations

Notwithstanding any provisions to the contrary, surplus property may be donated to other governments or non-profit organizations if, in the opinion of the Board of County Commissioners, doing so serves the best interest of the County. Donations of County owned property shall require approval of the Board of County Commissioners through the established agenda process. The agenda item shall include a description of the property, recipient, date of transfer, and estimated fair value. Donation of Surplus Property acquired with proceeds of a dedicated mill levy may be prohibited without compensating the dedicated fund for the fair market value of the Surplus Property.

F. Conflicts of Interest

County employees shall be permitted to participate as buyers in public sales of Surplus County property only. Consistent with ethical conduct, County employees shall not take advantage to gain personal benefit from such transactions.

G. Exceptions

Exceptions to or waivers of this policy may be approved by the Board of County Commissioners on an individual basis.



AGENDA ITEM

AGENDA ITEM #6.C

AGENDA DATE: May 23, 2023

PRESENTED BY: Randy Partington, County Administrator

AGENDA TOPIC:

ARPA Grant Agreement with the City of Pretty Prairie for \$37,500 to assist in the cost of their new EMS station.

SUMMARY & BACKGROUND OF TOPIC:

The Reno County Board of Commissioners discussed ARPA requests on June 28, 2022, and gave staff authority to prepare a Resolution for formal approval of the ARPA funds allocations. A Resolution was adopted on September 27, 2022 that allocated \$12,042,385 in county ARPA funds to the various entities that had requested funding.

A copy of the Resolution and the recommended grant agreement for the City of Pretty Prairie are attached.

ALL OPTIONS:

1. Approve the grant agreement with the City of Pretty Prairie for \$37,500 and authorize the county administrator to sign.
2. Table the agreement and direct staff to make changes.

RECOMMENDATION / REQUEST:

Approve the grant agreement with the City of Pretty Prairie for \$37,500 and authorize the county administrator to sign.

POLICY / FISCAL IMPACT:

No fiscal impact for the county on this one-time grant to Pretty Prairie.

RESOLUTION 2022- 22

A RESOLUTION TO STATE THE ADDITIONAL INTENDED USES OF A PORTION OF THE FIRST AND SECOND TRANCHE OF RENO COUNTY'S ALLOTMENT OF LOCAL FISCAL RECOVERY FUNDS THROUGH THE AMERICAN RESCUE PLAN ACT; AND FOR OTHER PURPOSES.

WHEREAS, on March 11, 2021, the United States Congress passed the American Rescue Plan Act of 2021 (ARPA), which provides fiscal relief funds to state and Local Governments, and other program areas aimed at mitigating the continuing effects of the COVID-19 Pandemic; and,

WHEREAS, ARPA is intended to provide support to local governments responding to the impact of COVID-19 and in their efforts to contain COVID-19 in the communities, residents, and businesses; and,

WHEREAS, ARPA includes State and Local Fiscal Recovery Funds to support urgent COVID response efforts to decrease the spread of the virus; to replace lost public sector revenue to strengthen support for vital public services; to support immediate economic stabilization for households and businesses; and to address systemic public health and economic challenges that have contributed to unequal impacts of the pandemic on certain populations; and,

WHEREAS, the United States Department of Treasury has adopted the interim final rule as guidance regarding the use of ARPA Funds; and,

WHEREAS, the United States Department of Treasury deposited all of Reno County's funds, which are Twelve Million, Forty-Two Thousand, Three Hundred and Eighty-Five Dollars (\$12,042,385); and,

WHEREAS, that as recipient, Reno County accepts award of Coronavirus Local Fiscal Recovery Funds allocation up to the maximum allowed by the terms and conditions of the ARPA; and,

WHEREAS, this resolution is intended as a statement of intent of the Reno County Board of Commissioners to expend the County's ARPA funds in accordance with Federal Law and Guidance, for the current critical needs and priorities for which there is consensus as set forth below.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF RENO COUNTY, KANSAS:

Section 1. *Authorization.* The County Administrator, County Clerk and any County signatories required to do so, are authorized to apply for, obtain, or otherwise assure authorization of receipt of use of ARPA Funds as set forth in this resolution.

Section 2. *Intent.* As set forth more fully below, the Reno County Board of Commissioners expresses its intent to expend these funds for eligible, immediate needs within the categories and for the amounts listed on the attached spreadsheet.

Section 3. *Reliance by entities.* The Reno County Board of Commissioners understands that the entities listed in the attached spreadsheet are likely to rely on this allocation in allocating resources and creating future budgets. However, all awards are subject to the program requirements of the American Rescue Plan Act and must comply with said act to be funded.

Section 4. *Administrative cost and Reno allocation.* The allocation retained by Reno County for Department needs and Administrative expenses may be subject to adjustment to be approved by the Board of County Commissioners, but this shall not impact the allocation to outside agencies.

Section 5. *Compliance with the American Rescue Plan Act.*

The County will ensure compliance with prevailing Federal Guidance at the time the funds are committed for expenditure.

Section 6. *Requisite contracts in the future.* Nothing in this resolution shall be construed as taking the place of any action otherwise required by the Reno County Board of Commissioners

to authorize the County Administrator to enter into requisite contracts associated with expenditures outlined above.

Section 7. Severability. In the event any title, section, paragraph, item, sentence, clause, phrase, or word of this resolution is declared or adjudged to be invalid or unconstitutional, such declaration or adjudication shall not affect the remaining portions of the resolution which shall remain in full force and effect as if the portion so declared or adjudged invalid or unconstitutional was not originally a part of the resolution.

Section 8. Repealer. All laws, resolutions, policies, or parts of the same that are inconsistent with the provisions of this resolution are hereby repealed to the extent of such inconsistency.

ADOPTED September 27, 2022.


BOARD OF COUNTY COMMISSIONERS OF
RENO COUNTY, KANSAS



Daniel P. Friesen, Chairman

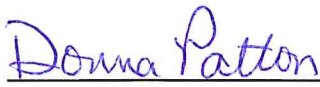


Ron Sellers, Member



Ron Hirst, Member

ATTEST:



Donna Patton
Reno County Clerk

\$12,042,385

Organization/Individual	Project Description	June 28, 2022 Commission Meeting
United Way/K-Ready and Hospital	Childcare Grant Program	\$4,500,000
Interfaith Housing	Housing	\$4,000,000
SCKEDD	Housing	\$500,000
Chamber of Commerce	Industrial Development Pre-approved	\$1,200,000
HCC and Hutchinson Regional Medical Center	Expanded nursing program facilities (capital investment)	\$200,000
Reno County EMS	Arlington EMS Station	\$260,000
Haven EMS	Equipment	\$12,100
City of Hutchinson Fire Department	Brush trucks	\$440,000
Pretty Prairie EMS	Ambulance station (capital investment)	\$37,500
Reno County Emergency Management	Fire Administrator equipment needs	\$70,000
Reno County Emergency Management	Fire District capital equipment and software	\$113,000
Reno County Sheriff's Office	Snap-On Trucks	\$50,000
Reno County Administration	Health Department and EM Building needs	\$522,785
Reno County Administration/Public Works	HABIT and Yoder Sewer Districts	
Administrative Expenses	Audits and administrative work	\$137,000

\$12,042,385

RENO COUNTY, KS

ARPA GRANT AGREEMENT

THIS GRANT AGREEMENT (the "**Agreement**") is made and entered into this _____ day of _____, 2023, by and between Reno County, Kansas (the "**County**"), represented by Randy Partington, County Administration, and the City of Pretty Prairie's Emergency Medical Services ("Pretty Prairie EMS"), represented by Dustin VanScyoc, Mayor.

RECITALS

WHEREAS, the American Rescue Plan Act (ARPA) has made funds available to local governments for the purpose of supporting critical infrastructure and essential services;

WHEREAS, Pretty Prairie EMS has identified a need for the construction of a new EMS station (the "Project");

WHEREAS, the County, recognizing the benefit of the Project to the community, desires to award a grant in the amount of \$37,500.00 to Pretty Prairie EMS to support the Project;

NOW, THEREFORE, in consideration of the mutual covenants contained herein and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the County and Pretty Prairie EMS agree as follows:

ARTICLE I - GRANT AWARD

1.1 The County hereby agrees to grant to Pretty Prairie EMS, and Pretty Prairie EMS hereby agrees to accept, the sum of \$37,500.00 (the "Grant") from the County's ARPA funding.

1.2 The Grant shall be used exclusively towards the construction of the new EMS station.

ARTICLE II - USE OF FUNDS

2.1 The Grant will primarily serve as a leverage for additional federal funding through the Community Development Block Grant (CDBG) program.

2.2 If Pretty Prairie EMS is not successful in its grant application for the CDBG program, and the match funding is not required, the Grant will be utilized towards applicable financing costs for the construction of the EMS station.

ARTICLE III - REPORTING AND COMPLIANCE

3.1 Pretty Prairie EMS agrees to provide the County with a one-time report due by May 1, 2024. This report will detail the use of the Grant and its impact on the Project.

3.2 Pretty Prairie EMS shall comply with all applicable laws and regulations related to the use of the Grant and the construction of the EMS station.

ARTICLE IV - TERM AND TERMINATION

4.1 This Agreement shall commence upon the Effective Date and shall continue until the completion of the Project, unless otherwise terminated in accordance with its terms.

ARTICLE V - SIGNATURES

IN WITNESS WHEREOF, the parties hereto have executed this Grant Agreement as of the date first above written.

Reno County, Kansas:

Randy Partington, County Administrator

City of Pretty Prairie's EMS:

Dustin VanScyoc, Mayor of Pretty Prairie



AGENDA ITEM

AGENDA ITEM #6.D

AGENDA DATE: May 23, 2023

PRESENTED BY: Patrick Hoffman, County Counselor

AGENDA TOPIC:

Resolution pertaining to alteration of maximum speed limits in road construction zones

SUMMARY & BACKGROUND OF TOPIC:

This is a Resolution allowing the Director of Public Works to set a reduced maximum speed limit on county roads under road construction. The Director would have discretion based on a case-by-case basis but it is anticipated that 25 mph would be the limit in most situations. The purpose of the Resolution is to protect the safety of county employees, contractors, and the public.

ALL OPTIONS:

Adopt the Resolution.

Send the Resolution back to staff for revisions.

Decline adopting Resolution.

RECOMMENDATION / REQUEST:

Adopt the Resolution

POLICY / FISCAL IMPACT:

None

RESOLUTION NO. 2023-R-___

**A RESOLUTION PERTAINING TO ALTERATION OF
MAXIMUM SPEED LIMITS IN ROAD CONSTRUCTION ZONES**

WHEREAS, K.S.A. 8-1560(f) authorizes the Board of County Commissioners to alter the maximum speed limits in road construction zones; and

WHEREAS, K.S.A. 8-1458a defines a “road construction zone” as a portion of a highway which is identified by posted or moving signs as being a construction or maintenance work area.

WHEREAS, the safety of persons in a road construction zone is of utmost importance and reducing the maximum speed limit in such areas is necessary for their safety;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF RENO COUNTY, KANSAS, that the following regulations, restrictions, and prohibited conduct be adopted in Reno County, Kansas:

The Reno County Director of Public Works shall determine the reasonable and safe maximum speed limit in any road construction zone upon any highway under the jurisdiction of Reno County and shall post said maximum speed limit at the same point at which the sign identifying the road construction zone begins. Exceeding the maximum speed limit in a road construction zone shall be punishable in the same manner as exceeding any other posted County speed limit.

ADOPTED in regular session this _____ day of _____, 2023.

BOARD OF COUNTY COMMISSIONERS OF
RENO COUNTY, KANSAS

DANIEL FRIESEN, Chairman

ATTEST:

Donna Patton, Reno County Clerk



AGENDA ITEM

AGENDA ITEM #7.A

AGENDA DATE: May 23, 2023

PRESENTED BY: Randy Partington, County Administrator, and Harlen Depew,
Maintenance Director

AGENDA TOPIC:
Review and approve Pishny closeout documents

SUMMARY & BACKGROUND OF TOPIC:

This item will conclude the last two scopes of work completed by Pishny Restoration, specifically the courthouse weatherization and window restoration projects. These projects took fourteen months longer than expected for a variety of reasons, including weather delays, Covid complications, and worker shortages. Additionally, this contractor struggled with adequate communication, focus, and on-site project management in general. They do get credit for assigning a competent project manager at the end to close out the project, and for seeing the project thru to completion in spite of the extended delays.

GLMV Architectural requested additional compensation of \$8,000 to cover four trips to inspect windows in excess of their contractual obligation. In the spirit of all parties being flexible, GLMV agreed to reduce this charge to \$1,150.00 which we suggested might be paid from the deduct credit amount. Pishny offered \$10,000 toward temporary roof repairs and architectural services, plus \$2,850 to cover several misc. items.

Exhibit A of the change order provides an exact breakdown of the deduct amount. The county's Maintenance Director, Administrator, and County Counselor are satisfied with this settlement, all things considered.

ALL OPTIONS:

1. Approve a deduct change order in the amount of \$12,850.00 and authorize the county administrator to sign the change order, the certificate of substantial completion, and approve the final pay applications from Pishny Restoration and GLMV Architectural to close out these projects.
2. Deny the change order and direct staff to continue discussion with Pishny for an alternative solution.

RECOMMENDATION / REQUEST:

Approve a deduct change order in the amount of \$12,850.00 and authorize the county administrator to sign the change order, the certificate of substantial completion, and approve the final pay applications from Pishny Restoration and GLMV Architectural to close out these projects.

POLICY / FISCAL IMPACT:

Net reduction of project cost by \$11,700.



AIA Document G704® – 2017

Certificate of Substantial Completion

PROJECT: (name and address)
Reno County Courthouse
Historic Preservation
206 W. 1st Avenue
Hutchinson, KS 67501

CONTRACT INFORMATION:
Contract For: Historic Preservation
Date: December 1, 2020

CERTIFICATE INFORMATION:
Certificate Number: 001
Date: May 10, 2023

Architect's Project 19139.19001

OWNER: (name and address)
Reno County Board of Commissioners
c/o The Board of County Commissioners
of Reno County, KS
206 W. 1st Avenue
Hutchinson, KS 67501

ARCHITECT: (name and address)
GLMV Architecture, Inc.
1525 E. Douglas Avenue
Wichita, KS 67211

CONTRACTOR: (name and address)
Pishny Restoration Services
12202 W. 88th Street
Lenexa, KS 66215

The Work identified below has been reviewed and found, to the Architect's best knowledge, information, and belief, to be substantially complete. Substantial Completion is the stage in the progress of the Work when the Work or designated portion is sufficiently complete in accordance with the Contract Documents so that the Owner can occupy or utilize the Work for its intended use. The date of Substantial Completion of the Project or portion designated below is the date established by this Certificate.

(Identify the Work, or portion thereof, that is substantially complete.)

Work is Substantially Complete for full scope of Work, including building exterior weatherization, earthquake stabilization, plaster repair, and refurbish windows.

Bradley Doeden, AIA
LEED AP
Community Division
Leader, Operations

GLMV Architecture, Inc.
ARCHITECT (Firm Name)

SIGNATURE

PRINTED NAME AND TITLE

May 10, 2023

DATE OF SUBSTANTIAL COMPLETION

WARRANTIES

The date of Substantial Completion of the Project or portion designated above is also the date of commencement of applicable warranties required by the Contract Documents, except as stated below:

(Identify warranties that do not commence on the date of Substantial Completion, if any, and indicate their date of commencement.)

WORK TO BE COMPLETED OR CORRECTED

A list of items to be completed or corrected is attached hereto, or transmitted as agreed upon by the parties, and identified as follows:

(Identify the list of Work to be completed or corrected.)

Pishny has cleaned the storefront entry doors stains per Punch List item, as required. This outstanding Punch List issue has been resolved. Pishny agrees to take additional action if staining returns during the coming year.

The failure to include any items on such list does not alter the responsibility of the Contractor to complete all Work in accordance with the Contract Documents. Unless otherwise agreed to in writing, the date of commencement of warranties for items on the attached list will be the date of issuance of the final Certificate of Payment or the date of final payment, whichever occurs first. The Contractor will complete or correct the Work on the list of items attached hereto within zero (0) days from the above date of Substantial Completion.

Cost estimate of Work to be completed or corrected: \$0.00

The responsibilities of the Owner and Contractor for security, maintenance, heat, utilities, damage to the Work, insurance, and other items identified below shall be as follows:

(Note: Owner's and Contractor's legal and insurance counsel should review insurance requirements and coverage.)

The Owner and Contractor hereby accept the responsibilities assigned to them in this Certificate of Substantial Completion:

Pishny Restoration Services
CONTRACTOR (Firm
Name)


SIGNATURE

Dan Pishny, Pres.
PRINTED NAME AND TITLE

5-10-23
DATE

Reno County Board of
Commissioners
OWNER (Firm Name)

SIGNATURE

PRINTED NAME AND TITLE

DATE



AIA® Document G701® – 2017

Change Order

PROJECT: *(Name and address)*
Reno County Courthouse
Historic Preservation - Weatherization
206 W. 1st Avenue
Hutchinson, KS 67501

CONTRACT INFORMATION:
Contract For: General Construction
Date: December 1, 2020

CHANGE ORDER INFORMATION:
Change Order Number: 004
Date: May 10, 2023

Architect's Project 19139.20002

OWNER: *(Name and address)*
Reno County Board of Commissioners
206 W. 1st Avenue
Hutchinson, KS 67501

ARCHITECT: *(Name and address)*
GLMV Architecture, Inc.
1525 E. Douglas Avenue
Wichita, KS 67211-1608

CONTRACTOR: *(Name and address)*
Pishny Restoration Services
12202 W. 88th Street
Lenexa, KS 66215

THE CONTRACT IS CHANGED AS FOLLOWS:

(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives.)

Contract reduction per attached Exhibit A, dated April 28, 2023, and revised May 1, 2023.

DEDUCT \$12,850

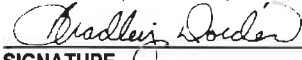
The original Contract Sum was	\$ 328,250.00
The net change by previously authorized Change Orders	\$ 0.00
The Contract Sum prior to this Change Order was	\$ 328,250.00
The Contract Sum will be decreased by this Change Order in the amount of	\$ 12,850.00
The new Contract Sum including this Change Order will be	\$ 315,400.00

The Contract Time will be increased by Zero (0) days.
The new date of Substantial Completion will be unchanged.

NOTE: This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.

GLMV Architecture, Inc.
ARCHITECT *(Firm name)*


SIGNATURE

Bradley Doeden, AIA, LEED AP
Community Division Leader, Operations
PRINTED NAME AND TITLE

May 10, 2023
DATE

Pishny Restoration Services
CONTRACTOR *(Firm name)*


SIGNATURE

Dan Pishny, President
PRINTED NAME AND TITLE

5-10-23
DATE

Reno County Board of Commissioners
OWNER *(Firm name)*

SIGNATURE

PRINTED NAME AND TITLE

DATE

April 28, 2023 [Revised 5-1-23]

Dan Pishny, Harlen Depew, and Brad Doeden met to finalize closeout details of the Reno County Courthouse Restoration projects.

Approved Settlement as Follows:

Pishny agrees to credit \$12,850 back to the county to cover carpet, irrigation, district attorney's desk, and roof repairs.

- GLMV's request for extra architectural services was not agreed to by Pishny.
- *Harlen agreed to pursue compensation for the architect in the amount of \$1,150 for additional services. County to be invoiced directly.*

To document this agreement, GLMV will prepare a change order as follows:

Change Order - Approved

• Roof Repair credit	\$8,850
◦ <i>Architectural services</i>	\$1,150
• carpet credit	\$1,000
• irrigation credit	\$1,350
• <u>District Attorney desk credit</u>	<u>\$500</u>
Total	\$12,850

Regarding punch list items:

Pishny has cleaned the storefront entry doors stains as per punch list item as required. This outstanding punch list issue has been resolved.

- *Pishny agrees to take additional action if staining returns during the coming year.*

Now that the project is complete, GLMV will prepare a Certificate of Substantial Completion stating all punch list items have been completed that have not been addressed otherwise via credits back to the owner.

GLMV will provide Part 3 formwork to Dan Pishny for his completion who will then forward the form work to GLMV for filing with SHPO for Tax Credits anticipated by county.

Pishny will prepare the Final Pay Application with the final total reflecting the above change order of \$12,850 deduct.

Upon approval by the architect, Reno Co. will make payment in full of the Final Pay Application amount in a timely manner.

Respectfully,

Brad Doeden

APPLICATION AND CERTIFICATE FOR PAYMENT

TO: Reno County Kansas
206 W. 1st Avenue
Hutchinson, KS 67501

PROJECT: Reno County Courthouse
Masonry Weatherization

APPLICATION NO.: 24

PERIOD TO: 12/31/22

FROM (CONTRACTOR): Pishny Restoration Services
12202 W 88th Street
Lenexa, KS 66215

APPLICATION DATE: 1/3/2023

CONTRACT NUMBER: _____

CONTRACT DATE: 12/01/20

COMPLETE DATE: 01/14/22

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for Payment, as shown below in connection with the Subcontract. Continuation Sheet (Schedule of Values), is attached.

CHANGE ORDER SUMMARY			
Change Orders issued and approved in previous months		ADDITIONS	DEDUCTIONS
TOTAL			
Approved this Month			
Number	Date Approved		
1	5/1/2023		\$ 12,850.00
TOTALS		\$ -	\$ 12,850.00
Net change by Change Orders			\$ (12,850.00)

1. ORIGINAL CONTRACT SUM.....	\$ 328,250.00
2. Net change by Change Orders.....	\$ (12,850.00)
3. CONTRACT SUM TO DATE (Line 1+2).....	\$ 315,400.00
4. TOTAL COMPLETED & STORED TO DATE.....	\$ 315,400.00
(Column G on Continuation Sheet)	
5. RETAINAGE:	
a. 5% of Completed Work	\$0.00
(Column D + E on Continuation Sheet)	
b. 10% of Stored Material	
(Column F on Continuation Sheet)	
Total Retainage (line 5a +5b or	
Total in Column I of Continuation Sheet).....	\$ -
6. TOTAL EARNED LESS RETAINAGE.....	\$ 315,400.00
(Line 4 less Line 5 Total)	
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT.....	\$ 311,301.95
(Line 6 from prior Certificate)	
8. CURRENT PAYMENT DUE.....	\$ 4,098.05
9. BALANCE TO FINISH, PLUS RETAINAGE.....	\$ -
(Line 3 less Line 6)	

The undersigned contractor Certifies that to the best of the contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by contractor for Work for which all previous Application and Certificate for Payments were issued, and that current payment shown herein is now due.

CONTRACTOR: Pishny Restoration Services

By: 
Daniel W. Pishny

Date: 5-8-23

State of: _____ County of: _____
Subscribed and sworn to before me this _____ day of _____, 20____
Notary Public:
My Commission expires: _____

AMOUNT APPROVED \$ 4,098.05
Architect of Record
BY: 
Brad Doeden, GMLV
Date: 5/4/23

NOTICE TO OWNER

LIEN WAIVERS, PROPERLY EXECUTED, FROM CONTRACTOR OR CONTRACTOR'S SUPPLIERS AND SUBCONTRACTORS, TO BE FURNISHED AFTER RECEIPT OF EACH PROGRESS PAYMENT. SUBMIT PREVIOUS MONTH'S LIEN WAIVERS WITH CURRENT APPLICATION.

RECAP SHEET

Project: Reno County Courthouse - Masonry Weatherization

APPLICATION NUMBER: 24

APPLICATION DATE: 01/03/23

PERIOD TO: 12/31/22

In tabulations below, amounts are stated to the nearest dollar.

A AREA NO.	B DESCRIPTION OF WORK	C SCHEDULED VALUE	D WORK COMPLETED		F MATERIALS PRESENTLY STORED (NOT IN D OR E)	G		H BALANCE TO FINISH (C-G)	I RETAINAGE
			PREVIOUS APPLICATION (D+E+F)	THIS PERIOD		TOTAL COMPLETED AND STORED TO DATE (D+E+F)	% (G/C)		
1	General conditions	5,099.46	5,099.46			5,099.46	100%		
2	Payment and Performance bond	3,930.83	3,930.83			3,930.83	100%		
3	Project Mobilization	2,655.97	2,655.97			2,655.97	100%		
4	Masonry Weatherization	316,563.74	316,000.00	563.74		316,563.74	100%		
5	CO # 1 - Job close out credits	(12,850.00)		(12,850.00)		(12,850.00)			
CONTRACT TOTALS		315,400.00	327,686.26	(12,286.26)		315,400.00	100%		

Pishny Real Estate Services, LLC

12202 W. 88th Street
Lenexa, KS 66215

Invoice

Date	Invoice #
12/31/2022	3260

Bill To
Reno CO. Bd of Commissioners 206 W. 1st Avenue Hutchinson, KS 67501

Description	Amount
Final installment billing on Masonry weatherization contract per attached schedules	16,948.05
Credit for final change order	-12,850.00
Total	
	\$4,098.05

Phone #	Fax #
9139158433	913-227-0176

APPLICATION AND CERTIFICATE FOR PAYMENT

TO: Reno County Kansas
206 W. 1st Avenue
Hutchinson, KS 67501

PROJECT: Reno County Courthouse
Window Restoration

APPLICATION NO.: 25

PERIOD TO: 03/31/23

FROM (CONTRACTOR): Pishny Restoration Services
12202 W 88th Street
Lenexa, KS 66215

APPLICATION DATE: 3/31/2023

CONTRACT NUMBER: _____

CONTRACT DATE: 12/01/20

COMPLETE DATE: 01/14/22

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for Payment, as shown below in connection with the Subcontract. Continuation Sheet (Schedule of Values), is attached.

CHANGE ORDER SUMMARY			
Change Orders issued and approved in previous months		ADDITIONS	DEDUCTIONS
TOTAL			
Approved this Month			
Number	Date Approved		
TOTALS		\$ -	\$ -
Net change by Change Orders		\$ -	\$ -

1. ORIGINAL CONTRACT SUM.....	\$ 1,737,340.00
2. Net change by Change Orders.....	
3. CONTRACT SUM TO DATE (Line 1+2).....	\$ 1,737,340.00
4. TOTAL COMPLETED & STORED TO DATE.....	\$ 1,737,340.00
(Column G on Continuation Sheet)	
5. RETAINAGE:	
a. 5% of Completed Work	\$0.00
(Column D + E on Continuation Sheet)	
b. 10% of Stored Material	
(Column F on Continuation Sheet)	
Total Retainage (line 5a +5b or Total in Column I of Continuation Sheet).....	\$ -
6. TOTAL EARNED LESS RETAINAGE.....	\$ 1,737,340.00
(Line 4 less Line 5 Total)	
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT.....	\$ 1,707,340.00
(Line 6 from prior Certificate)	
8. CURRENT PAYMENT DUE.....	\$ 30,000.00
9. BALANCE TO FINISH, PLUS RETAINAGE.....	\$ -
(Line 3 less Line 6)	

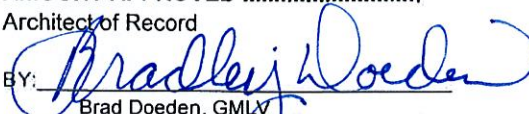
The undersigned contractor Certifies that to the best of the contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by contractor for Work for which all previous Application and Certificate for Payments were issued, and that current payment shown herein is now due.

CONTRACTOR: Pishny Restoration Services

By: 
Daniel W. Pishny

Date: 3-31-23

State of: _____ County of: _____
Subscribed and sworn to before me this _____ day of _____, 20____
Notary Public:
My Commission expires: _____

AMOUNT APPROVED \$ 30,000.00
Architect of Record
BY:  Date: 5/4/23
Brad Doeden, GMLV

NOTICE TO OWNER

LIEN WAIVERS, PROPERLY EXECUTED, FROM CONTRACTOR OR CONTRACTOR'S SUPPLIERS AND SUBCONTRACTORS, TO BE FURNISHED AFTER RECEIPT OF EACH PROGRESS PAYMENT. SUBMIT PREVIOUS MONTH'S LIEN WAIVERS WITH CURRENT APPLICATION.

RECAP SHEET

Project: Reno County Courthouse - Window Restoration

APPLICATION NUMBER: 25

APPLICATION DATE: 03/31/23

PERIOD TO: 03/31/23

In tabulations below, amounts are stated to the nearest dollar.

A AREA NO.	B DESCRIPTION OF WORK	C SCHEDULED VALUE	D		F MATERIALS PRESENTLY STORED (NOT IN D OR E)	G		H BALANCE TO FINISH (C-G)	I RETAINAGE
			E WORK COMPLETED			TOTAL COMPLETED AND STORED TO DATE (D+E+F)	% (G/C)		
			PREVIOUS APPLICATION (D+E+F)	THIS PERIOD					
1	General conditions	26,990.08	26,990.08			26,990.08	100%		
2	Payment and Performance bond	20,804.85	20,804.85			20,804.85	100%		
3	Project Mobilization	14,057.33	14,057.33			14,057.33	100%		
4	Window Restoration	1,675,487.74	1,675,487.74			1,675,487.74	100%		
CONTRACT TOTALS		1,737,340.00	1,737,340.00			1,737,340.00	100%		

Pishny Real Estate Services, LLC

12202 W. 88th Street
Lenexa, KS 66215

Invoice

Date	Invoice #
3/31/2023	3267

Bill To
Reno CO. Bd of Commissioners 206 W. 1st Avenue Hutchinson, KS 67501

Description	Amount
Final installment billing on Reno County Courthouse window restoration contract per attached schedules	30,000.00
Total \$30,000.00	

Phone #	Fax #
9139158433	913-227-0176



AGENDA ITEM

AGENDA ITEM #7.B

AGENDA DATE: May 23, 2023

PRESENTED BY: Harlen Depew, Maintenance & Purchasing Director

AGENDA TOPIC:

Change Order Request on Courthouse Improvements to allow historic features of two rooms on the 1st floor to be visible.

SUMMARY & BACKGROUND OF TOPIC:

The work being done on the first floor, specifically in the areas where Shonda and Leslie had offices, has been reviewed to analyze lifting the ceilings to better highlight the historic nature of the rooms. Many years ago, drop ceilings were placed in this area that allows for cables and wires to be located. Ward Davis has reviewed the area and has a change order attached to address this modification at a cost of \$52,984. This change would also result in updates to the drawings requiring an amendment to the SHPO; for GLMV and their engineers an add service of \$1,000 will be charged to the county, if we move forward.

The county administrator recommends this change order to keep some of the historic nature of the rooms.

ALL OPTIONS:

1. Approve the change order submitted by Ward Davis Builders in the amount of \$52,984 and authorize the charge of \$1,000 for GLMV's work.
2. Deny the change order request.

RECOMMENDATION / REQUEST:

Approve the change order submitted by Ward Davis Builders in the amount of \$52,984 and authorize the charge of \$1,000 for GLMV's work.

**Ward
Davis
Builders Inc.**

1021 N Main STE C
Hutchinson, KS
620-474-8130
www.warddavisbuilders.com

Date:5/11/23
Client: Reno County
Project: Space Utilization

**Change Request #1
First Floor Deco Beams**

Location - 1st Floor Rooms 106 and 107

Description – During demolition 2 ornate beams from previous construction were discovered enclosed within the ceiling. County asked for a price to rejuvenate those 2 beams and make accommodations to retain as much of the detail visible as possible.

Scope of work:

- Raise grid ceilings up to within about 10” of bottom of concrete beams
- Electrical – all power and lighting is planned to run within the continuous grid ceiling.
 - There is no alternate path through the beam from room to room for conduits.
 - Beneath the beam would require soffits which would take away from the aesthetic features of retained beam.
 - The best path we found for running all of the power, lighting circuits, data conduits, fire alarm wire is up through the 2nd story mezzanine floor, run along the exterior building wall, conceal in mechanical base board chase, drill and exit 2nd floor again and run back to 1st ceiling plenum. Repeat this process for 2nd beam.
 - This would confine the cabling in tight proximity with regards to data shielding from power.
 - Lighting – same number of light fixtures, reoriented for new ceiling space
- Drill ceiling/floor on both sides of both beams for multiple runs of cabling
- 2nd floor mezzanine - Patch, repair and paint for cabling chase
- Fire alarm wiring – existing to remain will now require rerouting wiring through ceiling/floor cabling chase
 - Fire alarm wiring for new devices, downstream, will now need to run in the newly created cabling chases.
- Wall surfaces – raising the ceilings will require additional wall drywall as some of the wall stopped just above old ceiling.

- Texture additional wall surfaces
- Paint additional wall surfaces
- The existing beams will require repairs for damage. Removed walls intersected these beams, and when removed the surfacing on both sides of the walls will need be reconciled into a cohesive texture.
- Paint the repaired beams
- ACT – Ceiling – additional layout, borders, waste and lower production areas.
- Delays in work progress
- Bond
- All applicable sales tax is excluded with P.E.C.

Pricing \$ 52,984.00

Schedule request – Time added equal to the time between this CO Request and Historical review approval and notice from Owner to proceed with work under this Change Request.

Original contract value	\$1,807,025.00
Proposed Change #1st Floor Deco beams	\$ 52,984.00
Total contract value upon acceptance of CO # 1	<u>\$1,860,009.00</u>

Ward J Davis
 Ward Davis
 Pres
 Ward Davis Builders

Owner Representative



AIA Document G802® – 2017

Amendment to the Professional Services Agreement

PROJECT: *(name and address)*

Reno County Courthouse
Space Utilization Study
206 W. 1st Avenue
Hutchinson, KS 67501

AGREEMENT INFORMATION:

Date: June 21, 2022

AMENDMENT INFORMATION:

Amendment Number: 001
Date: May 16, 2023

Architect's Project 19139R22001

OWNER: *(name and address)*

Reno County Board of Commissioners
206 W. 1st Avenue
Hutchinson, KS 67501

ARCHITECT: *(name and address)*

GLMV Architecture, Inc.
1525 E. Douglas Avenue
Wichita, KS 67211

The Owner and Architect amend the Agreement as follows:

Existing beams exposed during demolition in Rooms 106 and 107 are desired to be left exposed. Ceiling and Electrical Plans need to be revised, as well as documenting the change in an Amendment to the State Historic Preservation Society.

The Architect's compensation and schedule shall be adjusted as follows:

Compensation Adjustment:

One Thousand Dollars (\$1,000)

Schedule Adjustment:

None.

SIGNATURES:

GLMV Architecture, Inc.

ARCHITECT *(Firm name)*

SIGNATURE

Bradley Doeden, AIA, LEED AP
Community Division Leader,
Operations

PRINTED NAME AND TITLE

May 16, 2023

DATE

Reno County Board of
Commissioners

OWNER *(Firm name)*

SIGNATURE

PRINTED NAME AND TITLE

DATE



AGENDA ITEM

AGENDA ITEM #7.C

AGENDA DATE: May 23, 2023

PRESENTED BY: Patrick Hoffman, County Counselor

AGENDA TOPIC:
Resolution for Solid Waste C&D Fees

SUMMARY & BACKGROUND OF TOPIC:

The previous county commission had instituted a construction and demolition (C&D) fee for all Reno County parties of \$10/ton. The current commission is wanting to remove the C&D fee for residential users but keep it in place for the commercial users. The removal of the residential C&D fee is effective June 1, 2023.

ALL OPTIONS:

Approve Resolution
Send Resolution back to staff for edits

RECOMMENDATION / REQUEST:

Approve Resolution

RESOLUTION 2023 - _____

A RESOLUTION PROVIDING A SCHEDULE OF FEES IN CONNECTION WITH SOLID WASTE DISPOSAL AND AMENDING RESOLUTION 2021-11

WHEREAS, K.S.A. 65-3140 authorizes the Board of County Commissioners to provide for the acquisition, operation, and maintenance of County waste disposal sites and to establish a schedule of fees to be imposed on real property within the county to fund solid waste services, and

WHEREAS, the fee schedule established on May 11, 2021 no longer provides sufficient revenue for the operation of the Reno County Landfill site.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF RENO COUNTY, KANSAS, that the annual fees for the operation of the Reno County Landfill shall be assessed according to the following schedule and satisfaction of notice requirements specified in K.S.A. 65-3410, and unless otherwise specified herein shall become effective on January 1, 2024 and shall be collected initially with the 2023 ad valorem property taxes.

Municipal Solid Waste User Fees

1. RESIDENTIAL: Each single family residence, duplex, triplex, fourplex, condominium, apartment, townhouse, mobile home, and mobile home within a mobile home park
\$96.00 per household unit
2. COMMERCIAL AND INDUSTRIAL BUSINESSES, PUBLIC SERVICE AND STATE ASSESSED FACILITIES, nursing homes, churches, schools, and each sleeping room; and motel room and hotel room designed for sleeping accommodations.

\$106.00 per unit

Construction Demolition Tipping Fees within Reno County

Reno County shall continue to implement a Construction Demolition Fee applicable to commercial users only within Reno County. Any delivery vehicle which has a business identification on the vehicle, or has a commercial tag on the vehicle, or landfill staff determine in their sole judgment to be commercial, shall be deemed to be a commercial user and subject to this fee.

If the Construction Demolition Debris is separated upon delivery to the landfill (no other trash within the load) it will be assessed a tipping fee at the rate of \$10 per ton and fractional portions thereof with a \$10 minimum fee per load. If the load is mixed with other types of municipal solid waste then the authorized Construction Demolition will be assessed a tipping fee at the rate of \$20 per ton and a fractional portions thereof with a \$20 minimum fee per load.

Construction Demolition Tipping Fees must be paid by credit or debit cards only.

Any Construction and Demolition projects expected to generate or produce 1,000 tons or more will be inspected by landfill personnel upon delivery and prior to disposal in the landfill.

This Construction Demolition Tipping Fee shall be effective June 1, 2023.

BE IT FURTHER RESOLVED this resolution shall supersede Resolution 2021-11 and any other resolutions related to construction demolitions fees on the effective date.

ADOPTED IN REGULAR SESSION THIS 23rd DAY OF MAY 2023.

BOARD OF COUNTY COMMISSIONERS
OF RENO COUNTY, KANSAS

Daniel Friesen, Chairman

Ron Hirst, Member

Randy Parks, Member

ATTEST:

Donna J. Patton, County Clerk

Don Bogner Member

Jon Whitesel, Member



AGENDA ITEM

AGENDA ITEM #7.D

AGENDA DATE: May 23, 2023

PRESENTED BY: Patrick Hoffman, County Counselor

AGENDA TOPIC:
Revision to Commission Meeting Guidelines

SUMMARY & BACKGROUND OF TOPIC:

The Reno County Commission previously decided to change their meeting days from Tuesdays to Wednesdays, effective July 2023. The attached revised guidelines reflect the meeting date change.

In addition the revised guidelines adopts the National Association of Counties guide for meeting conduct, which is a simplified version of Robert's Rules of Order. Finally, some potentially confusing language from the previous document has been removed in this updated version.

ALL OPTIONS:

Adopt the Revision to the Commission Meeting Guidelines
Send the revision back to staff for edits

RECOMMENDATION / REQUEST:

Adopt the Revision to the Commission Meeting Guidelines

RENO COUNTY BOARD OF COUNTY COMMISSIONER'S POLICY ON COMMISSION MEETINGS

PURPOSE

This Statement of Policy has been developed to assure that meetings of the Reno County Board of County Commissioners are conducted in compliance with K.S.A. 75-4317 et seq., the Kansas Open Meetings Act (KOMA). This statement outlines Board policy on the schedule of regular and workshop meetings and on the procedure to be followed during scheduled meetings. This Statement of Policy will be reviewed annually in January. Board meetings should follow the Roberts Rules of Order, as appropriate for local government.

POLICY

BUSINESS MEETINGS

Effective July 2023, the board of County Commissioners will hold regular business meetings dedicated to the transaction of regular governmental business and the conduct of governmental affairs on the days indicated below.

SECOND AND FOURTH WEDNESDAYS

Effective July 2023, the Board of County Commissioners will only hold a regular meeting on the Second and Fourth Wednesday of each month, if needed. When there is a Fifth Wednesday in any month, a regular meeting will be scheduled for the purpose of transacting regular business. Any cancellation of the Fifth Wednesday meeting will be announced the week prior to a Fifth Wednesday. All Second, Fourth and Fifth Wednesday meetings will be convened pursuant to K.S.A. 75-4317 et seq.,.

SPECIAL MEETINGS/WORK SESSIONS

Special meetings and work sessions may be called by the Chairman of the Board, a majority of the County Commissioners or when required by state statute. When a special meeting or work session is called, the Chair shall notify the County Administrator who in turn shall notify the other County Commissioners. All special meetings will be convened pursuant to K.S.A. 75-4317 et seq.

PROCEDURE

MEETING AGENDA

An agenda for all meetings of the Board of County Commissioners shall be prepared by the County Administrator's Office in conjunction with the Chair. Agencies, organizations, county departments and citizens desiring to meet with the Board of County Commissioners may be placed on the agenda by contacting the County Administrator's Office. The County Administrator may at his/her discretion or after a request from the Commission Chair establish an agenda date and time for the requesting party in accordance with this Statement of Policy. The deadline for being placed on a business meeting is 12:00 PM on the Wednesday preceding the business meeting, unless permitted by the Chair of the Board.

AGENDA BACKGROUND INFORMATION

To facilitate informed discussion and timely action agenda items, the Board of County Commissioners requires adequate background information from the requesting party. A template provided by the County Administrator's Office outlines required information for parties and/or persons who request time on the agenda.

Departments, officers, agencies, organizations, and boards which are funded and/or created by or through the Board of County Commissioners will be required to submit background information in a professional memo format. The information that must be included in the memo is Agenda Subject, Background Information, Legal Considerations (if any), Alternatives, Recommendation, and Financial Considerations. Digital copies of the

background information must be submitted to the County Administrator's Office by the deadline stated above for the agenda request to be scheduled.

Any organization, board, agency, or citizen different from those listed above shall submit similar background information in a memo or email format. The information that must be included is the same as above, if applicable. Digital copies of the background information must be submitted to the County Administrator by the deadline stated above for the agenda request to be scheduled.

AGENDA SCHEDULE

Meetings of the Board of County Commissioners will be scheduled at 9:00 A.M. on the meeting day unless otherwise provided. The County Administrator will maintain a rotating report schedule with county Department Directors to provide directors the opportunity to meet with and present updates to the commissioners on a periodic basis.

MEETING PROTOCOL

Meetings of the Board of County Commissioners will be convened by the Chairman at the time stated on the meeting agenda or as soon thereafter as circumstances allow. The agenda may be amended at the beginning of each meeting by approval of the Board. Agenda items will be reviewed as follows, with changes to the order of items made at the discretion of the Commission Chair.

- A. Call to Order
- B. Pledge of Allegiance and Prayer
- C. Welcome and Announcements
- D. Public Comment
- E. Additions or Revisions to the Agenda
- F. Consent Agenda
- G. Business Items
- H. County Administrator Report
- I. County Commission Reports
- J. Executive Sessions

Generally the Agenda shall contain all items to be acted upon during the meeting, however the Board of County Commissioners may take action on any item regardless of whether it is on the Agenda or is introduced during the meeting.

Persons attending meetings of the Board of County Commissioners are allowed to address the Board on agenda items only when they have been recognized by the Chair. Discussion by those in attendance regarding an agenda item is at the discretion of the Board Chair. No person has a right to be disruptive and such action will not be tolerated.

Meetings shall be conducted following Rules as described in the National Association of Counties (NACO) document "The Right Way to Run a Meeting: A Guide for County Officials." The Chair shall make a determination regarding any procedural questions, and a majority of the Board may overrule the chair as allowed by the NACO Rules.

PUBLIC COMMENT

The Board of County Commissioners has chosen to allow for public comment from Reno County citizens under certain circumstances. Public comment will be limited to 5 minutes. The public comment period is for individuals to make short and concise comments to the governing body on items not on the agenda. The commission or a commissioner may, but is not required or expected to respond, to any public comment made during the public comment section of the agenda. Registration to speak during public comment is required at the beginning of the meeting on a provided sign-up sheet. If there is a meeting that has large amounts of public

comment requests, the county commission may limit each speaker to 3 minutes or less to comment. Additional restrictions may be made by persons who speak on a routine basis. The Commission Chair may also limit the number of speakers that are repeating the same comments as prior speakers in order to expedite the meeting while also allowing for reasonable public comment.

EXECUTIVE SESSIONS

The Board of County Commissioners may hold executive sessions pursuant to K.S.A. 75-4319. To go into executive session, the provisions of K.S.A. 75-4319(a) shall be followed.

ADJOURNMENT

Meetings of the Board of County Commissioners will be adjourned by the Chair upon completion of discussion and/or action on agenda items.



THE RIGHT WAY TO RUN A MEETING:

A GUIDE FOR COUNTY OFFICIALS

ABOUT THE NATIONAL ASSOCIATION OF COUNTIES

The National Association of Counties (NACo) unites America's 3,069 county governments. Founded in 1935, NACo brings county officials together to advocate with a collective voice on national policy, exchange ideas and build new leadership skills, pursue transformational county solutions, enrich the public's understanding of county government and exercise exemplary leadership in public service. For more information about NACo, please visit www.NACo.org



THE RIGHT WAY TO RUN A MEETING:

A GUIDE FOR COUNTY OFFICIALS

CONTENTS

Introduction	3
The Right Way to Run a Meeting	4
The Basics	8
Summary of the Types of Motions.	14



INTRODUCTION

NACo'S VISION: ACHIEVE HEALTHY, VIBRANT AND SAFE COUNTIES ACROSS AMERICA

We are committed to pursuing excellence in public service by advancing sound public policies, promoting peer learning and accountability, fostering intergovernmental and public private collaboration, and providing value-added services to save counties and taxpayers money.

This publication is an example of that commitment. We believe that every county official needs to master the skill of running a meeting. The key role of local elected officials is to chair public and county meetings to ensure positive public engagement and civil discourse. Developing these skills can help you in your county or with running a meeting at a NACo conference.

We prepared this guide to show the steps for running a successful meeting and to present the basic rules, according to Robert's Rules of Order. It is not intended to replace Robert's Rules of Order, but act only as a quick reference guide. We hope that it is helpful.

Sincerely,

A handwritten signature in blue ink that reads "Matt Chase". The signature is fluid and cursive, with a large loop at the beginning of the name.

Matt Chase

Executive Director



THE RIGHT WAY TO RUN A MEETING

People who decide to run for public office come from all walks of life. Some are lawyers, some are doctors, and some are bankers, teachers, nurses, farmers or stay at home moms. What they all have in common is a desire to work for the betterment of their communities. Many candidates for office are outstanding in their chosen fields and know the rules of the game to make themselves successful. What happens when they get elected to public office? One of the first things is they usually have to do is attend a meeting. Or maybe conduct one.

How do you run a meeting? Chair a subcommittee? The rules may have changed from those with which you are familiar.

So you have been selected, elected, appointed the chair. However it was done, it is now your responsibility to run the committee, commission, or board so that it can properly conduct business. The basic activity any organization uses to conduct business is a meeting. Running an effective meeting, according to the existing rules, is not an easy task, but one every person in a leadership position should master. In order to conduct an effective meeting you also need to have an agenda. An agenda usually contains the following elements:

- Call to Order
- Roll Call
- Reading/Approval of Minutes
- Officer's (and others) Reports
- Committee Reports
- Unfinished Business
- New Business

The bylaws and constitution are used to govern the business of the organization. They also usually designate who will be in leadership positions and how these people are selected. The designated person in the leadership position is in control of the meeting. The "chair" usually sets the meeting agenda and controls and monitors the discussion at the meeting to make sure that everyone who wants to participate gets a chance to voice his/her opinions.

It is very important that you as the leader or "chair" of the meeting maintain order, allow full discussion of all items on the agenda and get through all agenda items in the allotted meeting time. What helps you do that is *"Robert's Rules of Order."*

According to the Robert's Rules of Order website, Henry Martyn Robert was an engineering officer in the Army. One day, quite unexpectedly, he was asked to preside over a meeting and he realized that he did not know how. He tried to run the meeting anyway and suffered great embarrassment.

As a result of this experience, he decided that he would learn all he could about parliamentary procedure so he would never be in that situation again. What he found as he studied the subject and traveled around the country was chaos. Everywhere he went, he found people with differing ideas of how meetings should be conducted, based largely on what they had become accustomed to.

In an attempt to establish one standard procedure and make order out of the procedural nightmare, Robert wrote what became his Rules of Order. The original version, published in 1915, is now free from copyright and, therefore, in the public domain and can be found on the Internet at www.constitution.org/rror/rror--00.htm. The tenth revision is available for purchase at most bookstores.





THE BASICS

Robert's Rules contains certain basic rules that are meant to make it easy to run a meeting and move the agenda items along.

THE CHAIR

All meetings are facilitated by a chairperson who is responsible for making sure that the meeting is conducted smoothly and fairly. The chairperson is impartial during all debate and should have the respect of all meeting participants. The chairperson does not have final decision making authority. The meeting participants have this authority and largely have the responsibility to decide how the meeting will be conducted.

MAIN MOTION

The basis of discussion at a meeting is a motion. A motion is announced or put forward by an eligible meeting participant for the purpose of focusing the discussion. Each motion must have a "mover" – the person who makes the motion and a "second" who shows that there is some support for the motion for the meeting participants. When a motion is "put on the floor" for discussion by the participants, that discussion must focus on the substance of the current motion. All other discussion is out of order and not to be allowed according to the rules. Another motion cannot be introduced while there is a motion on the floor. A meeting participant making a motion – "the mover"- must state the motion before speaking. In many circumstances, the motions are in writing and shared with the chairperson, to assure that everyone is clear about the discussion.

ORDER

It is important that meeting participants are acknowledged in order. Once a motion has been introduced, it is the chairperson's responsibility to maintain a list of speakers to manage the discussion in an orderly manner. The participant who seconds the motion is always given an opportunity to speak after the mover. In order to make sure that all participants who wish to speak are heard, the chairperson will allow speakers who have not yet spoken to speak ahead of those who have already spoken.

AMENDMENTS

A person who legally has the floor can amend the main motion currently being debated. An amendment is another motion that is used to change, by adding, subtracting or completely changing the main motion under discussion. When the amendment has been moved and seconded, all subsequent discussion must be on the substance of the current amendment. An amendment can be amended once. An amendment can be passed by a simple majority of meeting participants. If an amendment is passed, defeated or withdrawn, the discussion goes back to the main motion on the floor with comments based on whether the amendment passed or not. Long amendments are usually presented in writing to the chairperson so that they can be read back to the meeting participants.

POINT OF ORDER

If a meeting participant believes that the meeting is progressing outside of the rules of order, the person can raise a "point of order." When raising a "point of order," the person states what rule or order has been violated or not enforced by the chairperson. A point of order can be used to interrupt a speaker. The chairperson has the responsibility of determining if the point is valid or not. A point of order cannot be used to abridge the speakers' list or comment on a motion out of turn.

POINT OF PRIVILEGE

A point of privilege can be used to interrupt a speaker. Any meeting participant who feels that his or her rights have been infringed upon or violated may bring this point by simply stating their problem. Privilege involves the comfort or accessibility of the meeting participant and can include such things as can't hear, too noisy, unclear copies, etc., or more personal actions such as misquotes, misinterpretations or insults. The chair has the responsibility of determining if the point is valid.

CHALLENGE THE CHAIR

If a meeting participant feels that his/her point of order or point of privilege was ruled on unfairly by the chairperson, a challenge can be made to the chairperson. The chairperson then can ask for a motion to uphold the chair's decision and a vote is taken. The vote by all meeting participants will decide whether the chairperson's action on the point was valid or not.

POINT OF INFORMATION

A point of information is a question raised by a meeting participant while another has the floor. The question can be raised but the person who has the floor may refuse the question. The chairperson asks the speaker if he or she wants to entertain the question when asked. The speaker can refuse. A point of information is only a question and cannot be used to speak out of turn or harass a speaker or disrupt the flow of the meeting.

TABLE

If a meeting participant feels that the decision and vote on a motion needs to be delayed temporarily when something else of immediate urgency has arisen for whatever reason, that person can move to "table" the motion. A meeting participant must be recognized by the chairperson in order to table a motion and cannot request this action at the end of a speech. Generally, a specific time limit is mentioned when tabling the motion so as not to leave the motion dangling. A motion to table requires a simple majority vote. The discussion allowed after a vote to table is only about the length of the tabling, unless a person makes a motion to "Take from the Table." The motion to lay on the table is often incorrectly used and wrongfully admitted as in order with the intention of either killing an embarrassing a question without a direct vote or suppressing a question without debate.

CALLING THE PREVIOUS QUESTION

If a meeting participant thinks that additional debate will be unproductive, he or she may "call the previous question" which can end the debate. If no other participants object, the meeting proceeds to the motion. If there is an objection, the participants vote on whether to end the debate. A two-thirds majority vote is required and no debate is allowed. If the "calling the previous question" is passed, a vote on the main motion is taken with no additional debate.

RESCIND

A meeting participant can make a motion to rescind only if the motion it refers to was passed at another meeting or on another day. This motion requires a two-thirds majority to pass.

RECONSIDER

A meeting participant can make a motion to reconsider if the motion under reconsideration was passed at that same meeting. The motion can only be made by a participant who voted with the prevailing majority on the earlier vote on the motion. A two-thirds majority is required.

SUSPENSION OF THE RULES

Any motion for suspension of the rules of order (usually used so that meeting participants can do something in violation of the rules) must have a two-thirds vote to succeed. There is no debate allowed. This motion cannot be amended and cannot be reconsidered at the same meeting.

ADJOURN

A motion to adjourn takes precedence over all other motions, except a motion to fix the time to adjourn. This motion cannot be debated or amended, nor can a vote to adjourn be reconsidered. A motion to adjourn cannot be made when a speaker has the floor, or when a vote is being conducted.

REFER OR COMMIT

A motion to refer or commit is used to send a question before the meeting to a committee to have further investigation of questions raised. The motion requires a second and debate can occur, but only on the topic of committing the motion, not on the content of the motion.

COMMITTEE OF THE WHOLE

Occasionally, meeting participants, especially in committee, may wish to consider a motion or group of motions before they are addressed individually for debate. Committees can vote but their votes are not binding on all meeting participants unless the vote is ratified when the meeting resumes its regular session. Motions are required to move from the committee of the whole and back to the committee of the whole.

EXIT



OF CUMBERLAND



MELVIN

COUNCIL



SUMMARY OF THE TYPES OF MOTIONS

PRIVILEGED MOTIONS	INTERRUPT SPEAKER	SECOND REQUIRED	DEBATABLE	AMENDABLE	VOTE REQUIRED	PURPOSE
fix time to adjourn	no	yes	no	yes	majority	sets definite continuation time
to adjourn	no	yes	no	no	majority	to end meeting
to take a recess	no	yes	no	yes	majority	to briefly interrupt meeting
question of privilege	yes	no	no	no	chair rules	to obtain urgent action immediately
call for orders of day	yes	no	no	no	none	to secure adherence to business

PARLIAMENTARY LAW ”
SHOULD BE THE SERVANT, NOT
THE MASTER, OF THE ASSEMBLY.

-Henry Martyn Robert

SUMMARY OF THE TYPES OF MOTIONS

SUBSIDIARY MOTIONS	INTERRUPT SPEAKER	SECOND REQUIRED	DEBATABLE	AMENDABLE	VOTE REQUIRED	PURPOSE
lay on the table	no	yes	no	no	majority	to temporarily set aside an item of business
previous question	no	yes	no	no	2/3	to close debate immediately
limit or extend debate	no	yes	no	yes	2/3	to provide more or less time for debate
postpone indefinitely	no	yes	yes	no	majority	to keep motion from coming to a vote
postpone definitely	no	yes	yes	yes	majority	to delay action
refer to committee	no	yes	yes	yes	majority	to place business in hands of a committee
amend	no	yes	yes	yes	majority	to modify a motion

MAIN MOTION	INTERRUPT SPEAKER	SECOND REQUIRED	DEBATABLE	AMENDABLE	VOTE REQUIRED	PURPOSE
general	no	yes	yes	yes	majority	to introduce new business
specific take from the table	no	yes	no	no	majority	to continue consideration of question
reconsider	yes	yes	yes	no	majority	to allow another vote on the questions
rescind	no	yes	yes	yes	2/3	to repeal previous action
adopt report or resolution	no	yes	yes	yes	majority	to declare facts, opinions or purposes as an assembly
adjourn (qualified)	no	yes	yes	yes	majority	to end meeting
create order of day (special)	no	yes	yes	yes	2/3	to set future time to discuss a special matter
amend (constitution, etc.)	no	yes	yes	yes	2/3	to modify or alter

INCIDENTIAL MOTIONS	INTERRUPT SPEAKER	SECOND REQUIRED	DEBATABLE	AMENDABLE	VOTE REQUIRED	PURPOSE
suspend rules	no	yes	no	no	2/3	to permit action not possible under rules
withdraw motion	yes	yes	no	no	majority	to withdraw motion before voted on
read papers	yes	yes	no	no	majority	to prevent wasting time on unimportant business
object to consideration	yes	no	no	no	2/3	to prevent wasting time on unimportant business
point of order	yes	no	no	no	chair rules or majority	to enforce rules of organization
parliamentary inquiry	yes	no	no	no	none	to determine correct parliamentary procedure
appeal from decision	yes	yes	limited	no	majority	to ensure majority of meeting participants support ruling of chair
division of house	yes	no	no	no	1 member	to secure a counted vote
division of question	no	yes	no	yes	majority	to secure more careful consideration of parts



SO THERE YOU HAVE IT.

Mastering these rules can help you be a better leader and also allow you to chair any meeting you may be called to. Good Luck!

This guide for county officials is not designed to replace Robert's Rules of Order, but can be used as a quick reference.







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fb.com/NACoDC • twitter.com/NACoTWEETS
youtube.com/NACoVIDEO • linkedin.com/in/NACoDC



AGENDA ITEM

AGENDA ITEM #8.A

AGENDA DATE: May 23, 2023

PRESENTED BY: Randy Partington, County Administrator

AGENDA TOPIC:
Monthly Department Reports

SUMMARY & BACKGROUND OF TOPIC:

Every month, departments have been asked to provide an update on the previous month's major activities. The reports are intended to keep the county commission informed about the appointed and elected departments. Attached are reports for Health, Human Resources, Information Technology, Maintenance, Public Works, Solid Waste, Treasurer, and Youth Services.

RE: Monthly report ending April 2023

Dear Randy Partington, County Administrator:

Staffing Vacancies:

Current vacancies include an Environmental Health Specialist and Health Educator.

Program Updates:

Admin/Finance/Health Information Management (HIM). Staff are reviewing past newspaper clippings, file folders, and Advisory Board minutes to create The History of the Reno County Health Department. With the retirement of one of our HIM Administrative Associates, a replacement was hired and is completing orientation.

Child Care Licensing (CCL). Staff conducted 1 center building site consult, a monthly orientation class (4 attended) and 2 center orientations, 5 initial home surveys, 1 school age program initial survey, 5 home annual surveys, 2 compliance home surveys, and 1 illegal care survey.

Clinical – Basic Health Services (BHS), Maternal Child Health (MCH), Family Practice (FP), Older Adult Services (OAS), and Epidemiology. Normal clinical services continued for the month. During the month, staff went out to area schools to administer 6th grade immunizations. National Infant Immunization Week is April 24-30, 2023. Vaccines are among the most successful and cost-effective public health tools available for preventing disease and death. Vaccines help protect both individuals and communities by preventing and reducing the spread of infectious diseases.

Epidemiology and COVID-19 Update. For the month, staff investigated 8 disease cases and followed up on 3 animal bit investigations. As of 4/26/23, the weekly total number of COVID-19 cases in Reno County has decreased down to 30 cases or less per week. The most recent week ending on April 22nd, had a total of 13 cases and equal to about 21.0 cases per 100,000 people. The number of COVID-19 cases per day has been variable over the past few days, with the most being 6 cases and the least being 0 cases. On April 22nd, there were a total of 0 new cases. The percentage of COVID-19 visits decreased to around 1% of all visits each week. As of 4/26/23, there were 0 patients hospitalized with COVID-19. As of 4/22/23, 7,027 Covid-19 bivalent booster shots had been administered in Reno County.

Environmental Health (EH). Staff continue to work on the building of the GovBuilt software; staff meet twice a week. Both Planning and Zoning, and Environmental Health staff continue to offer joint meetings for new homeowners; this month, it was extended to 3 residents; 2 accepted.



Staff worked on data review of properties with enhanced treatment maintenance due and updating policy to include maintenance due annually instead of by the anniversary date of the installation.

Health Education – Chronic Disease and Risk Reduction (CDRR), National Association of County & City Health Officials (NACCHO) Reducing Overdose through Community Approaches (ROCA) Mentorship, Opioid Overdose to Action (OD2A), Pathways to a Healthy Kansas, Food Policy Advisory Committee, and Community Education. CDRR-Staff presented vaping education to Prairie Hills Middle School, provided secondhand smoke education at licensed childcare orientation and childcare providers (9 participants), and started a tobacco workgroup at Horizon's. NACCHO-Staff presented at the Overdose Prevention Summit, in Washington, D.C. on engaging people with lived experience. OD2A-Staff met with Overdose Fatality Review Board, hosted an anti-stigma event (85 in attendance), and planning a chamber event in August on Substance Use in the Workplace. Pathways-Documentary regarding food insecurities is on the Heal Facebook page and website, Upstream Book Club has started (20 individuals attended the 1st session) and working with New Beginnings to start communal meals with Nutrition as Recovery. Food Policy-Received Kansas Food Action Network (KFAN) grant for a Boys and Girls Club Community Garden. Community Health-We are working on the Community Health Improvement Plan (CHIP). We have had a report out of some of our focus groups and are planning on having a CHIP document by the end of June 2023.

Preparedness (PHEP). Staff facilitated the training of all Health Department staff in completing fire extinguisher training. On 4/26, Staff conducted an internal tabletop exercise for severe weather to satisfy a requirement from our Public Health Emergency Preparedness (PHEP) grant. Staff assisted Good Samaritan Nursing Home with their respirator Fit testing.

WIC – Women, Infant & Children. We have 1119 active clients (have used at least 1 item on food benefits) out of 1259 participating (received benefits). The number of active clients is higher than it has been since 2018. Breastfeeding Peer Counselors held 2 events with 10 participants.

Becoming a High(er) Performing Organization. With the Health Department sponsoring the Reno County Employee Engagement Activities monthly event, along with celebrating Public Health Week, all staff members participated in showcasing their specific area and educating other Reno County employees how they assist Public Health promote and protect the health of Reno County residents.

Upcoming Events:

Our Substance Misuse Health Educator, along with the Reno County District Attorney, have been invited to co-present at a Public Health-Public Safety Partnership convening on Tuesday, June 6th in Atlanta, GA. The event, hosted by the Association of State and Territorial Health Officials (ASTHO) and the Center for Disease Control and Prevention (CDC), is supporting the convening as part of the Overdose Data to Action (OD2A) grant program.

Sincerely,
Karla Nichols, Director of Public Health





RENO COUNTY
206 West First Ave.
Hutchinson, Kansas 67501-5245
PHONE: (620) 694-2982
FAX: (620) 694-2508

Board of Commissioners - Department Update
Human Resources – April 2023
Helen Foster – Human Resources Director

Employment Activity

We currently have 17 job openings with a couple of positions requiring more than one employee. For the month of April, we have had six (6) separations, 3 of which were retirements, and gained four (4) new employees. Submitted applications received for open positions stand at 72 applications completed through April 26th. This is a considerable increase over the past year in applications. The average daily views of the career portal for the month of April were 366 views with the heaviest day being 786 views.

Job Description Reviews

With the completion of the evaluation process and Pay for Performance implemented, we have moved on to updating personnel files with signed job descriptions. At this time all job descriptions have been released to the departments with an option to review and make any changes. If there are changes, HR will complete the changes requested and regrade positions based on the modifications of duties. HR will be working through a process to have all Reno County job descriptions available for public access within the next month.

Applicant Tracking Software (ATS)

Notice has been given to our current provider as requested by them and we are working with a new vendor for the final information to seek approval. I would expect this to be on the agenda within a couple of weeks.

Electronic Files

At this time, Corey with IT scanned all our files from past employees that were housed in the conference room. He is currently working on the files that are in storage to complete them. We have emptied 13 file cabinets. HR is utilizing electronic records for all documents except some that must still have a physical file such as the Drug and Alcohol files.

HR Staffing

HR will be undergoing a staffing change. The last day of our current HR Generalist will be on May 2nd, 2023. The position has been opened and hopefully, we will be able to fill it relatively quickly. I am expecting another staff member to be out for medical leave in the next month. It will be my intent to partner with TAG for a temporary employee if needed.

Hiring Event

The hiring event was held on April 20th and was a huge success. We had a total of 20 applications/resume's received at the hiring event and have offered/hired 5 new employees from those applicants. I have received positive feedback from the hiring departments as well as some suggestions of how to do better. It is something that I will explore again.

Job Fairs

Reno County has attended the HCC job fair and the Eagle Radio job fair this month. The HCC job fair brought a good crowd and we were able to connect with several prospects. This is the second year that Reno County has attended this event and will continue to do so. The Eagle Radio job fair was a little slower in turnout for job seekers, but we did acquire a few new applications through those contacts.

April 27, 2023
Monthly Report Information Services
Michael Mathews

Staffing changes or issues

We have no staffing changes currently.

Budget YTD summary

We are currently beginning to pay a lot of our annual software support contracts, so our expenditures will seem very high for the next two or three months. These are most of our expenses over the year. We have currently spent 51% of our 2023 budget.

Projects/Issues/Challenges/Concerns

We are currently in the process of completing the questionnaires from Tyler Eagle recording software. Once those are complete Tyler will begin to configure the software. Data Conversion will then begin. Tyler said the timeline to go live is about 12 months.

GovBuilt for EH continues to be a priority we are currently working on all EH forms. WE are hoping to be completed by mid-summer. The Burn Permit went live on our website this week.

We should be starting the install and configuration of the new software for the DA's office has been delayed until mid-June

Document management update

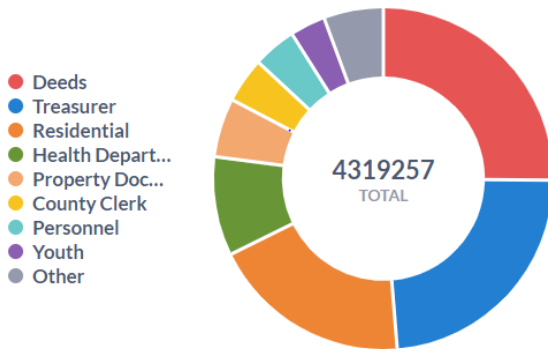
We are currently 50% complete with all of the scanning this includes, 626 of 1249 books scanned, 247785 documents processed. This project has grown in scope due to the discovery of 400+ Mortgage books not being scanned. The need to scan the index book was also determined thus creating another ~200 books to the project.

HR.
Current Personnel - completed. 377 folders reviewed. Separations – completed back to 2006. 1342 folders with 178194 documents scanned

County Clerk.
Minutes – 2486 files moved into Sq9, Resolutions – 442 files moved into Sq9,.

County Appraiser We are currently working with appraisers staff for all of the archival needs and have automated 13 different workflows that have save staff time to work on other projects

This graph is a synopsis of the number of documents that are now available electronically.



Application Development

We are working on a lot of projects at this time. One that we recently completed is a reception kiosk at the Aging department. It allows customers to come in and touch a screen that notifies staff someone is here and in need of assistance. The department is currently using this kiosk and have not reported any issues.

We are also in the discovery stage working with 911 to develop and implement Dashboards to display critical data in a glance.

There are 22 different projects that development is currently involved with.

Networking

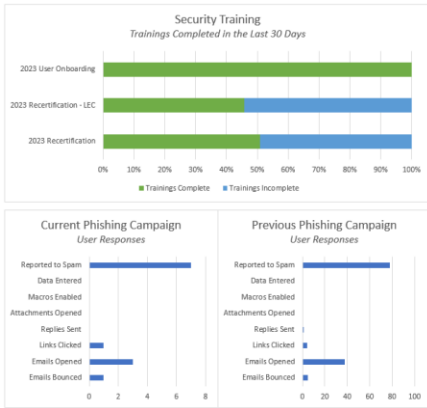
We are currently heavily involved in several initiatives. We are working on a rewiring project to move all users to current standard of cat 6 cable and consolidating all drops to the data center in the basement. This will be a long term project.

We also are still moving to a new domain configuration this will be a slow project as it requires reconfiguration of each server.

The Data analyst is working closely with several departments, Health on Drug overdose data, Appraiser on recent appraisal data and Correctional facility on recidivism data.

End user training

We continue to send training and phishing tests to end users. This has been quite helpful as just recently an employee of the DA office reported a suspicious email and we were able to take the necessary actions to prevent a potential event. Below are some graphs that explain the results of tests that we sent out.



GIS has regular data needed every month, he must keep the 911 road centerlines current and reviewed sent to the state. Also, we must use the GPS data collected from the landfill to make sure all the special waste is located.

With all the different projects we are currently working on, we have implemented a project tracking system that allows us to do a better job of tracing work completed, upcoming milestones on a project and who is assigned to the project.

We are currently working hard to find a cubical layout on the mezzanine in preparation for the IT department move.

Issues that we dealt with in the past month include. We had very few challenges this month.



Maintenance & Purchasing Monthly Report 5/1/2023

Harlen Depew, Director

Staffing: The hiring event held on April 20th was a success for the Maintenance Dept. with two new hires in our custodial division and several other possible candidates. Thanks to all who participated in making the event happen!

Budget YTD summary

As of the end of April we've spent 25% of our operating budget.

Projects/Issues/Challenges/Concerns

Veteran's Room Update

The painting by local artist, Brady Scott was hung in the Veterans Room in April. We're waiting on one more piece from the frame shop, and this project will be complete.

Courthouse Earthquake Repairs:

Final close out documents are currently being prepared to wrap up this project, pending a resolution for the staining on the front sliding doors on the courthouse, and a couple of other minor details.

Courthouse Roofing

Wray and Son's Roofing completed the south roofing section over the front entryway area. They are waiting on material before starting on the 5th floor sections. These areas should be done within the next couple of months.

Courthouse Remodel

After some modifications to the scope of work, this project was awarded to Ward Davis Builders of Hutchinson. A pre-construction meeting was held on April 6th, with work commencing on the 1st floor the week of April 17. Work on the first and second floors is anticipated to be completed in approximately 90 days. HR and Admin are working from alternate locations in the courthouse while their areas are being renovated.

Courthouse Façade Anchorage

This concern was discussed in depth in 2022, and the consensus was to move forward with construction documents for a reduced scope of work, focused only on the upper portion of the central tower where the original ties that held the limestone to the concrete substrate are presumed to be in the worst condition, and where the greatest impact would occur in the event of a future earthquake. We've delayed getting this info out for consideration, but plan to do so in the near future so a decision can be made.



Public Works
600 Scott Boulevard
South Hutchinson, Kansas 67505
620-694-2976
Don Brittain, Director

April 2023 Monthly Report

Asphalt Crew has started asphalt overlaying.

Mowing/Sign will start mowing this month and is installing signs throughout the county as needed.

Dirt Crew is cleaning ditches throughout the County and replacing culverts as needed.

Bridge Crew is building the bridge on Maple Grove Road, 4.5 miles east of K11 and making bridge repairs as needed.

Planning & Zoning Planning & Zoning Commission has started creating solar regulations. Planning & Zoning is working on many issues such as childcare regulation questions and zoning violations.

Utilities Land has been purchased for the joint 201 & 202 Sewer Districts. The process can now start to bring the Sewer Districts back into KDHE compliance.

Contracted Projects

Construction on the Sylvia Road Bridge over the North Fork of the Ninnescah River has started.

Woody Seat Bridge deck rehab bid has been received. The bridge rehab is budgeted out of the 006 Special Bridge fund.

Challenges

Solving the Yoder water district high nitrite problem.



Reno County Solid Waste
703 S. Mohawk
Hutchinson, KS 67501
(620) 694-2586
Fax (620) 694-669-8126

Solid Waste Monthly Update April 2023
Prepared by Megan Davidson, Director

Staffing: We currently have 1 open positions at the landfill.

Projects/Issues/Challenges/Concerns: Wind, wind, and more wind has been the theme around the landfill. We have been busy trying to maintain blowing litter outside the fences. We are gearing up for another busy mowing season onsite as well as dirt work projects preparing for the next Phase III project in construction and demolition.

I attended the KS WORKS Recycling conference in Manhattan in April.

The Household Hazardous Waste Trailer will be visiting a few towns in Reno County in the next coming weeks. This is a service that we offer to cities in Reno County to help residents clean out old paints, chemicals, fertilizers, etc.

Budget: We have spent approximately 11% of our overall budget. We did receive a little over \$25,525.00 from the purple wave auction on miscellaneous items we sold from the landfill.



RENO COUNTY TREASURER
125 West First Ave.
Hutchinson, Kansas 67501-5245
620-694-2938
Fax: 620-694-2776

TDD: Kansas Relay Center 1-800-766-3777

May 4, 2023

MONTHLY REPORT

STAFFING CHANGES OR ISSUES:

We are currently dealing with collecting the 2nd half of 2022 taxes which pulls some of the girls out of processing tags and title work so they can help process Tax payments. We do have a vacancy and hope to advertise soon.

BUDGET YTD SUMMARY:

As of this day, we are running around 30 % of my year-to-date budget with most of it coming from payroll. Again, some of the larger expenses will be late in the year (Lockbox which has gone to \$10,000 and the printing/processing and mailing of the tax statements \$ 23,500.00). Working hard on watching expenses as it seems costs are rising pretty quickly on almost all the office supplies.

PROJECTS/ISSUES/CHALLENGES/CONCERNS:

My department's major projects for the month of May include the collection of 2nd half tax payments, processing AAE's and training staff. We are always issuing tags and processing title work. Did see a slight increase in sales tax for April 2023 (\$22,700.00) as compared to April 2022.



RENO COUNTY YOUTH SERVICES

219 West Second Ave.
Hutchinson, Kansas 67501
(620) 694-2500
Fax: (620) 694-2504

JUVENILE DETENTION CENTER
JUVENILE INTAKE & ASSESSMENT
BOB JOHNSON YOUTH SHELTER

TDD: Kansas Relay Center 1-800-766-3777

Youth Services Monthly Report

April 2023

Staffing changes or issues (if any)

We're currently seeking to fill the stand-by Youth Care Specialist/Juvenile Detention Officers, a 40-hour male Juvenile Detention Officer, a 40 hour cook and an on-call Juvenile Intake and Assessment Officer. All positions, except standby and on-call positions, offer insurance benefits and KPERs. Those interested in the open positions can apply online at Renogov.org.

The employee of the month for March is Brent Rome. Brent has been with Reno County Youth Services since Oct. 2008. Brent is currently a Juvenile Corrections Officer, early in his career he also worked in our shelter facility. Brent continues to build strong rapport with the youth and is one of the best to de-escalate stressed youth. When a crisis occurs, he remains calm and professional. His calm demeanor makes it easy for youth to talk with him while he encourages them to make better decisions. Brent is helpful with either covering or switching his hours to assist with vacation leave and open hours. Thank you Brent for all you do for Reno County. Congratulations!

Budget YTD Summary

As of 4/27/2023, we have spent 19% of our Shelter budget (Dept.90). The total shelter budget is \$933,553. We have spent 28% of our detention budget (Dept.91). The total detention budget is \$1,109,483.

Projects/Issues/Challenges/Concerns

Current challenge. Due to the nature of our job all our new employees must complete fingerprint background checks through KBI to determine eligibility to hire. We submitted background requests for two new employees' over 2 weeks ago and we're still waiting for the results of those background checks. We reached out to the agency regarding the status of the checks, and they responded that they're short staffed and to be patient. The irony of the situation is almost comical if it wasn't so frustrating.



AGENDA ITEM

AGENDA ITEM #8.B

AGENDA DATE: May 23, 2023

PRESENTED BY: Randy Partington, County Administrator

AGENDA TOPIC:
Financial Report

SUMMARY & BACKGROUND OF TOPIC:

Attached are financial reports to keep the commission informed of the county's financial status for the year.

2023 YTD BUDGET REPORT

As of 4/30/2023

	Amended Budget	Amt Received / Expended	% Recd / Used
001 General Fund			
00 Unclassified			
Revenue			
Interest	306,000.00	1,135,702.60	371%
Taxes	17,351,225.00	9,185,597.85	53%
Licenses, Permits, and Fees	229,450.00	98,953.28	43%
Reimbursements	707,500.00	445,231.38	63%
Transfers In from Other Funds	25,000.00	0.00	0%
Other Revenue	0.00	14,107.22	
Revenue Total	18,619,175.00	10,879,592.33	58%
Expenses			
Other Expense & Reimbursements	0.00	(2,679.67)	
Expenses Total	0.00	(2,679.67)	
01 County Commission			
Expenses			
Personnel Services	54,000.00	18,373.58	34%
Contractual Services	4,350.00	2,800.39	64%
Commodities	2,500.00	324.72	13%
Expenses Total	60,850.00	21,498.69	35%
02 County Clerk			
Revenue			
Reimbursements	20,000.00	564.80	3%
Revenue Total	20,000.00	564.80	3%
Expenses			
Personnel Services	284,207.00	97,079.28	34%
Contractual Services	27,170.00	3,215.74	12%
Commodities	4,600.00	537.57	12%
Expenses Total	315,977.00	100,832.59	32%
03 County Treasurer			
Revenue			
Reimbursements	0.00	85.00	
Revenue Total	0.00	85.00	
Expenses			
Personnel Services	208,938.00	71,624.77	34%
Contractual Services	40,275.00	8,082.92	20%
Commodities	31,450.00	3,021.78	10%
Expenses Total	280,663.00	82,729.47	29%

2023 YTD BUDGET REPORT

	Amended Budget	Amt Received / Expended	% Recd / Used
04 District Attorney			
Revenue			
Licenses, Permits, and Fees	80,000.00	47,080.63	59%
Reimbursements	0.00	2,819.00	
Revenue Total	80,000.00	49,899.63	62%
Expenses			
Personnel Services	1,190,954.00	394,759.11	33%
Contractual Services	123,900.00	44,366.25	36%
Commodities	49,000.00	16,681.88	34%
Expenses Total	1,363,854.00	455,807.24	33%
05 Register of Deeds			
Revenue			
Licenses, Permits, and Fees	375,000.00	123,674.00	33%
Revenue Total	375,000.00	123,674.00	33%
Expenses			
Personnel Services	160,663.00	55,138.51	34%
Contractual Services	9,455.00	2,867.08	30%
Commodities	5,750.00	807.56	14%
Expenses Total	175,868.00	58,813.15	33%
06 Sheriff			
Revenue			
Licenses, Permits, and Fees	32,300.00	11,390.00	35%
Reimbursements	10,500.00	8,944.11	85%
Grant Revenues	12,000.00	6,454.17	54%
Revenue Total	54,800.00	26,788.28	49%
Expenses			
Personnel Services	3,298,628.00	1,036,913.85	31%
Contractual Services	382,938.00	178,874.01	47%
Commodities	455,123.00	121,449.30	27%
Capital Improvement & Outlay	85,682.00	5,362.17	6%
Other Expense & Reimbursements	2,000.00	431.19	22%
Expenses Total	4,224,371.00	1,343,030.52	32%
07 County Administration			
Expenses			
Personnel Services	501,934.00	176,186.77	35%
Contractual Services	55,550.00	4,437.21	8%
Commodities	3,000.00	738.93	25%
Expenses Total	560,484.00	181,362.91	32%

2023 YTD BUDGET REPORT

	Amended Budget	Amt Received / Expended	% Recd / Used
08 District Court			
Revenue			
Reimbursements	10,000.00	859.82	9%
Revenue Total	10,000.00	859.82	9%
Expenses			
Contractual Services	561,040.00	182,608.29	33%
Commodities	55,100.00	11,343.86	21%
Expenses Total	616,140.00	193,952.15	31%
09 Courthouse General			
Revenue			
Reimbursements	11,000.00	2,868.00	26%
Revenue Total	11,000.00	2,868.00	26%
Expenses			
Personnel Services	87,749.00	28,681.58	33%
Contractual Services	351,000.00	93,370.60	27%
Commodities	2,000.00	0.00	0%
Capital Improvement & Outlay	900,000.00	17,702.20	2%
Other Expense & Reimbursements	0.00	0.00	
Expenses Total	1,340,749.00	139,754.38	10%
10 County General			
Expenses			
Contractual Services	1,126,000.00	667,259.78	59%
Commodities	1,000.00	694.43	69%
Other Expense & Reimbursements	15,000.00	83.18	1%
Outside Agencies Appropriation	604,000.00	308,500.00	51%
Ambulance Services	1,816,889.00	397,734.64	22%
Emergency Communications	850,000.00	213,478.02	25%
Economic Development Projects	400,000.00	0.00	0%
Transfers Out to Other Funds	912,340.00	0.00	0%
Commission Discretionary	20,000.00	405.00	2%
Expenses Total	5,745,229.00	1,588,155.05	28%

2023 YTD BUDGET REPORT

	Amended Budget	Amt Received / Expended	% Recd / Used
11 Maintenance			
Revenue			
Reimbursements	30,000.00	9,409.23	31%
Revenue Total	30,000.00	9,409.23	31%
Expenses			
Personnel Services	887,421.00	244,175.42	28%
Contractual Services	86,110.00	30,853.77	36%
Commodities	77,951.00	13,463.15	17%
Expenses Total	1,051,482.00	288,492.34	27%
12 Planning & Zoning			
Revenue			
Reimbursements	0.00	1,880.00	
Revenue Total	0.00	1,880.00	
Expenses			
Personnel Services	88,964.00	30,104.77	34%
Contractual Services	17,700.00	710.74	4%
Commodities	700.00	250.87	36%
Expenses Total	107,364.00	31,066.38	29%
13 Emergency Management			
Revenue			
Reimbursements	100,000.00	126.81	0%
Revenue Total	100,000.00	126.81	0%
Expenses			
Personnel Services	305,391.00	104,111.08	34%
Contractual Services	47,575.00	15,623.63	33%
Commodities	35,200.00	7,546.69	21%
Other Expense & Reimbursements	0.00	593.42	
Expenses Total	388,166.00	127,874.82	33%
14 Sheriff - Jail			
Revenue			
Reimbursements	40,000.00	23,940.17	60%
Other Revenue	5,000.00	0.00	0%
Revenue Total	45,000.00	23,940.17	53%
Expenses			
Personnel Services	2,502,889.00	867,957.36	35%
Contractual Services	920,320.00	282,949.38	31%
Commodities	215,000.00	87,640.52	41%
Expenses Total	3,638,209.00	1,238,547.26	34%

2023 YTD BUDGET REPORT

	Amended Budget	Amt Received / Expended	% Recd / Used
15 Human Resources			
Expenses			
Personnel Services	190,733.00	63,965.16	34%
Contractual Services	52,950.00	10,973.11	21%
Commodities	16,000.00	1,908.73	12%
Expenses Total	259,683.00	76,847.00	30%
16 Appraiser			
Revenue			
Reimbursements	3,000.00	3,740.50	125%
Revenue Total	3,000.00	3,740.50	125%
Expenses			
Personnel Services	676,347.00	225,661.75	33%
Contractual Services	71,300.00	20,925.66	29%
Commodities	24,500.00	3,231.25	13%
Expenses Total	772,147.00	249,818.66	32%
17 County Clerk - Election			
Revenue			
Reimbursements	500.00	496.32	99%
Revenue Total	500.00	496.32	99%
Expenses			
Personnel Services	130,107.00	41,717.79	32%
Contractual Services	181,810.00	90,464.79	50%
Commodities	18,800.00	2,051.17	11%
Other Expense & Reimbursements	0.00	50.00	
Transfers Out to Other Funds	58,161.00	9,366.00	16%
Expenses Total	388,878.00	143,649.75	37%
18 Information Technology			
Revenue			
Reimbursements	28,000.00	9,220.57	33%
Revenue Total	28,000.00	9,220.57	33%
Expenses			
Personnel Services	548,285.00	192,311.20	35%
Contractual Services	418,075.00	324,409.93	78%
Commodities	9,500.00	1,479.02	16%
Expenses Total	975,860.00	518,200.15	53%

2023 YTD BUDGET REPORT

	Amended Budget	Amt Received / Expended	% Recd / Used
24 Auto Center			
Revenue			
Reimbursements	20,000.00	11,985.50	60%
Revenue Total	20,000.00	11,985.50	60%
Expenses			
Personnel Services	170,223.00	57,972.27	34%
Contractual Services	14,880.00	6,934.56	47%
Commodities	15,380.00	2,212.28	14%
Expenses Total	200,483.00	67,119.11	33%
REVENUE TOTALS	19,396,475.00	11,145,130.96	57%
EXPENSE TOTALS	22,466,457.00	6,904,871.95	31%
Fund 001 General Fund	(3,069,982.00)	4,240,259.01	
Beginning Fund Balance:		13,483,335.22	
Ending Fund Balance:		17,723,594.23	
Cash Balance Forward (Budgeted Resource):		8,974,125.00	
Reserve for Cash Carryover & Contingencies:		5,550,000.00	

Fund	Amended Budget	Amt Received / Expended	% Rec'd / Used	
002 Aging & Transit Fund				
Revenue				
Taxes	205,999.00	115,976.02	56%	
Licenses, Permits, and Fees	100.00	0.00	0%	
Reimbursements	6,125.00	1,624.42	27%	
Grant Revenues	1,171,923.00	317,023.88	27%	
Transfers In from Other Funds	437,340.00	0.00	0%	
Other Revenue	257,076.00	17,071.00	7%	
Revenue Total	2,078,563.00	451,695.32	22%	
Expenses				
Personnel Services	1,355,740.00	381,428.66	28%	
Contractual Services	594,451.00	111,561.87	19%	
Commodities	286,150.00	37,477.57	13%	
Capital Improvement & Outlay	266,292.00	0.00	0%	
Other Expense & Reimbursements	425.00	0.00	0%	
Expenses Total	2,503,058.00	530,468.10	21%	
	REVENUE TOTALS	2,078,563.00	451,695.32	22%
	EXPENSE TOTALS	2,503,058.00	530,468.10	21%
Fund 002-Aging & Transit Totals	(424,495.00)	(78,772.78)		
	Beginning Fund Balance:	933,802.29		
	Ending Fund Balance:	855,029.51		
	Cash Balance Forward (Budgeted Resource):	489,751.00		
	Reserve for Cash Carryover & Contingencies:	60,000.00		

Fund	Amended Budget	Amt Received / Expended	% Rec'd / Used	
003 Public Health Fund				
Revenue				
Taxes	673,691.00	381,464.67	57%	
Licenses, Permits, and Fees	10,500.00	12,661.82	121%	
Reimbursements	566,000.00	147,171.98	26%	
Grant Revenues	1,240,500.00	718,913.80	58%	
Other Revenue	500.00	2,646.32	529%	
Revenue Total	2,491,191.00	1,262,858.59	51%	
Expenses				
Personnel Services	2,625,375.00	758,369.79	29%	
Contractual Services	648,870.00	179,312.17	28%	
Commodities	249,150.00	47,546.43	19%	
Expenses Total	3,523,395.00	985,228.39	28%	
	REVENUE TOTALS	2,491,191.00	1,262,858.59	51%
	EXPENSE TOTALS	3,523,395.00	985,228.39	28%
Fund 003-Public Health Totals	(1,032,204.00)	277,630.20		
	Beginning Fund Balance:	2,429,407.11		
	Ending Fund Balance:	2,707,037.31		
	Cash Balance Forward (Budgeted Resource):	1,401,406.00		
	Reserve for Cash Carryover & Contingencies:	352,000.00		

Fund	Amended Budget	Amt Received / Expended	% Rec'd / Used	
004 Noxious Weed Fund				
Revenue				
Taxes	128,076.00	73,893.65	58%	
Other Revenue	12,000.00	362.10	3%	
Revenue Total	140,076.00	74,255.75	53%	
Expenses				
Personnel Services	85,221.00	28,428.18	33%	
Contractual Services	4,650.00	886.16	19%	
Commodities	51,150.00	32,858.50	64%	
Transfers Out to Other Funds	10,000.00	0.00	0%	
Expenses Total	151,021.00	62,172.84	41%	
	REVENUE TOTALS	140,076.00	74,255.75	53%
	EXPENSE TOTALS	151,021.00	62,172.84	41%
Fund 004-Noxious Weed Totals	(10,945.00)	12,082.91		
	Beginning Fund Balance:	24,004.42		
	Ending Fund Balance:	36,087.33		
	Cash Balance Forward (Budgeted Resource):	14,375.00		

Fund	Amended Budget	Amt Received / Expended	% Rec'd / Used	
006 Special Bridge Fund				
Revenue				
Taxes	276,294.00	124,572.32	45%	
Reimbursements	300,000.00	0.00	0%	
Revenue Total	576,294.00	124,572.32	22%	
Expenses				
Contractual Services	2,400,000.00	308,860.19	13%	
Commodities	350,000.00	0.00	0%	
Expenses Total	2,750,000.00	308,860.19	11%	
	REVENUE TOTALS	576,294.00	124,572.32	22%
	EXPENSE TOTALS	2,750,000.00	308,860.19	11%
Fund 006-Special Bridge Totals	(2,173,706.00)	(184,287.87)		
	Beginning Fund Balance:	4,148,444.61		
	Ending Fund Balance:	3,964,156.74		
	Cash Balance Forward (Budgeted Resource):	2,178,454.00		

Fund	Amended Budget	Amt Received / Expended	% Rec'd / Used
007 Road & Bridge Fund			
Revenue			
Taxes	5,262,162.00	3,081,812.86	59%
Reimbursements	0.00	63,207.22	
Other Revenue	1,536,438.00	392,625.82	26%
Revenue Total	6,798,600.00	3,537,645.90	52%
Expenses			
Personnel Services	2,327,125.00	661,229.43	28%
Contractual Services	299,600.00	108,432.96	36%
Commodities	3,682,000.00	210,939.79	6%
Capital Improvement & Outlay	466,500.00	58,840.00	13%
Transfers Out to Other Funds	400,000.00	0.00	0%
Expenses Total	7,175,225.00	1,039,442.18	14%
REVENUE TOTALS	6,798,600.00	3,537,645.90	52%
EXPENSE TOTALS	7,175,225.00	1,039,442.18	14%
Fund 007-Road & Bridge Totals	(376,625.00)	2,498,203.72	
Beginning Fund Balance:		1,346,089.12	
Ending Fund Balance:		3,844,292.84	
Cash Balance Forward (Budgeted Resource):		519,367.00	

Fund	Amended Budget	Amt Received / Expended	% Rec'd / Used
008 Solid Waste Fund			
Revenue			
Licenses, Permits, and Fees	5,090,000.00	3,222,315.11	63%
Reimbursements	55,000.00	30,256.68	55%
Other Revenue	5,000.00	35,465.20	709%
Revenue Total	5,150,000.00	3,288,036.99	64%
Expenses			
Personnel Services	1,683,838.00	465,037.60	28%
Contractual Services	1,216,950.00	194,756.71	16%
Commodities	609,500.00	124,018.56	20%
Capital Improvement & Outlay	2,050,000.00	999,600.68	49%
Transfers Out to Other Funds	650,950.00	47,975.00	7%
Expenses Total	6,211,238.00	1,831,388.55	29%
REVENUE TOTALS	5,150,000.00	3,288,036.99	64%
EXPENSE TOTALS	6,211,238.00	1,831,388.55	29%
Fund 008-Solid Waste Totals	(1,061,238.00)	1,456,648.44	
Beginning Fund Balance:		6,422,083.53	
Ending Fund Balance:		7,878,731.97	
Cash Balance Forward (Budgeted Resource):		5,095,008.00	
Reserve for Cash Carryover & Contingencies:		4,033,770.00	

Fund	Amended Budget	Amt Received / Expended	% Rec'd / Used	
009 Youth Services Fund				
Revenue				
Reimbursements	1,329,595.00	442,665.06	33%	
Grant Revenues	0.00	15,742.47		
Transfers In from Other Funds	400,000.00	0.00	0%	
Revenue Total	1,729,595.00	458,407.53	27%	
Expenses				
Personnel Services	1,753,909.00	595,450.32	34%	
Contractual Services	113,745.00	29,005.64	26%	
Commodities	56,300.00	8,969.04	16%	
Other Expense & Reimbursements	126,082.00	17,587.90	14%	
Expenses Total	2,050,036.00	651,012.90	32%	
	REVENUE TOTALS	1,729,595.00	458,407.53	27%
	EXPENSE TOTALS	2,050,036.00	651,012.90	32%
Fund 009-Youth Services Totals	(320,441.00)	(192,605.37)		
	Beginning Fund Balance:	896,861.45		
	Ending Fund Balance:	704,256.08		
	Cash Balance Forward (Budgeted Resource):	752,619.00		
	Reserve for Cash Carryover & Contingencies:	432,178.00		

Fund	Amended Budget	Amt Received / Expended	% Rec'd / Used	
013 Solid Waste Post-Closure Fund				
Revenue				
Transfers In from Other Funds	400,000.00	0.00	0%	
Revenue Total	400,000.00	0.00	0%	
Expenses				
Contractual Services	330,000.00	16,130.97	5%	
Capital Improvement & Outlay	6,132,913.00	0.00	0%	
Expenses Total	6,462,913.00	16,130.97	0%	
	REVENUE TOTALS	400,000.00	0.00	0%
	EXPENSE TOTALS	6,462,913.00	16,130.97	0%
Fund 013-Solid Waste Post-Closure Totals	(6,062,913.00)	(16,130.97)		
	Beginning Fund Balance:	6,942,945.86		
	Ending Fund Balance:	6,926,814.89		
	Cash Balance Forward (Budgeted Resource):	6,062,913.00		

Fund	Amended Budget	Amt Received / Expended	% Rec'd / Used	
015 Employee Benefits Fund				
Revenue				
Taxes	5,454,357.00	3,107,378.89	57%	
Reimbursements	1,314,000.00	422,587.68	32%	
Revenue Total	6,768,357.00	3,529,966.57	52%	
Expenses				
Personnel Services	4,400,321.00	1,607,583.60	37%	
Contractual Services	5,000.00	3,484.50	70%	
Other Expense & Reimbursements	4,000.00	0.00	0%	
Transfers Out to Other Funds	4,800,000.00	1,314,701.00	27%	
Expenses Total	9,209,321.00	2,925,769.10	32%	
	REVENUE TOTALS	6,768,357.00	3,529,966.57	52%
	EXPENSE TOTALS	9,209,321.00	2,925,769.10	32%
Fund 015-Employee Benefits Totals	(2,440,964.00)	604,197.47		
	Beginning Fund Balance:	4,967,541.03		
	Ending Fund Balance:	5,571,738.50		
	Cash Balance Forward (Budgeted Resource):	4,082,534.00		
	Reserve for Cash Carryover & Contingencies:	1,500,000.00		

Fund	Amended Budget	Amt Received / Expended	% Rec'd / Used	
017 TECH Center Fund				
Revenue				
Taxes	500,400.00	289,915.40	58%	
Revenue Total	500,400.00	289,915.40	58%	
Expenses				
Contractual Services	510,000.00	314,000.00	62%	
Expenses Total	510,000.00	314,000.00	62%	
	REVENUE TOTALS	500,400.00	289,915.40	58%
	EXPENSE TOTALS	510,000.00	314,000.00	62%
Fund 017-TECH Center Totals	(9,600.00)	(24,084.60)		
	Beginning Fund Balance:	24,975.17		
	Ending Fund Balance:	890.57		
	Cash Balance Forward (Budgeted Resource):	22,937.00		

Fund	Amended Budget	Amt Received / Expended	% Rec'd / Used	
018 Mental Health Fund				
Revenue				
Taxes	444,884.00	257,402.27	58%	
Revenue Total	444,884.00	257,402.27	58%	
Expenses				
Contractual Services	452,025.00	277,025.00	61%	
Expenses Total	452,025.00	277,025.00	61%	
	REVENUE TOTALS	444,884.00	257,402.27	58%
	EXPENSE TOTALS	452,025.00	277,025.00	61%
Fund 018-Mental Health Totals	(7,141.00)	(19,622.73)		
	Beginning Fund Balance:	20,584.21		
	Ending Fund Balance:	961.48		
	Cash Balance Forward (Budgeted Resource):	18,999.00		

Fund	Amended Budget	Amt Received / Expended	% Rec'd / Used	
029 Special Parks & Recreation Fund				
Revenue				
Taxes	18,965.00	5,810.75	31%	
Revenue Total	18,965.00	5,810.75	31%	
Expenses				
Contractual Services	10,000.00	10,000.00	100%	
Expenses Total	10,000.00	10,000.00	100%	
	REVENUE TOTALS	18,965.00	5,810.75	31%
	EXPENSE TOTALS	10,000.00	10,000.00	100%
Fund 029 Special Parks & Recreation Totals	8,965.00	(4,189.25)		
	Beginning Fund Balance:	13,571.88		
	Ending Fund Balance:	9,382.63		
	Cash Balance Forward (Budgeted Resource):	8,291.00		
	Reserve for Cash Carryover & Contingencies:	17,256.00		

Fund	Amended Budget	Amt Received / Expended	% Rec'd / Used	
030 Special Alcohol & Drug Fund				
Revenue				
Taxes	18,965.00	6,795.58	36%	
Revenue Total	18,965.00	6,795.58	36%	
Expenses				
Contractual Services	10,000.00	10,000.00	100%	
Expenses Total	10,000.00	10,000.00	100%	
	REVENUE TOTALS	18,965.00	6,795.58	36%
	EXPENSE TOTALS	10,000.00	10,000.00	100%
Fund 030 Special Alcohol & Drug Totals	8,965.00	(3,204.42)		
	Beginning Fund Balance:	38,524.51		
	Ending Fund Balance:	35,320.09		
	Cash Balance Forward (Budgeted Resource):	30,271.00		
	Reserve for Cash Carryover & Contingencies:	39,236.00		

Fund	Amended Budget	Amt Received / Expended	% Rec'd / Used	
083 Bond & Interest Fund				
Revenue				
Taxes	948,964.00	538,057.95	57%	
Transfers In from Other Funds	250,950.00	47,975.00	19%	
Other Revenue	52,314.00	35,518.69	68%	
Revenue Total	1,252,228.00	621,551.64	50%	
Expenses				
Contractual Services	1,749,701.00	216,800.00	12%	
Expenses Total	1,749,701.00	216,800.00	12%	
	REVENUE TOTALS	1,252,228.00	621,551.64	50%
	EXPENSE TOTALS	1,749,701.00	216,800.00	12%
Fund 083 Bond & Interest Totals	(497,473.00)	404,751.64		
	Beginning Fund Balance:	550,701.51		
	Ending Fund Balance:	955,453.15		
	Cash Balance Forward (Budgeted Resource):	672,256.00		
	Reserve for Cash Carryover & Contingencies:	150,000.00		

Fund	Amended Budget	Amt Received / Expended	% Rec'd / Used
085 Noxious Weed Capital Outlay Fund			
Revenue			
Transfers In from Other Funds	10,000.00	0.00	0%
Revenue Total	10,000.00	0.00	0%
REVENUE TOTALS	10,000.00	0.00	0%
EXPENSE TOTALS	0.00	0.00	
Fund 085 Noxious Weed Capital Outlay Totals	10,000.00	0.00	
Beginning Fund Balance:		104,276.58	
Ending Fund Balance:		104,276.58	
Cash Balance Forward (Budgeted Resource):		89,776.00	
Reserve for Cash Carryover & Contingencies:		99,776.00	

Fund	Amended Budget	Amt Received / Expended	% Rec'd / Used
086 Public Health Capital Outlay Fd			
Expenses			
Capital Improvement & Outlay	25,000.00	0.00	0%
Expenses Total	25,000.00	0.00	0%
REVENUE TOTALS	0.00	0.00	
EXPENSE TOTALS	25,000.00	0.00	0%
Fund 086 Public Health Capital Outlay Totals	(25,000.00)	0.00	
Beginning Fund Balance:		413,200.50	
Ending Fund Balance:		413,200.50	
Cash Balance Forward (Budgeted Resource):		433,480.00	
Reserve for Cash Carryover & Contingencies:		408,480.00	

Fund	Amended Budget	Amt Received / Expended	% Rec'd / Used
087 Historical Museum Fund			
Revenue			
Taxes	181,654.00	105,202.48	58%
Revenue Total	181,654.00	105,202.48	58%
Expenses			
Contractual Services	185,000.00	113,000.00	61%
Expenses Total	185,000.00	113,000.00	61%
REVENUE TOTALS	181,654.00	105,202.48	58%
EXPENSE TOTALS	185,000.00	113,000.00	61%
Fund 087 Historical Museum Totals	(3,346.00)	(7,797.52)	
Beginning Fund Balance:		8,629.79	
Ending Fund Balance:		832.27	
Cash Balance Forward (Budgeted Resource):		8,184.00	

Fund	Amended Budget	Amt Received / Expended	% Rec'd / Used
093 Special Equipment Fund			
Revenue			
Taxes	523,537.00	306,953.29	59%
Reimbursements	130,288.00	0.00	0%
Revenue Total	653,825.00	306,953.29	47%
Expenses			
Contractual Services	319,800.00	26,400.00	8%
Capital Improvement & Outlay	398,209.00	207,025.99	52%
Expenses Total	718,009.00	233,425.99	33%
	REVENUE TOTALS	306,953.29	47%
	EXPENSE TOTALS	233,425.99	33%
Fund 093 Special Equipment Fund Totals	(64,184.00)	73,527.30	
	Beginning Fund Balance:	332,387.02	
	Ending Fund Balance:	405,914.32	
	Cash Balance Forward (Budgeted Resource):	228,517.00	
	Reserve for Cash Carryover & Contingencies:	150,000.00	

Fund	Amended Budget	Amt Received / Expended	% Rec'd / Used
094 Special Road Fund			
Revenue			
Taxes	8,976.00	5,401.53	60%
Revenue Total	8,976.00	5,401.53	60%
Expenses			
Capital Improvement & Outlay	755,000.00	0.00	0%
Expenses Total	755,000.00	0.00	0%
	REVENUE TOTALS	5,401.53	60%
	EXPENSE TOTALS	0.00	0%
Fund 094 Special Road Fund Totals	(746,024.00)	5,401.53	
	Beginning Fund Balance:	1,214,745.57	
	Ending Fund Balance:	1,220,147.10	
	Cash Balance Forward (Budgeted Resource):	782,489.00	
	Reserve for Cash Carryover & Contingencies:	36,465.00	

Fund	Amended Budget	Amt Received / Expended	% Rec'd / Used
098 CIP Fund			
Revenue			
Taxes	255,476.00	136,592.66	53%
Revenue Total	255,476.00	136,592.66	53%
Expenses			
Capital Improvement & Outlay	457,000.00	15,425.00	3%
Expenses Total	457,000.00	15,425.00	3%
	REVENUE TOTALS	136,592.66	53%
	EXPENSE TOTALS	15,425.00	3%
Fund 098 CIP Totals	(201,524.00)	121,167.66	
	Beginning Fund Balance:	367,679.89	
	Ending Fund Balance:	488,847.55	
	Cash Balance Forward (Budgeted Resource):	307,429.00	
	Reserve for Cash Carryover & Contingencies:	100,000.00	

Fund	Amended Budget	Amt Received / Expended	% Rec'd / Used	
180 Internal Services Fund				
Revenue				
Reimbursements	515,000.00	159,827.27	31%	
Revenue Total	515,000.00	159,827.27	31%	
Expenses				
Commodities	590,846.00	141,432.62	24%	
Expenses Total	590,846.00	141,432.62	24%	
	REVENUE TOTALS	515,000.00	159,827.27	31%
	EXPENSE TOTALS	590,846.00	141,432.62	24%
Fund 180 Internal Services Totals	(75,846.00)	18,394.65		
	Beginning Fund Balance:	117,012.87		
	Ending Fund Balance:	135,407.52		
	Cash Balance Forward (Budgeted Resource):	75,846.00		



AGENDA ITEM

AGENDA ITEM #8.C

AGENDA DATE: May 23, 2023

PRESENTED BY: Randy Partington, County Administrator

AGENDA TOPIC:
Capital Improvement Plan Requests for 2024 ([Link to Requests](#))

SUMMARY & BACKGROUND OF TOPIC:

Attached is the Capital Improvement Plan (CIP) requests for 2024-2028. Every year, the CIP budget is presented to the commission for discussion and direction prior to the requests being placed in the operating budget. The operating budget will be presented to the commission at the end of June.

I have provided the commissioners with a spreadsheet showing the requests that has a column for individual commissioners to come up with their ideas on areas to change. There are items in the CIP that can be cut, but I wanted you to see all of the requests.

There are overall summaries in the book (page 3) that show the total of all CIP requests, along with a list of the amounts for solid waste and special districts (fire districts). The total for all CIP requests that come from a fund receiving property tax levies is also provided.

ALL OPTIONS:

No action is expected, as this item is for discussion.

RECOMMENDATION / REQUEST:

Direction from the commission on any areas the commission wants to approve from the CIP.



2024 – 2028

CAPITAL

IMPROVEMENT

PLAN



CAPITAL IMPROVEMENT PLAN

2024 – 2028

Program Summary & Levied Amount

Full List

Aging/Transit

CIP

Health Capital Outlay (non-levied)

Public Works

Sheriff

Special Equipment

Solid Waste (non-levied)

Fire Districts Special Equipment (non-levied)

Reno County CIP 2024-2028 Program Summary

Program	2023 Adopted	2024 Requested	2025	2026	2027	2028	Sum of 2024-2028
Aging / Transit	\$ 266,292	\$ 317,550	\$ 262,410	\$ 188,250	\$ 243,400	\$ 317,560	\$ 1,329,170
CIP	\$ 457,000	\$ 1,050,000	\$ 894,000	\$ 880,000	\$ 897,500	\$ 2,207,550	\$ 5,929,050
Courthouse General	\$ 900,000						\$ -
Health Cap. Outlay	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000		\$ 100,000
Public Works	\$ 3,651,500	\$ 4,025,000	\$ 3,915,000	\$ 3,915,000	\$ 3,925,000	\$ 3,925,000	\$ 19,705,000
Sheriff	\$ 101,282	\$ 342,974	\$ 97,000	\$ 97,000	\$ 97,000	\$ 75,000	\$ 708,974
Solid Waste	\$ 2,700,950	\$ 1,574,750	\$ 1,253,350	\$ 1,391,550	\$ 849,550	\$ 1,502,350	\$ 6,571,550
Special Equipment	\$ 615,721	\$ 1,244,887	\$ 966,800	\$ 992,211	\$ 979,400	\$ 610,600	\$ 4,793,898
FD #3				\$ 375,000			\$ 375,000
FD #4		\$ 130,000	\$ 405,000			\$ 150,000	\$ 685,000
FD #6		\$ 275,000		\$ 130,000	\$ 260,000	\$ 350,000	\$ 1,015,000
FD #7		\$ 130,000	\$ 630,000	\$ 405,000			\$ 1,165,000
FD #8				\$ 700,000		\$ 550,000	\$ 1,250,000
FD #9		\$ 350,000	\$ 130,000			\$ 350,000	\$ 830,000
FD JT #2 RN-HV					\$ 130,000		\$ 130,000
FD JT #2 RN-HV					\$ 130,000		\$ 130,000
FD JT#1 RN-KM			\$ 150,000	\$ 130,000	\$ 130,000		\$ 410,000
Grand Total	\$ 8,717,745	\$ 9,465,161	\$ 8,728,560	\$ 9,229,011	\$ 7,666,850	\$ 10,038,060	\$ 45,127,642

Reno County CIP 2024 - 2028 Budget Type Summary

Budget Type	2023 Adopted	2024 Requested	2025	2026	2027	2028	Sum of 2024-2028
County	\$ 6,016,795	\$ 7,005,411	\$ 6,160,210	\$ 6,097,461	\$ 6,167,300	\$ 7,135,710	\$ 32,566,092
Solid Waste	\$ 2,700,950	\$ 1,574,750	\$ 1,253,350	\$ 1,391,550	\$ 849,550	\$ 1,502,350	\$ 6,571,550
Special Districts		\$ 885,000	\$ 1,315,000	\$ 1,740,000	\$ 650,000	\$ 1,400,000	\$ 5,990,000
Grand Total	\$ 8,717,745	\$ 9,465,161	\$ 8,728,560	\$ 9,229,011	\$ 7,666,850	\$ 10,038,060	\$ 45,127,642

Reno County CIP 2024 - 2028 Levied Amount

	2023 Adopted	2024 Requested	2025	2026	2027	2028	Sum of 2024-2028
LEVIED	\$ 5,991,795	\$ 6,980,411	\$ 6,135,210	\$ 6,072,461	\$ 6,142,300	\$ 7,135,710	\$ 32,466,092
	\$ 5,991,795	\$ 6,980,411	\$ 6,135,210	\$ 6,072,461	\$ 6,142,300	\$ 7,135,710	\$ 32,466,092

Reno County 5-year CIP Program 2024-2028 by Budget Type/Program/Department

Budget Type	Program	Dept	Equipment/Project	2023 Adopted	2024 Requested	FY2025	FY2026	FY2027	FY2028	2024-2028
County	Aging / Transit	Aging / Transit	Bus Stop Shelters	\$22,000	\$22,000	\$22,000	\$22,000	\$22,000	\$22,000	\$110,000
County	Aging / Transit	Aging / Transit	Buses - Paid by Grant	\$185,104	\$232,915	\$190,060	\$130,900	\$173,760	\$232,920	\$960,555
County	Aging / Transit	Aging / Transit	Buses - RCAT	\$43,917	\$62,635	\$31,320		\$31,320	\$62,640	\$187,915
County	Aging / Transit	Aging / Transit	Minivans - RCAT	\$15,271			\$16,320	\$16,320		\$32,640
County	Aging / Transit	Aging / Transit	Vans-Transit			\$19,030	\$19,030			\$38,060
County	CIP	Maint	Architectural Services - ROD	\$18,500						\$0
County	CIP	Maint	Boiler Replacement - Courthouse						\$500,000	\$500,000
County	CIP	Maint	Carpet Replacement - RCAT	\$17,500						\$0
County	CIP	Maint	Carpet Tiles Stock - Courthouse	\$10,000						\$0
County	CIP	Maint	Elevator (Automatic) Update - Courthouse			\$250,000				\$250,000
County	CIP	Maint	Elevator Modernization - LEC		\$300,000					\$300,000
County	CIP	Maint	EOC Update		\$40,000					\$40,000
County	CIP	Maint	Façade Re-anchoring - Courthouse	\$200,000						\$0
County	CIP	Maint	Fire Alarm Panel Replacement - Courthouse		\$35,000					\$35,000
County	CIP	Maint	Fire Panel Replacement - Health Dept.			\$30,000				\$30,000
County	CIP	Maint	Fire Panel Replacement - Youth Services			\$30,000				\$30,000
County	CIP	Maint	Generator Replacement - EOC				\$150,000			\$150,000

Budget Type	Program	Dept	Equipment/Project	2023 Adopted	2024 Requested	FY2025	FY2026	FY2027	FY2028	2024-2028
County	CIP	Maint	Generator Replacement - Youth Services					\$150,000		\$150,000
County	CIP	Maint	HVAC Replacement - Public Works			\$68,000				\$68,000
County	CIP	Maint	Misc. Bldg & Facilities		\$24,000			\$22,500	\$70,550	\$117,050
County	CIP	Maint	Network Re-cabling - Courthouse	\$60,000						\$0
County	CIP	Maint	Parking Lot (Front) Maintenance - RCCF				\$50,000			\$50,000
County	CIP	Maint	Parking Lot (South) Replacement - Ext Office			\$40,000				\$40,000
County	CIP	Maint	Parking/Driveway Rework - Maintenance/Ext. Office	\$45,000						\$0
County	CIP	Maint	Reserve: Large 2028 Expenditures		\$325,000		\$400,000	\$700,000		\$1,425,000
County	CIP	Maint	Restroom Improvements - Youth Services					\$25,000		\$25,000
County	CIP	Maint	Roof - RCAT						\$920,000	\$920,000
County	CIP	Maint	Roof - Youth Services						\$560,000	\$560,000
County	CIP	Maint	Roof Replacement - Courthouse West Side	\$98,000						\$0
County	CIP	Maint	Roof Replacement - Health Dept.			\$440,000				\$440,000
County	CIP	Maint	Roof Replacement - Youth Services East Wing		\$84,000					\$84,000
County	CIP	Maint	Roof Replacement: Sections 1,2,3, &4th Floors				\$280,000			\$280,000
County	CIP	Maint	Rooftop HVAC Replacement - Health			\$36,000				\$36,000
County	CIP	Maint	Rooftop Units - Courthouse						\$60,000	\$60,000
County	CIP	Maint	Shower Renovations - Youth Services		\$52,000					\$52,000

Budget Type	Program	Dept	Equipment/Project	2023 Adopted	2024 Requested	FY2025	FY2026	FY2027	FY2028	2024-2028
County	CIP	Maint	Space Reconfiguration - Rcat / Aging		\$165,000					\$165,000
County	CIP	Maint	Split Unit Replacement - Maintenance	\$8,000						\$0
County	CIP	Maint	Split Units - Health Dept.						\$37,500	\$37,500
County	CIP	Maint	Split Units - RCAT						\$59,500	\$59,500
County	CIP	Maint	Window Replacements - Youth Shelter		\$25,000					\$25,000
County	Courthouse General	Courthouse General	Courthouse Improvements	\$900,000						\$0
County	Health Cap. Outlay	Health Cap. Outlay	Bldg & Equipment Repairs - Maintenance	\$15,000						\$0
County	Health Cap. Outlay	Health Cap. Outlay	Building Assessment - Health		\$25,000	\$25,000	\$25,000	\$25,000		\$100,000
County	Health Cap. Outlay	Health Cap. Outlay	Security Camera System	\$10,000						\$0
County	Public Works	Public Works	Asphalt Material	\$2,400,000	\$2,800,000	\$2,700,000	\$2,700,000	\$2,700,000	\$2,700,000	\$13,600,000
County	Public Works	Public Works	Bridge Material	\$335,000	\$335,000	\$335,000	\$335,000	\$350,000	\$350,000	\$1,705,000
County	Public Works	Public Works	Culverts	\$50,000	\$40,000	\$30,000	\$30,000	\$25,000	\$25,000	\$150,000
County	Public Works	Public Works	Equipment	\$466,500	\$550,000	\$550,000	\$550,000	\$550,000	\$550,000	\$2,750,000
County	Public Works	Public Works	Transfer of Funds	\$400,000	\$300,000	\$300,000	\$300,000	\$300,000	\$300,000	\$1,500,000
County	Sheriff	RCCF	Mobile-Base Radios		\$32,000					\$32,000
County	Sheriff	RCCF	Vehicle Auto Repairs (Install)	\$1,600						\$0
County	Sheriff	RCCF	Vehicle Purchase (Outfitting)	\$6,000						\$0
County	Sheriff	Sheriff	Ballistic Shields - Sheriff Patrol Vehicles		\$25,974					\$25,974

Budget Type	Program	Dept	Equipment/Project	2023 Adopted	2024 Requested	FY2025	FY2026	FY2027	FY2028	2024-2028
County	Sheriff	Sheriff	Gun Range Project - Sheriff	\$75,000	\$75,000	\$75,000	\$75,000	\$75,000	\$75,000	\$375,000
County	Sheriff	Sheriff	Guns	\$10,682						\$0
County	Sheriff	Sheriff	Mobile-Base Radios		\$188,000					\$188,000
County	Sheriff	Sheriff	Tasers Lease		\$22,000	\$22,000	\$22,000	\$22,000		\$88,000
County	Sheriff	Sheriff	Vehicle Auto Repairs (Install)	\$8,000						\$0
County	Special Equipment	Auto	Vehicle Purchase - Appraiser		\$26,000	\$26,000	\$26,000	\$26,000		\$104,000
County	Special Equipment	Auto	Vehicle Purchase - Court Services		\$22,000					\$22,000
County	Special Equipment	Auto	Vehicle Purchase - Em Mgmt	\$40,000				\$50,000		\$50,000
County	Special Equipment	Auto	Vehicle Purchase - Health	\$28,000	\$28,000	\$28,000	\$28,000	\$30,000		\$114,000
County	Special Equipment	Auto	Vehicle Purchase - Jail	\$33,000	\$45,011		\$45,011			\$90,022
County	Special Equipment	Auto	Vehicle Purchase - Maintenance	\$28,000	\$29,000	\$28,000				\$57,000
County	Special Equipment	Auto	Vehicle Purchase - Sheriff	\$107,250	\$268,213	\$216,000	\$216,000	\$216,000		\$916,213
County	Special Equipment	Auto	Vehicle Purchase - Youth Shelter		\$36,000			\$36,000		\$72,000
County	Special Equipment	Auto - Jail	Vehicle Purchase (Outfitting) - Jail		\$7,500		\$7,500			\$15,000
County	Special Equipment	Auto - Sheriff	Vehicle Purchase (Outfitting) - Sheriff Patrol	\$28,000	\$42,500	\$34,000	\$34,000	\$34,000		\$144,500
County	Special Equipment	IT	Digital Ortho and Oblique Photography		\$110,000					\$110,000
County	Special Equipment	IT	Firewalls & Switches	\$5,600	\$4,200		\$15,000			\$19,200
County	Special Equipment	IT	Furniture Replacement - Youth Shelter			\$25,000				\$25,000

Budget Type	Program	Dept	Equipment/Project	2023 Adopted	2024 Requested	FY2025	FY2026	FY2027	FY2028	2024-2028
County	Special Equipment	IT	Maintenance: Veh & Wheeled Equipment			\$10,000				\$10,000
County	Special Equipment	IT	Microsoft Office 365	\$80,000	\$92,000	\$92,000	\$92,000	\$92,000	\$92,000	\$460,000
County	Special Equipment	IT	SAN Replacement	\$20,000	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	\$125,000
County	Special Equipment	IT	SAN Replacement - Sheriff	\$60,000	\$36,363					\$36,363
County	Special Equipment	IT	Software Maintenance	\$51,300	\$365,500	\$373,300	\$392,000	\$411,500	\$432,100	\$1,974,400
County	Special Equipment	IT	Switch/Router	\$18,000						\$0
County	Special Equipment	IT	Thin Laptops	\$19,329	\$20,000	\$20,000	\$20,000			\$60,000
County	Special Equipment	IT	Thin Workstations	\$32,130	\$35,000	\$35,000	\$35,000			\$105,000
County	Special Equipment	IT	Tyler New World - LEC & EMS	\$182,900	\$200,500	\$210,000	\$221,000	\$232,000	\$245,000	\$1,108,500
County	Special Equipment	IT	Tyler New World - LEC & EMS	-\$130,288	-\$160,400	-\$168,000	-\$176,800	-\$185,600	-\$196,000	-\$886,800
County	Special Equipment	IT	VMWare Servers	\$12,500	\$12,500	\$12,500	\$12,500	\$12,500	\$12,500	\$62,500
Solid Waste	Solid Waste	Solid Waste	Buildings & Fixed Equipment	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000	\$500,000
Solid Waste	Solid Waste	Solid Waste	CAT Compactor Certified Powertrain Rebuild		\$535,000					\$535,000
Solid Waste	Solid Waste	Solid Waste	CAT Dozer Certified Powertrain Rebuild FY26				\$550,000			\$550,000
Solid Waste	Solid Waste	Solid Waste	Compactor Rebuild	\$400,000						\$0
Solid Waste	Solid Waste	Solid Waste	Dozer Purchase			\$400,000				\$400,000
Solid Waste	Solid Waste	Solid Waste	Dozer Rebuild		\$525,000					\$525,000
Solid Waste	Solid Waste	Solid Waste	Dozer Undercarriage		\$85,000					\$85,000

Budget Type	Program	Dept	Equipment/Project	2023 Adopted	2024 Requested	FY2025	FY2026	FY2027	FY2028	2024-2028
Solid Waste	Solid Waste	Solid Waste	Loaders	\$350,000						\$0
Solid Waste	Solid Waste	Solid Waste	Motor Grader Purchase					\$500,000	\$600,000	\$1,100,000
Solid Waste	Solid Waste	Solid Waste	Office Equipment / GPS Equipment	\$100,000						\$0
Solid Waste	Solid Waste	Solid Waste	Scalehouse Relocation Bond Payment	\$250,950	\$249,750	\$253,350	\$251,550	\$249,550	\$252,350	\$1,256,550
Solid Waste	Solid Waste	Solid Waste	Scraper Certified Powertrain Rebuild			\$500,000				\$500,000
Solid Waste	Solid Waste	Solid Waste	Scrapers	\$1,100,000						\$0
Solid Waste	Solid Waste	Solid Waste	Three Quarter Ton Crew Cab 4x4 Pickup Purchases		\$80,000		\$90,000		\$100,000	\$270,000
Solid Waste	Solid Waste	Solid Waste	Transfer of Funds	\$400,000						\$0
Solid Waste	Solid Waste	Solid Waste	Wheel Loader Purchase				\$400,000		\$450,000	\$850,000
Special Districts	FD #3	Em Mgmt	Replace Fire Engine #384				\$375,000			\$375,000
Special Districts	FD #4	Em Mgmt	Replace Fire Brush Truck #489			\$130,000				\$130,000
Special Districts	FD #4	Em Mgmt	Replace Fire Brush Truck #495		\$130,000					\$130,000
Special Districts	FD #4	Em Mgmt	Replace Fire Rescue Truck #Rescue 4						\$150,000	\$150,000
Special Districts	FD #4	Em Mgmt	Replace Fire Tender Truck #491			\$275,000				\$275,000
Special Districts	FD #6	Em Mgmt	Replace Fire Brush Truck #687					\$130,000		\$130,000
Special Districts	FD #6	Em Mgmt	Replace Fire Brush Truck #694					\$130,000		\$130,000
Special Districts	FD #6	Em Mgmt	Replace Fire Brush Truck #695				\$130,000			\$130,000
Special Districts	FD #6	Em Mgmt	Replace Fire Engine #682						\$350,000	\$350,000

Budget Type	Program	Dept	Equipment/Project	2023 Adopted	2024 Requested	FY2025	FY2026	FY2027	FY2028	2024-2028
Special Districts	FD #6	Em Mgmt	Replace Fire Tender Truck #690		\$275,000					\$275,000
Special Districts	FD #7	Em Mgmt	Replace Fire Brush Truck #787			\$150,000				\$150,000
Special Districts	FD #7	Em Mgmt	Replace Fire Brush Truck #793		\$130,000					\$130,000
Special Districts	FD #7	Em Mgmt	Replace Fire Brush Truck #794			\$130,000				\$130,000
Special Districts	FD #7	Em Mgmt	Replace Fire Brush Truck #795				\$130,000			\$130,000
Special Districts	FD #7	Em Mgmt	Replace Fire Engine #781			\$350,000				\$350,000
Special Districts	FD #7	Em Mgmt	Replace Fire Tender Truck #790				\$275,000			\$275,000
Special Districts	FD #8	Em Mgmt	Replace Fire Engine #881				\$350,000			\$350,000
Special Districts	FD #8	Em Mgmt	Replace Fire Engine #882				\$350,000			\$350,000
Special Districts	FD #8	Em Mgmt	Replace Fire Tender Truck #890					\$275,000		\$275,000
Special Districts	FD #8	Em Mgmt	Replace Fire Tender Truck #891					\$275,000		\$275,000
Special Districts	FD #9	Em Mgmt	Replace Fire Brush Truck #991			\$130,000				\$130,000
Special Districts	FD #9	Em Mgmt	Replace Fire Engine #982					\$350,000		\$350,000
Special Districts	FD #9	Em Mgmt	Replace Fire Engine #983		\$350,000					\$350,000
Special Districts	FD JT #2 RN-HV	Em Mgmt	Replace Fire Brush Truck #594					\$130,000		\$130,000
Special Districts	FD JT #2 RN-HV	Em Mgmt	Replace Fire Brush Truck #592					\$130,000		\$130,000
Special Districts	FD JT#1 RN-KM	Em Mgmt	Replace Fire Brush Truck #184			\$150,000				\$150,000
Special Districts	FD JT#1 RN-KM	Em Mgmt	Replace Fire Brush Truck #192					\$130,000		\$130,000

Budget Type	Program	Dept	Equipment/Project	2023 Adopted	2024 Requested	FY2025	FY2026	FY2027	FY2028	2024-2028
Special Districts	FD JT#1 RN-KM	Em Mgmt	Replace Fire Brush Truck #193				\$130,000			\$130,000
				\$8,717,745	\$9,465,161	\$8,728,560	\$9,229,011	\$7,666,850	\$10,038,060	\$45,127,642

Reno County 5-year CIP Program 2024-2028 by Budget Type/Program/Department

Budget Type	Program	Dept	Equipment/Project	2023 Adopted	2024 Requested	FY2025	FY2026	FY2027	FY2028	2024-2028
County	Aging / Transit	Aging / Transit	Buses - Paid by Grant	\$185,104	\$232,915	\$190,060	\$130,900	\$173,760	\$232,920	\$960,555
County	Aging / Transit	Aging / Transit	Bus Stop Shelters	\$22,000	\$22,000	\$22,000	\$22,000	\$22,000	\$22,000	\$110,000
County	Aging / Transit	Aging / Transit	Buses - RCAT	\$43,917	\$62,635	\$31,320		\$31,320	\$62,640	\$187,915
County	Aging / Transit	Aging / Transit	Minivans - RCAT	\$15,271			\$16,320	\$16,320		\$32,640
County	Aging / Transit	Aging / Transit	Vans-Transit			\$19,030	\$19,030			\$38,060
				\$ 266,292	\$ 317,550	\$ 262,410	\$ 188,250	\$ 243,400	\$ 317,560	\$ 1,329,170

Bus Stop Shelters (4) - Public Transit

Total Capital Cost:	\$22,000.00	Department:	Public Transit
		Type:	Capital Improvement
		Timeline:	06/01/2023 to 11/30/2024

Request description:

This request is to build four (4) bus shelters - Please see attached supplemental documents for detailed description and information.

Capital Costs	FY2024	Total
Planning		\$0.00
Design		\$0.00
Engineering		\$0.00
Repairs/Improvements		\$0.00
Construction/Maintenance	\$22,000.00	\$22,000.00
Furniture and Fixtures		\$0.00
Other		\$0.00
Principal Payment		\$0.00
Interest Payment		\$0.00
Total	\$22,000.00	\$22,000.00

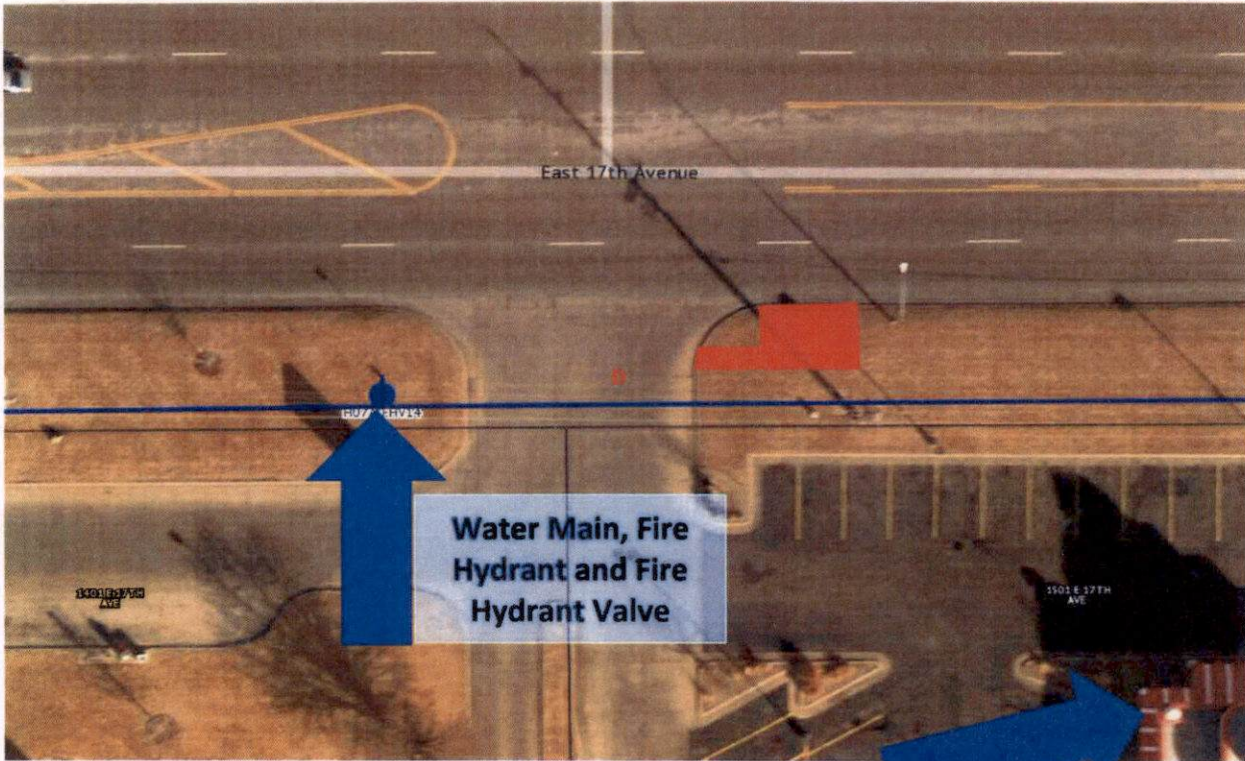
Funding Source	FY2024	Total
CIP Fund		\$0.00
CIP Reserve Fund		\$0.00
Debt		\$0.00
Operational Fund	\$22,000.00	\$22,000.00
Capital Outlay Fund		\$0.00
Other (Special Funds & Grants)		\$0.00
Total	\$22,000.00	\$22,000.00

Account Codes (Capital Costs):

002-27-8100-007	\$22,000.00
	\$22,000.00

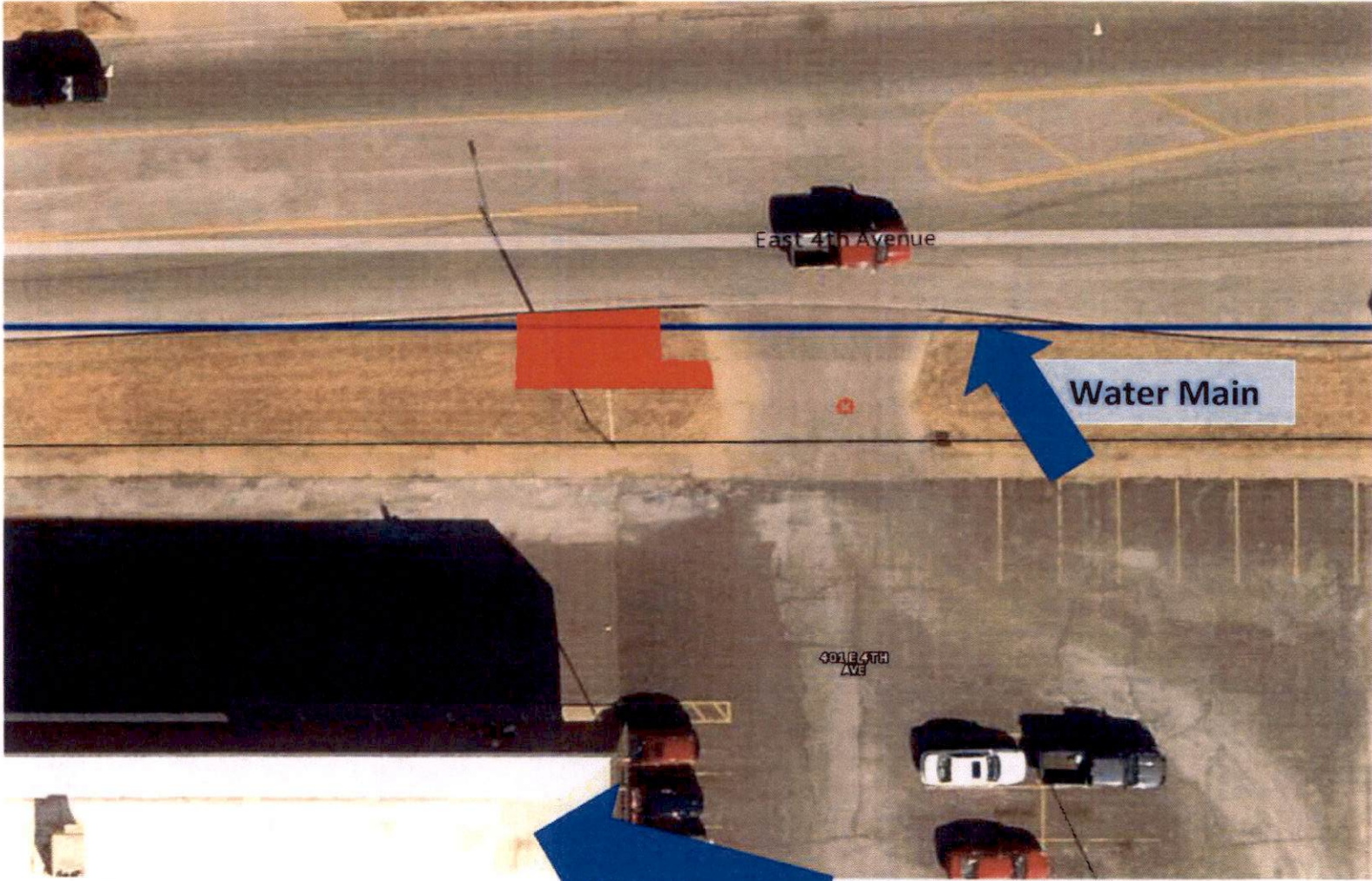
Additional Information

Type of Project	New
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#1

Freddies Frozen Custard



East 4th Avenue

Water Main

401 E 4TH AVE

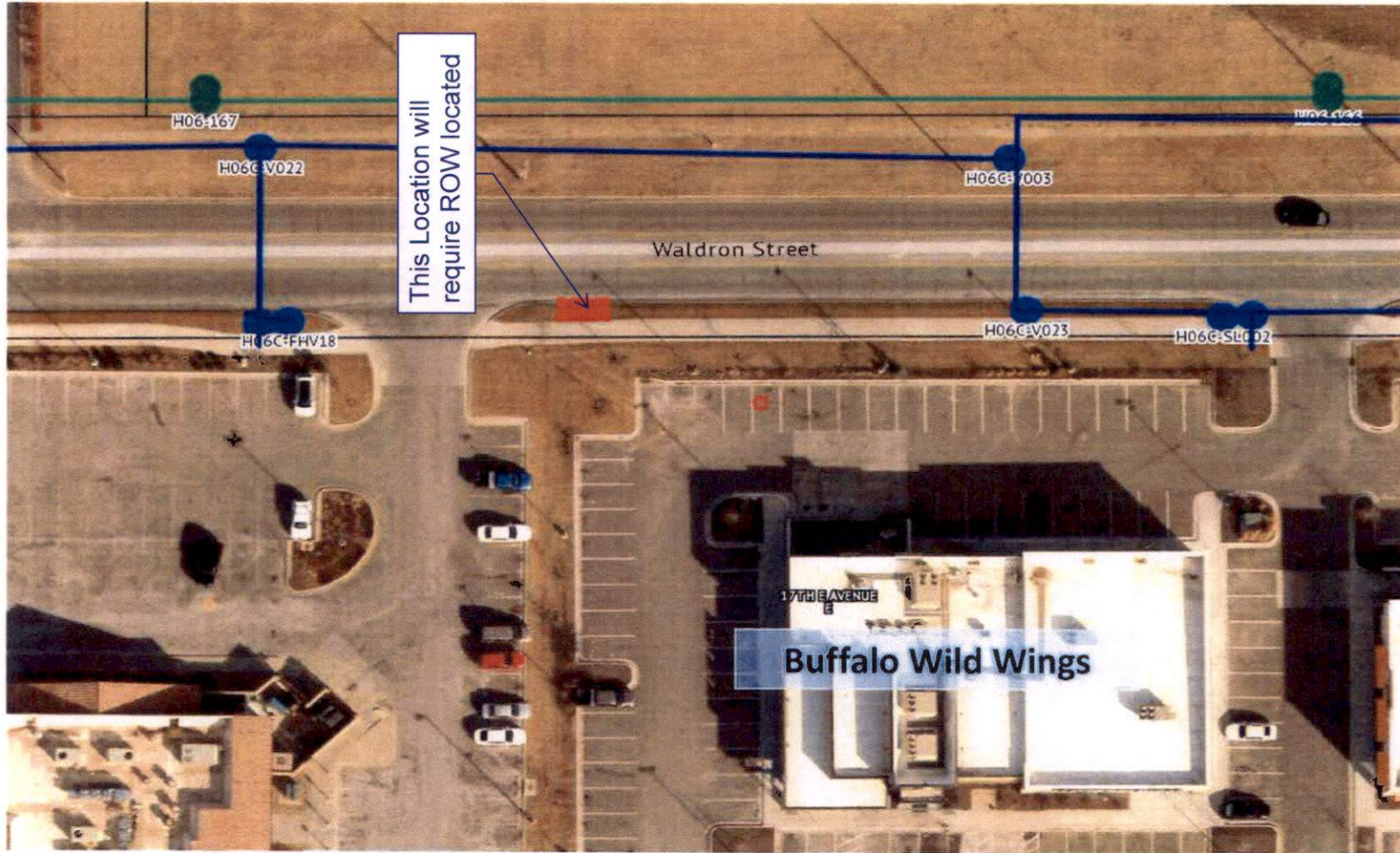
Planet Fitness

#3



#4

No Utility Interference



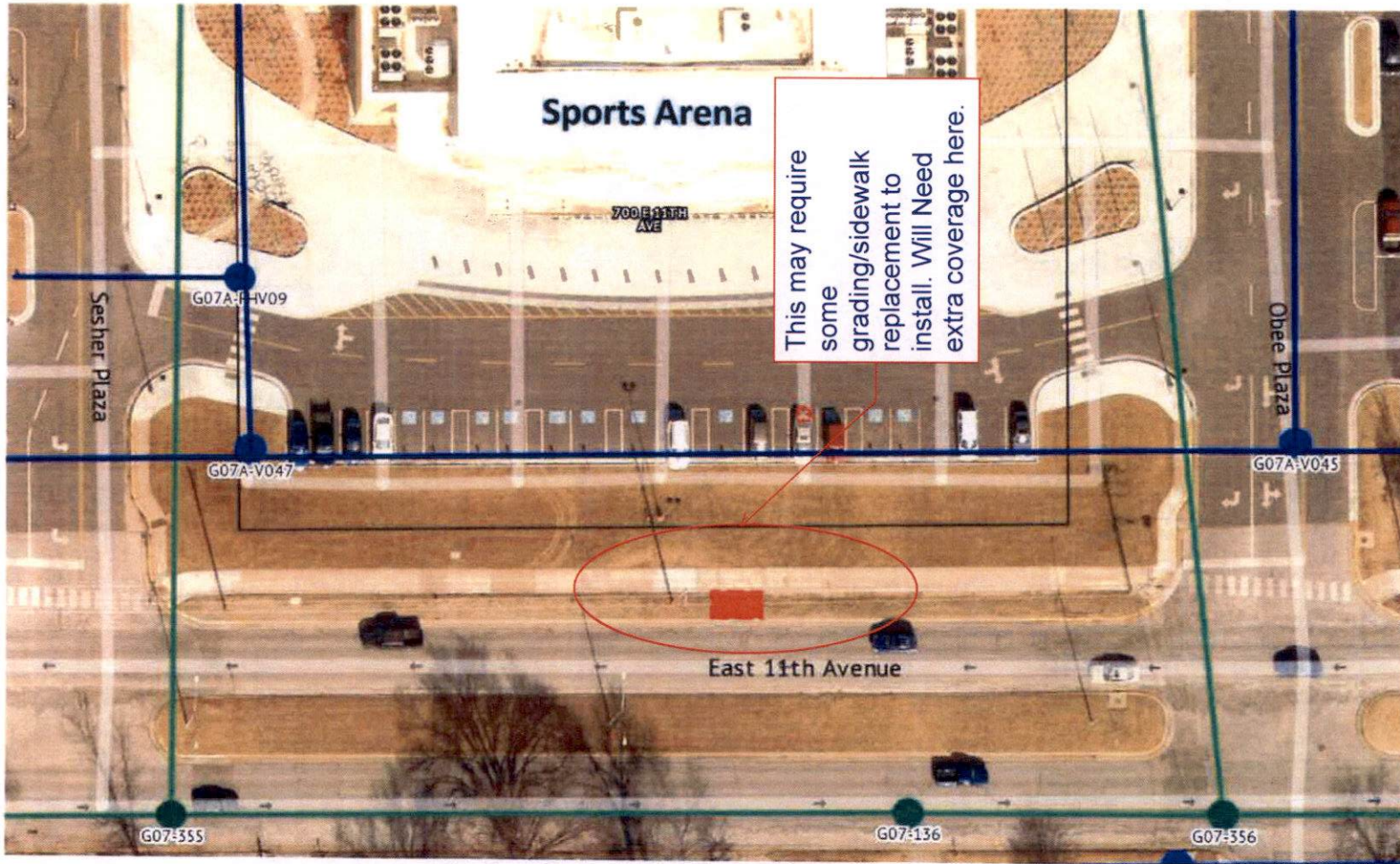
#5

No Utility Interference



#6

No Utility Interference

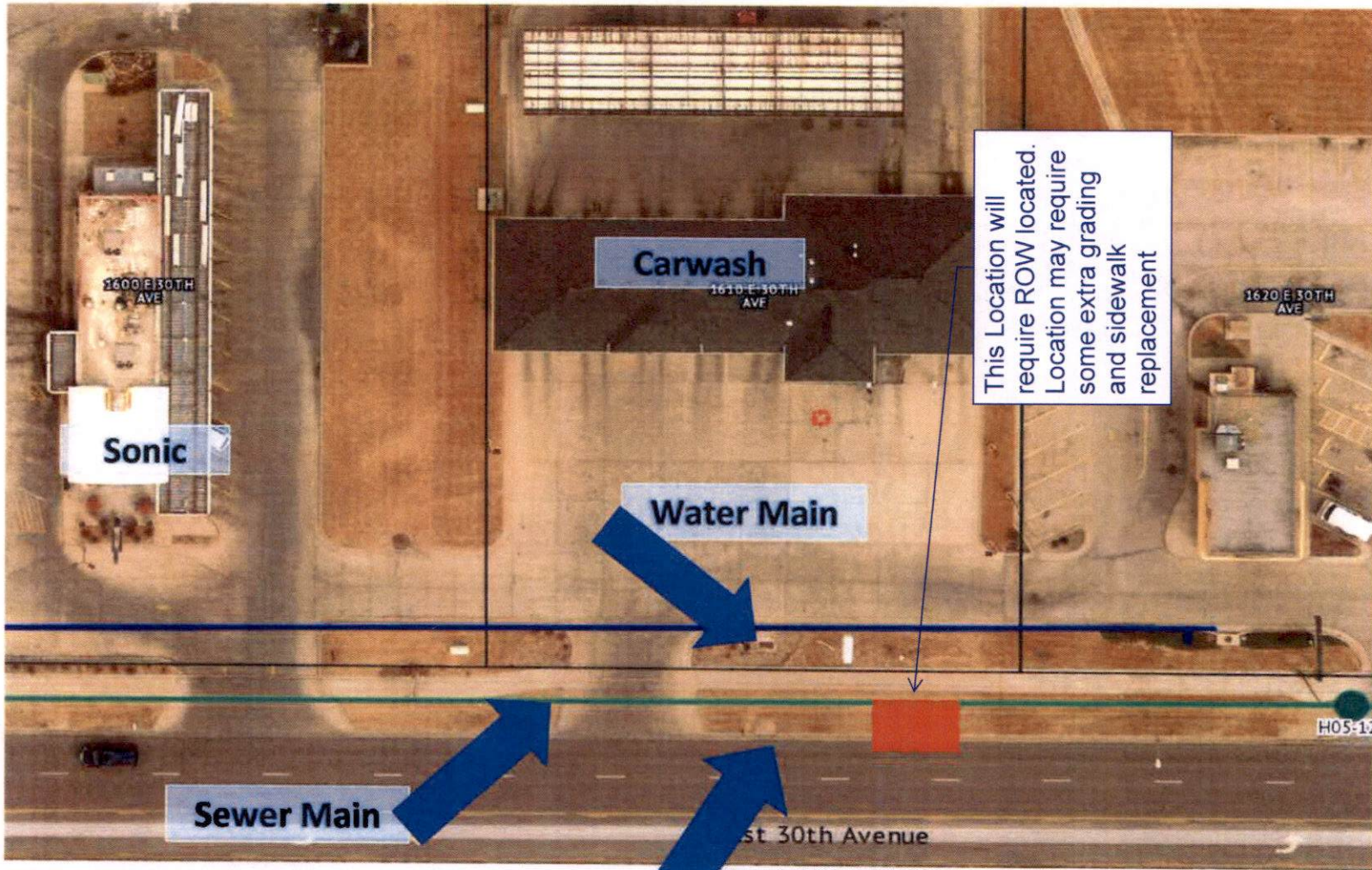


#7

No Utility Interference



#11



#13

Sewer Inlet

Sewer Main

Water Main

Carwash

Sonic

This Location will require ROW located. Location may require some extra grading and sidewalk replacement

1600 E 30TH AVE

1610 E 30TH AVE

1620 E 30TH AVE

st 30th Avenue

H05:12



#14b

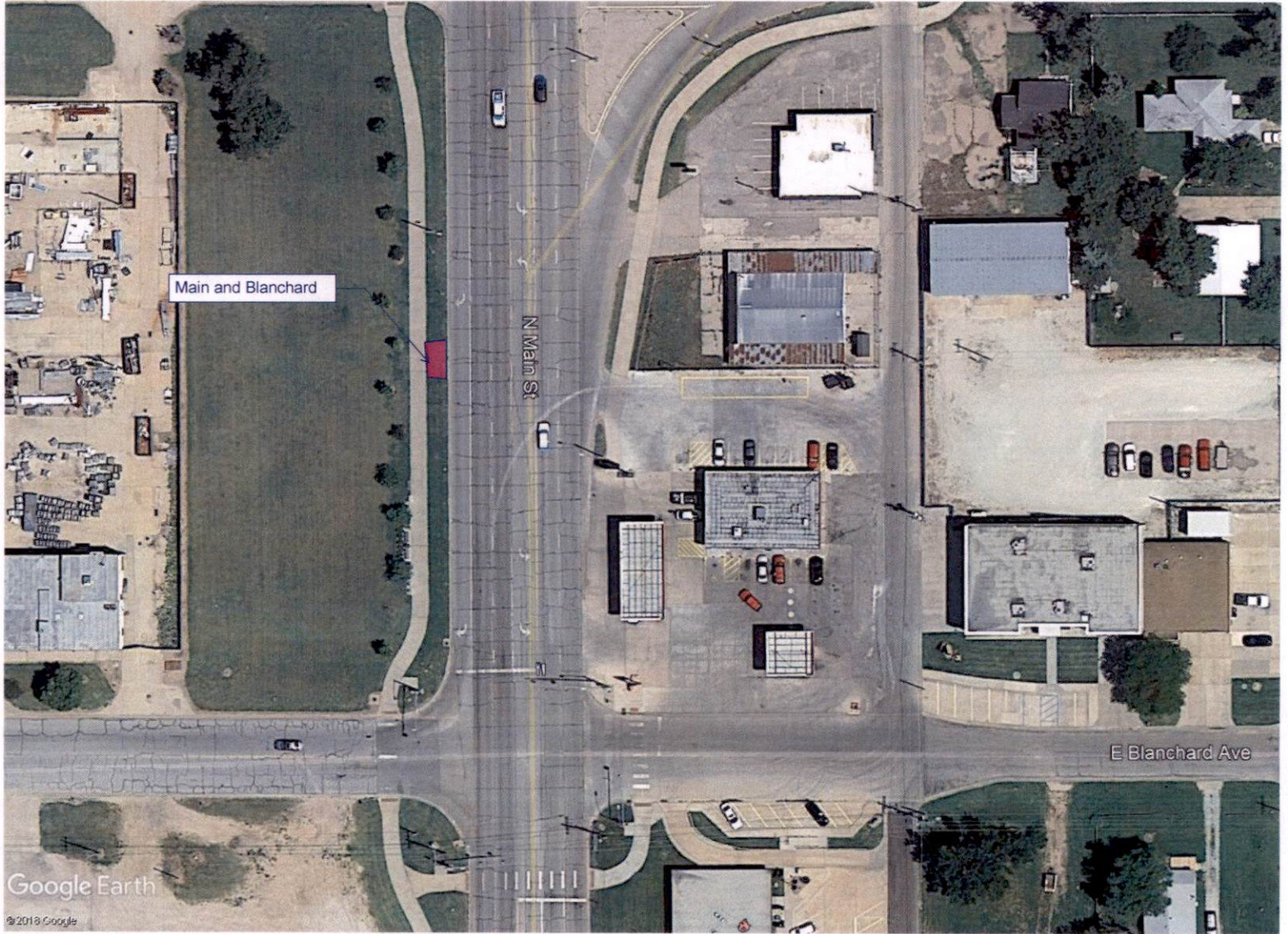
No Utility Interference

Main and Forest



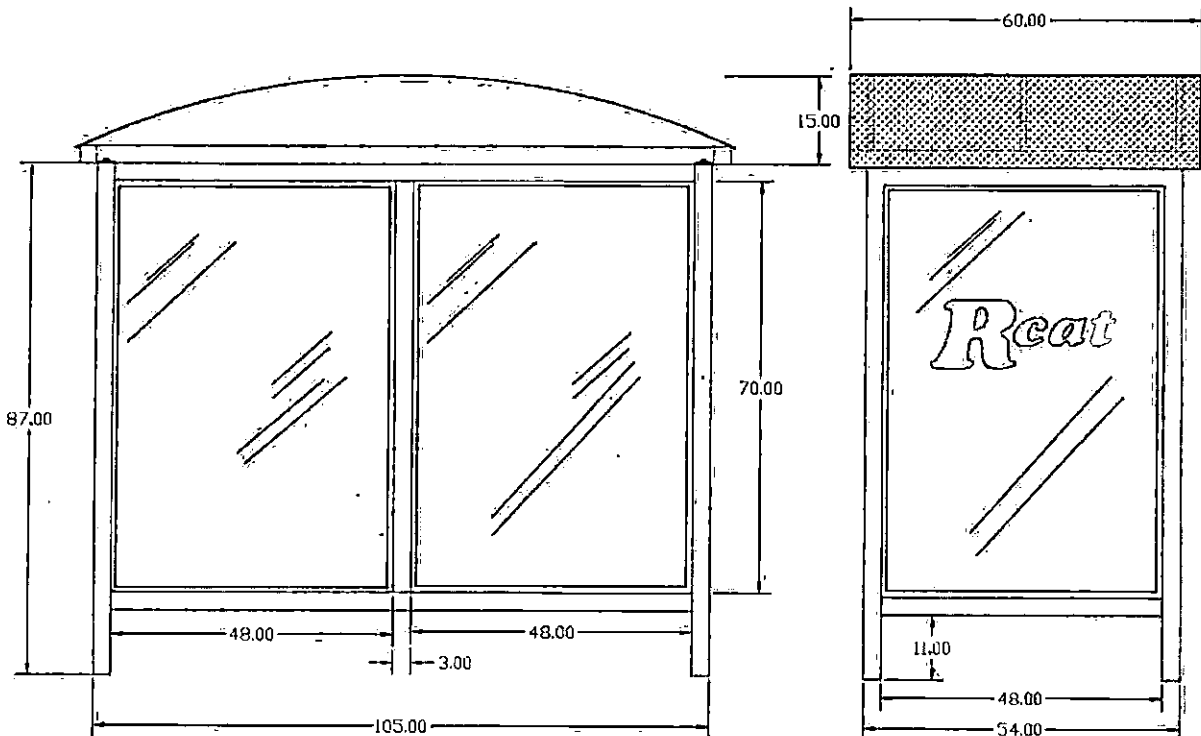
Google Earth

© 2018 Google



Rcat Bus Shelter Costs	
Year	2023
Materials & Labor	\$ 3,700.00
Concrete*	\$ 1,024.50
Graphics	
Small Rcat Logo (2)	\$ 78.60
Large Logo Rcat (2-3)	\$ 122.52
County Logo	\$ -
Graphics Installation	\$ 135.00
Total	\$ 5,060.62

*Concrete costs vary from site to site depending on the terrain and the amount of concrete required.



FRONT VIEW

SIDE VIEW

All welds are .250" GMAW and are to AWS D.1.1 Specification using ER70S-6 wire with 70/25 Shielding gas.

RCAT Bus Stop	
FITZ'S GARAGE 635 8th Ave. Inman, KS	
DATE: 8.23.18	DESIGNED BY: David Fitzgeralds



- .250" Concrete anchors (4 each)
- .250" Plate steel feet (4 each)
- .125" 6061 Aluminum roof
- .125"X1"X1" Roof supports
- .375" Grade 5 bolts (4 each)



.250"X48"X68"
Tempered glass

.125"X3"X3" Square
steel A-36 tubing

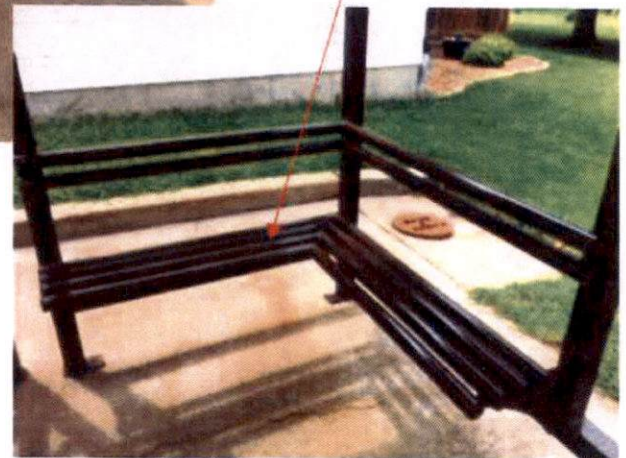
Urethane base
w/clear finish



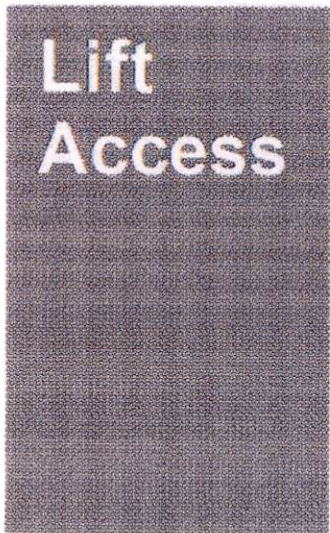
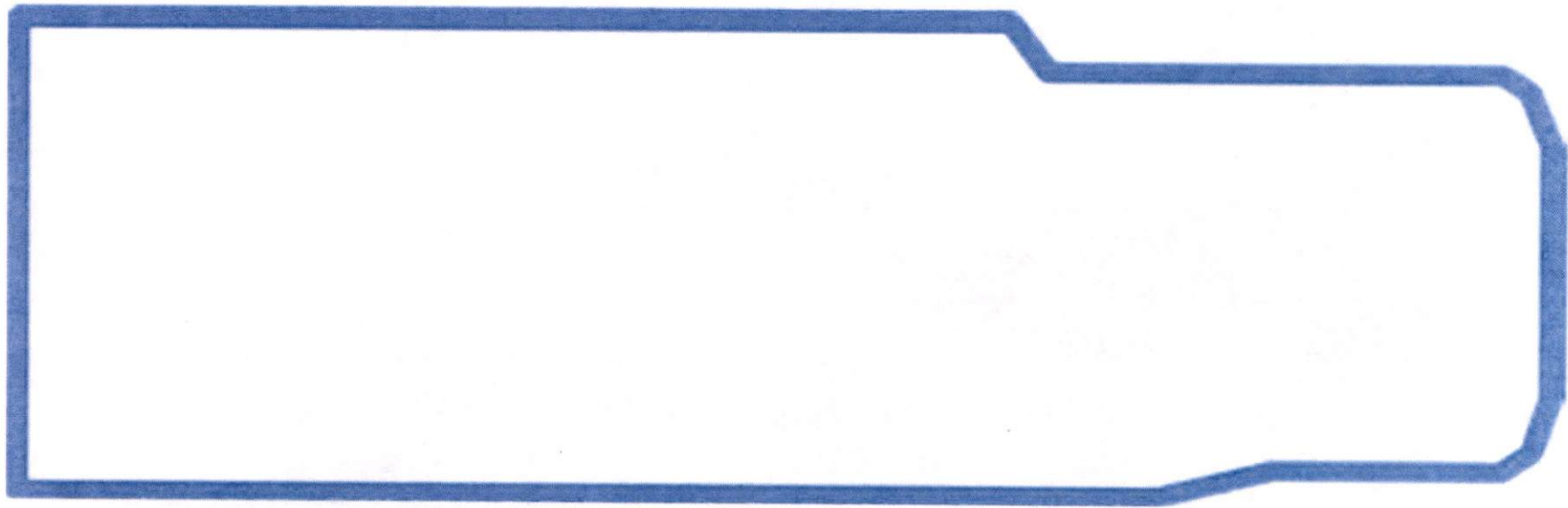
2" Round steel
A-36 tubing seats
on one side with a
48"X48" open
areas on the other
side.



Aluminum with rubber
glass anchors (8 per glass)



Proposed Concrete Pad Dimensions



8'

Lift
Access



13'

5'

3'

3'

**SECOND ADDENDUM TO CITY CONTRACT NO. 2014 C 156,
LICENSE AGREEMENT ENTERED INTO ON JUNE 3, 2014**

THIS ADDENDUM TO THE LICENSE AGREEMENT, City Contract No. 2014 C 156, made or entered into on this 11th day of June, 2020, is hereby approved by and between:

THE CITY OF HUTCHINSON, KANSAS, a municipal corporation (hereinafter sometimes referred to as the "City") and **RENO COUNTY, KANSAS, on behalf of its designated agency, Reno County Area Transit**, (hereinafter sometimes referred to as "RCAT" or "Licensee").

WHEREAS, the original five (5) year term of this agreement expired on June 2, 2019; and RCAT wishes to extend the term of the License Agreement for an additional five (5) years as set forth in paragraph 10 of City Contract No. 2014 C 156.

NOW, THEREFORE, in consideration of the original License Agreement, City Contract No. 2014 C 156, between the parties, the parties agree as follows:

1. That the License Agreement be renewed for an additional five (5) year term until June 2, 2024, and may be renewed upon mutual agreement by the parties for additional five (5) year terms.


IN WITNESS THEREOF, the parties have caused this Agreement to be executed on the 11th day of June, 2020.

THE CITY OF HUTCHINSON, KANSAS



Jade Piro de Carvalho, Mayor

ATTEST:



Karen Weltmer, City Clerk

BOARD OF RENO COUNTY
COMMISSIONERS



Chairman

ATTEST:



County Clerk

**ADDENDUM TO CITY CONTRACT NO. 2014 C 156,
LICENSE AGREEMENT ENTERED INTO ON JUNE 3, 2014**

THIS ADDENDUM TO THE LICENSE AGREEMENT, City Contract No. 2014 C 156, made or entered into on June 3, 2014, is hereby approved by and between:

THE CITY OF HUTCHINSON, KANSAS, a municipal corporation (hereinafter sometimes referred to as the "City") and **RENO COUNTY, KANSAS, on behalf of its designated agency, Reno County Area Transit**, (hereinafter sometimes referred to as "RCAT" or "Licensee").

WHEREAS, RCAT wishes to designate and install additional signs, benches and shelter facilities to support the area transit by placing the same on City property.

WHEREAS, the parties have previously agreed on page 1, paragraph 2 of said License Agreement, City Contract No. 2014 C 156, additional locations for facilities may be designated at a later date by mutual agreement of the parties.

NOW, THEREFORE, in consideration of the original License Agreement, City Contract No. 2014 C 156, between the parties, the parties agree as follows:

1. That the additional designated locations shall be subject to all of the original terms of the above-stated License Agreement, identified as City Contract No. 2014 C 156 (including the requirement that the exact locations are subject to sighting and designation by the City Engineer's staff prior to installation of improvement).


2. That the additional designated locations are identified as follows:

- a. 200 feet West of the Northwest (NW) corner of 30th Avenue and Plum Street (400 block East 30th Avenue – North side)
- b. Northeast corner of 30th Avenue and Lorraine Street (1410 East 30th) (1400 block East 30th Avenue – North side)
- c. 1600 East 30th Avenue
- d. 1501 East 17th (1500 block East 17th Street – South side)
- e. 1518 East 17th Avenue (1600 block East 17th Avenue – North side)
- f. Southwest (SW) corner of 15th Avenue and Woodlawn Street
- g. 200 feet North of the Northwest (NW) corner of 11th Avenue and Woodlawn Street (1100 block North Woodlawn Street – West side)
- h. Southeast (SE) corner of 11th Avenue and Poplar Street (1000 block North Poplar – East side)
- i. 700 East 11th Avenue (Sports Arena West parking lot)
- j. 1419 East 11th Avenue (formerly Lone Star Restaurant) (1400 block East 11th Avenue – South side)
- k. Northwest (NW) corner of 9th Avenue and Main Street
- l. Northeast (NE) corner of 7th Avenue and Main Street

- m. 200 feet South of the Southwest (SW) corner of 6th Avenue and Adams Street (500 block North Adams – West side)
- n. 250 feet North of the Northeast (NE) corner of Monroe Street and 5th Avenue (500 block North Monroe – East side)
- o. 200 feet West of the Northwest (NW) corner of 4th Avenue and Plum Street (400 block East 4th Avenue – North side)
- p. Southwest (SW) corner of 4th Avenue and Woodard Street
- q. 200 feet West of the Northwest (NW) corner of 4th Avenue and Cleveland Street (600 block East 4th Avenue – North side)
- r. Southwest (SW) corner of 4th Avenue and Pershing Street (725 East 4th)
- s. Southeast (SE) corner of 4th Avenue and Severance at 921 East 4th Avenue
- t. 200 feet South of Southwest (SW) corner of 4th and Lorraine (300 block North Lorraine – West side)
- u. Southeast (SE) corner of 4th Avenue and Grandview
- v. Southwest (SW) corner of 4th Avenue and Kirby
- w. 2700 block East 4th – North side
- x. Northeast (NE) corner of Poplar Street and 2nd Avenue
- y. Southwest (SW) corner of Bigger and Main Street
- z. Emerson Loop at the Carey Park Zoo

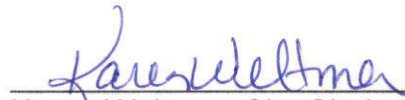
IN WITNESS THEREOF, the parties have caused this Agreement to be executed on the 28 day of November, 2017.

THE CITY OF HUTCHINSON, KANSAS



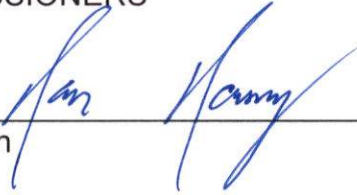
Jon Daveline, Mayor

ATTEST:

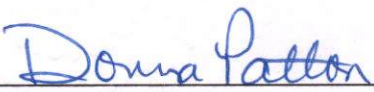


Karen Weltmer, City Clerk

BOARD OF RENO COUNTY
COMMISSIONERS


Chairman

ATTEST:


County Clerk

Bus - RCAT (2)

Total Capital Cost: \$295,550.00

Department: Public Transit
Type: Capital Equipment

Request description:

Purchase of two new RCAT Paratransit buses.

Rcat #2 VIN 2209 - 2017 Ford Goshen - 98,642 miles as of 01/31/2023

Rcat #10 VIN 1100 - 2016 Ford Starcraft - 152,886 miles as of 1/31/2023

Funding Source: 80% Federal Grant Award for Capital purchase and 20% Local Match from Elderly Mill Levy & General Fund.. \$5,000 additional local money to cover cost of seat and step modification, paint and graphics per bus.

Capital Costs	FY2024	Total
Vehicle Cost	\$62,635.00	\$62,635.00
Other	\$232,915.00	\$232,915.00
Total	\$295,550.00	\$295,550.00

Funding Source	FY2024	Total
Special Equipment Fund		\$0.00
Special Equipment Reserve Fund		\$0.00
Operational Fund	\$62,635.00	\$62,635.00
Capital Outlay Fund		\$0.00
Debt		\$0.00
Other (Special Funds & Grants)	\$232,915.00	\$232,915.00
Total	\$295,550.00	\$295,550.00

Account Codes (Capital Costs):

002-27-8200-000	\$62,635.00
002-27-8201-000	\$232,915.00
	<u>\$295,550.00</u>

Additional Information

New Purchase or Replacement Replacement
New or Used Vehicle New Vehicle
Useful Life 6

Reno County 5-year CIP Program 2024-2028 by Budget Type/Program/Department

Budget Type	Program	Dept	Equipment/Project	2023 Adopted	2024 Requested	FY2025	FY2026	FY2027	FY2028	2024-2028
County	CIP	Maint	Architectural Services - ROD	\$18,500						\$0
County	CIP	Maint	Boiler Replacement - Courthouse						\$500,000	\$500,000
County	CIP	Maint	Carpet Replacement - RCAT	\$17,500						\$0
County	CIP	Maint	Carpet Tiles Stock - Courthouse	\$10,000						\$0
County	CIP	Maint	Elevator (Automatic) Update - Courthouse				\$250,000			\$250,000
County	CIP	Maint	Elevator Modernization - LEC		\$300,000					\$300,000
County	CIP	Maint	EOC Update		\$40,000					\$40,000
County	CIP	Maint	Façade Re-anchoring - Courthouse	\$200,000						\$0
County	CIP	Maint	Fire Alarm Panel Replacement - Courthouse		\$35,000					\$35,000
County	CIP	Maint	Fire Panel Replacement - Health Dept.			\$30,000				\$30,000
County	CIP	Maint	Fire Panel Replacement - Youth Services			\$30,000				\$30,000
County	CIP	Maint	Generator Replacement - EOC				\$150,000			\$150,000
County	CIP	Maint	Generator Replacement - Youth Services					\$150,000		\$150,000
County	CIP	Maint	HVAC Replacement - Public Works			\$68,000				\$68,000
County	CIP	Maint	Misc. Bldg & Facilities		\$24,000			\$22,500	\$70,550	\$117,050
County	CIP	Maint	Network Re-cabling - Courthouse	\$60,000						\$0
County	CIP	Maint	Parking Lot (Front) Maintenance - RCCF				\$50,000			\$50,000
County	CIP	Maint	Parking Lot (South) Replacement - Ext Office			\$40,000				\$40,000

Budget Type	Program	Dept	Equipment/Project	2023 Adopted	2024 Requested	FY2025	FY2026	FY2027	FY2028	2024-2028
County	CIP	Maint	Parking/Driveway Rework - Maintenance/Ext. Office	\$45,000						\$0
County	CIP	Maint	Reserve: Large 2028 Expenditures		\$325,000		\$400,000	\$700,000		\$1,425,000
County	CIP	Maint	Restroom Improvements - Youth Services					\$25,000		\$25,000
County	CIP	Maint	Roof - RCAT						\$920,000	\$920,000
County	CIP	Maint	Roof - Youth Services						\$560,000	\$560,000
County	CIP	Maint	Roof Replacement - Courthouse West Side	\$98,000						\$0
County	CIP	Maint	Roof Replacement - Health Dept.			\$440,000				\$440,000
County	CIP	Maint	Roof Replacement - Youth Services East Wing		\$84,000					\$84,000
County	CIP	Maint	Roof Replacement: Sections 1,2,3, &4th Floors - Crthouse				\$280,000			\$280,000
County	CIP	Maint	Rooftop HVAC Replacement - Health Dept.			\$36,000				\$36,000
County	CIP	Maint	Rooftop Units - Courthouse						\$60,000	\$60,000
County	CIP	Maint	Shower Renovations - Youth Services		\$52,000					\$52,000
County	CIP	Maint	Space Reconfiguration - Rcat / Aging		\$165,000					\$165,000
County	CIP	Maint	Split Unit Replacement - Maintenance	\$8,000						\$0
County	CIP	Maint	Split Units - Health Dept.						\$37,500	\$37,500
County	CIP	Maint	Split Units - RCAT						\$59,500	\$59,500
County	CIP	Maint	Window Replacements - Youth Shelter		\$25,000					\$25,000
				\$ 457,000	\$ 1,050,000	\$ 894,000	\$ 880,000	\$ 897,500	\$ 2,207,550	\$ 5,929,050

Elevator Modernization - LEC

Total Capital Cost: \$300,000.00

Department: Capital Improvement Program

Type: Capital Improvement

Request description:

Update both automatic elevators at LEC.to meet new safety requirements. \$150,000 each.

(City will reimburse at 50% per the building lease agreement.)

Capital Costs

	FY2024	Total
Planning		\$0.00
Design		\$0.00
Engineering		\$0.00
Repairs/Improvements		\$0.00
Construction/Maintenance	\$300,000.00	\$300,000.00
Furniture and Fixtures		\$0.00
Other		\$0.00
Principal Payment		\$0.00
Interest Payment		\$0.00
Total	\$300,000.00	\$300,000.00

Funding Source

	FY2024	Total
CIP Fund	\$300,000.00	\$300,000.00
CIP Reserve Fund		\$0.00
Debt		\$0.00
Operational Fund		\$0.00
Capital Outlay Fund		\$0.00
Other (Special Funds & Grants)		\$0.00
Total	\$300,000.00	\$300,000.00

Account Codes (Capital Costs):

098-8050-000	\$300,000.00
	\$300,000.00

Additional Information

Type of Project Refurbishment

EOC Update

Total Capital Cost: \$40,000.00

Department: Capital Improvement Program
Type: Capital Improvement

Request description:
Update the EOC with new floor,

Capital Costs	FY2024	Total
Planning		\$0.00
Design		\$0.00
Engineering		\$0.00
Repairs/Improvements	\$40,000.00	\$40,000.00
Construction/Maintenance		\$0.00
Furniture and Fixtures		\$0.00
Other		\$0.00
Principal Payment		\$0.00
Interest Payment		\$0.00
Total	\$40,000.00	\$40,000.00

Funding Source	FY2024	Total
CIP Fund	\$40,000.00	\$40,000.00
CIP Reserve Fund		\$0.00
Debt		\$0.00
Operational Fund		\$0.00
Capital Outlay Fund		\$0.00
Other (Special Funds & Grants)		\$0.00
Total	\$40,000.00	\$40,000.00

Account Codes (Capital Costs):

098-8050-000 \$40,000.00
\$40,000.00

Additional Information

Type of Project Refurbishment

Fire Alarm Panel (Obsolete) Replacement - Courthouse

Total Capital Cost: \$35,000.00

Department: Courthouse General
Type: Capital Improvement

Request description:

Repair parts are becoming difficult

Capital Costs	FY2024	Total
Planning		\$0.00
Design		\$0.00
Engineering		\$0.00
Repairs/Improvements	\$35,000.00	\$35,000.00
Construction/Maintenance		\$0.00
Furniture and Fixtures		\$0.00
Other		\$0.00
Principal Payment		\$0.00
Interest Payment		\$0.00
Total	\$35,000.00	\$35,000.00

Funding Source	FY2024	Total
CIP Fund	\$35,000.00	\$35,000.00
CIP Reserve Fund		\$0.00
Debt		\$0.00
Operational Fund		\$0.00
Capital Outlay Fund		\$0.00
Other (Special Funds & Grants)		\$0.00
Total	\$35,000.00	\$35,000.00

Account Codes (Capital Costs):

098-8050-000 \$35,000.00
\$35,000.00

Additional Information

Type of Project Replacement

Misc. Bldg & Facilities

Total Capital Cost: \$117,050.00

Department: Capital Improvement Program
Type: Capital Improvement

Request description:

2024 Youth Services replace 12 skylights @ \$1000 each. \$12,000

2024 Health Dept carpet replacement misc. areas \$12,000

2027 Ext Office Carpet \$22,500

2028 Replace nine hydronic pumps at Courthouse / LEC 9 x \$1,250.00 each = \$11,250

2028 Replace twin split HVAC Unit at Extension Office installed in 2008 -\$14,000

2028 Replace carpet in offices 20 yrs. 20,000

2028 Rebuild exhaust fans 20 yrs. \$2800

Capital Costs	FY2024	FY2027	FY2028	Total
Planning				\$0.00
Design				\$0.00
Engineering				\$0.00
Repairs/Improvements	\$24,000.00	\$22,500.00	\$70,550.00	\$117,050.00
Construction/Maintenance				\$0.00
Furniture and Fixtures				\$0.00
Other				\$0.00
Principal Payment				\$0.00
Interest Payment				\$0.00
Total	\$24,000.00	\$22,500.00	\$70,550.00	\$117,050.00

Funding Source	FY2024	FY2027	FY2028	Total
CIP Fund	\$24,000.00	\$22,500.00	\$70,550.00	\$117,050.00
CIP Reserve Fund				\$0.00
Debt				\$0.00
Operational Fund				\$0.00
Capital Outlay Fund				\$0.00
Other (Special Funds & Grants)				\$0.00
Total	\$24,000.00	\$22,500.00	\$70,550.00	\$117,050.00

Account Codes (Capital Costs):

098-8050-000 \$117,050.00
\$117,050.00

Additional Information

Type of Project Replacement

Reserve: Large 2028 Expenditures

Total Capital Cost: \$1,425,000.00 **Department:** Capital Improvement Program
Type: Capital Improvement

Request description:

Building up the fund to withstand significant expenditures expected to occur in FY28

Capital Costs	FY2024	FY2026	FY2027	Total
Construction/Maintenance	\$325,000.00	\$400,000.00	\$700,000.00	\$1,425,000.00
Total	\$325,000.00	\$400,000.00	\$700,000.00	\$1,425,000.00

Funding Source	FY2024	FY2026	FY2027	Total
CIP Fund	\$325,000.00	\$400,000.00	\$700,000.00	\$1,425,000.00
Total	\$325,000.00	\$400,000.00	\$700,000.00	\$1,425,000.00

Account Codes (Capital Costs):

098-8050-000 \$1,425,000.00
 \$1,425,000.00

Additional Information

Type of Project Other

Shower Renovations - Youth Services

Total Capital Cost: \$52,000.00

Department: Capital Improvement Program
Type: Capital Improvement

Request description:

Renovations to showers at Youth

Capital Costs	FY2024	Total
Planning		\$0.00
Design		\$0.00
Engineering		\$0.00
Repairs/Improvements	\$52,000.00	\$52,000.00
Construction/Maintenance		\$0.00
Furniture and Fixtures		\$0.00
Other		\$0.00
Principal Payment		\$0.00
Interest Payment		\$0.00
Total	\$52,000.00	\$52,000.00

Funding Source	FY2024	Total
CIP Fund	\$52,000.00	\$52,000.00
CIP Reserve Fund		\$0.00
Debt		\$0.00
Operational Fund		\$0.00
Capital Outlay Fund		\$0.00
Other (Special Funds & Grants)		\$0.00
Total	\$52,000.00	\$52,000.00

Account Codes (Capital Costs):

098-8050-000 \$52,000.00
\$52,000.00

Additional Information

Type of Project Refurbishment

Window Replacements - Youth Shelter

Total Capital Cost: \$25,000.00

Department: Capital Improvement Program
Type: Capital Improvement

Request description:

Replace windows

Capital Costs

	FY2024	Total
Planning		\$0.00
Design		\$0.00
Engineering		\$0.00
Repairs/Improvements		\$0.00
Construction/Maintenance		\$0.00
Furniture and Fixtures	\$25,000.00	\$25,000.00
Other		\$0.00
Principal Payment		\$0.00
Interest Payment		\$0.00
Total	\$25,000.00	\$25,000.00

Funding Source

	FY2024	Total
CIP Fund		\$0.00
CIP Reserve Fund		\$0.00
Debt		\$0.00
Operational Fund	\$25,000.00	\$25,000.00
Capital Outlay Fund		\$0.00
Other (Special Funds & Grants)		\$0.00
Total	\$25,000.00	\$25,000.00

Account Codes (Capital Costs):

098-8050-000 \$25,000.00
\$25,000.00

Additional Information

Type of Project Replacement

Reno County 5-year CIP Program 2024-2028 by Budget Type/Program/Department

Budget Type	Program	Dept	Equipment/Project	2023 Adopted	2024 Requested	FY2025	FY2026	FY2027	FY2028	2024-2028
County	Health Cap. Outlay	Health Cap. Outlay	Building Assessment - Health		\$25,000	\$25,000	\$25,000	\$25,000		\$100,000
County	Health Cap. Outlay	Health Cap. Outlay	Bldg & Equipment Repairs - Maintenance	\$15,000						\$0
County	Health Cap. Outlay	Health Cap. Outlay	Security Camera System	\$10,000						\$0
				\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ -	\$ 100,000

Building Assessment - Health

Total Capital Cost: \$100,000.00

Department: Health/Capital Outlay
Type: Capital Improvement

Request description:

This request is for architectural and structural engineering services for current and/or future health department building assessment and/or evaluation.

Capital Costs	FY2024	FY2025	FY2026	FY2027	Total
Planning					\$0.00
Design	\$25,000.00	\$25,000.00	\$25,000.00	\$25,000.00	\$100,000.00
Total	\$25,000.00	\$25,000.00	\$25,000.00	\$25,000.00	\$100,000.00

Funding Source	FY2024	FY2025	FY2026	FY2027	Total
Capital Outlay Fund	\$25,000.00	\$25,000.00	\$25,000.00	\$25,000.00	\$100,000.00
Other (Special Funds & Grants)					\$0.00
Total	\$25,000.00	\$25,000.00	\$25,000.00	\$25,000.00	\$100,000.00

Account Codes (Capital Costs):

086-8050-000	\$100,000.00
	\$100,000.00

Additional Information

Type of Project: Other

Reno County 5-year CIP Program 2024-2028 by Budget Type/Program/Department

Budget Type	Program	Dept	Equipment/Project	2023 Adopted	2024 Requested	FY2025	FY2026	FY2027	FY2028	2024-2028
County	Public Works	Public Works	Asphalt Material	\$2,400,000	\$2,800,000	\$2,700,000	\$2,700,000	\$2,700,000	\$2,700,000	\$13,600,000
County	Public Works	Public Works	Bridge Material	\$335,000	\$335,000	\$335,000	\$335,000	\$350,000	\$350,000	\$1,705,000
County	Public Works	Public Works	Culverts	\$50,000	\$40,000	\$30,000	\$30,000	\$25,000	\$25,000	\$150,000
County	Public Works	Public Works	Equipment	\$466,500	\$550,000	\$550,000	\$550,000	\$550,000	\$550,000	\$2,750,000
County	Public Works	Public Works	Transfer of Funds	\$400,000	\$300,000	\$300,000	\$300,000	\$300,000	\$300,000	\$1,500,000
				\$ 3,651,500	\$ 4,025,000	\$ 3,915,000	\$ 3,915,000	\$ 3,925,000	\$ 3,925,000	\$ 19,705,000

Asphalt Material - Public Works

Total Capital Cost: \$2,800,000.00 **Department:** Public Works
Type: Other

Request description:

Asphalt materials for repair of roads and repavement of 30 miles of roads.

Capital Costs	FY2024	Total
Planning		\$0.00
Design		\$0.00
Engineering		\$0.00
Land/Right-of-way		\$0.00
Construction/Maintenance	\$2,800,000.00	\$2,800,000.00
Other		\$0.00
Total	\$2,800,000.00	\$2,800,000.00

Funding Source	FY2024	Total
Road & Bridge Fund	\$2,800,000.00	\$2,800,000.00
Special Bridge Fund		\$0.00
Special Road Fund		\$0.00
Other (Special Funds & Grants)		\$0.00
Total	\$2,800,000.00	\$2,800,000.00

Account Codes (Capital Costs):

007-00-7300-020 \$2,800,000.00
\$2,800,000.00

Bridge Material - Public Works

Total Capital Cost: \$335,000.00

Department: Public Works

Type: Other

Request description:

Bridge materials for county staff to replace/repair bridges.

Capital Costs

	FY2024	Total
Planning		\$0.00
Design		\$0.00
Engineering		\$0.00
Land/Right-of-way		\$0.00
Construction/Maintenance	\$335,000.00	\$335,000.00
Other		\$0.00
Total	\$335,000.00	\$335,000.00

Funding Source

	FY2024	Total
Road & Bridge Fund	\$335,000.00	\$335,000.00
Special Bridge Fund		\$0.00
Special Road Fund		\$0.00
Other (Special Funds & Grants)		\$0.00
Total	\$335,000.00	\$335,000.00

Account Codes (Capital Costs):

007-00-7300-031	\$335,000.00
	<u>\$335,000.00</u>

Culverts - Public Works

Total Capital Cost: \$40,000.00

Department: Public Works

Type: Other

Request description:

Culvert and materials for FY24

Capital Costs

	FY2024	Total
Planning		\$0.00
Design		\$0.00
Engineering		\$0.00
Land/Right-of-way		\$0.00
Construction/Maintenance	\$40,000.00	\$40,000.00
Other		\$0.00
Total	\$40,000.00	\$40,000.00

Funding Source

	FY2024	Total
Road & Bridge Fund	\$40,000.00	\$40,000.00
Special Bridge Fund		\$0.00
Special Road Fund		\$0.00
Other (Special Funds & Grants)		\$0.00
Total	\$40,000.00	\$40,000.00

Account Codes (Capital Costs):

007-00-7300-005 \$40,000.00
\$40,000.00

Road & Bridge Equipment

Total Capital Cost: \$550,000.00 **Department:** Public Works
Type: Capital Equipment

Request description:

Equipment replacement per the scheduled equipment replacement plan.

Capital Costs	FY2024	Total
Vehicle Cost	\$550,000.00	\$550,000.00
Other		\$0.00
Total	\$550,000.00	\$550,000.00

Funding Source	FY2024	Total
Special Equipment Fund		\$0.00
Special Equipment Reserve Fund		\$0.00
Operational Fund	\$550,000.00	\$550,000.00
Capital Outlay Fund		\$0.00
Debt		\$0.00
Other (Special Funds & Grants)		\$0.00
Total	\$550,000.00	\$550,000.00

Account Codes (Capital Costs):

007-00-8250-000	\$550,000.00
	\$550,000.00

Additional Information

New Purchase or Replacement	Replacement
New or Used Vehicle	New Vehicle
Useful Life	10 or more

Transfer of Funds - Public Works

Total Capital Cost: \$300,000.00

Department: Public Works

Type: Other

Request description:

EOY transfer of funds from

Capital Costs

	FY2024	Total
Planning		\$0.00
Design		\$0.00
Engineering		\$0.00
Land/Right-of-way		\$0.00
Construction/Maintenance		\$0.00
Other	\$300,000.00	\$300,000.00
Total	\$300,000.00	\$300,000.00

Funding Source

	FY2024	Total
Road & Bridge Fund	\$300,000.00	\$300,000.00
Special Bridge Fund		\$0.00
Special Road Fund		\$0.00
Other (Special Funds & Grants)		\$0.00
Total	\$300,000.00	\$300,000.00

Account Codes (Capital Costs):

007-00-8300-005	\$300,000.00
	\$300,000.00

Reno County 5-year CIP Program 2024-2028 by Budget Type/Program/Department

Budget Type	Program	Dept	Equipment/Project	2023 Adopted	2024 Requested	FY2025	FY2026	FY2027	FY2028	2024-2028
County	Sheriff	RCCF	Vehicle Auto Repairs (Install)	\$1,600						\$0
County	Sheriff	RCCF	Vehicle Purchase (Outfitting)	\$6,000						\$0
County	Sheriff	RCCF	Mobile-Base Radios		\$32,000					\$32,000
County	Sheriff	Sheriff	Guns	\$10,682						\$0
County	Sheriff	Sheriff	Vehicle Auto Repairs (Install)	\$8,000						\$0
County	Sheriff	Sheriff	Ballistic Shields - Sheriff Patrol Vehicles		\$25,974					\$25,974
County	Sheriff	Sheriff	Gun Range Project - Sheriff	\$75,000	\$75,000	\$75,000	\$75,000	\$75,000	\$75,000	\$375,000
County	Sheriff	Sheriff	Mobile-Base Radios		\$188,000					\$188,000
County	Sheriff	Sheriff	Tasers Lease		\$22,000	\$22,000	\$22,000	\$22,000		\$88,000
				\$ 101,282	\$ 342,974	\$ 97,000	\$ 97,000	\$ 97,000	\$ 75,000	\$ 708,974

Mobile-Base Radios - Jail

Total Capital Cost: \$32,000.00

Department: Sheriff - Jail
Type: Capital Equipment

Request description:

We are needing to replace (8) mobile/base radios for jail operations. Five of these radios are installed inside jail vehicles and the remainder are located in different areas inside the jail. These radios are used to communicate with dispatch and other emergency personnel. New regulations were handed down by the FBI to the State of Kansas regarding Criminal Justice Information being broadcasted over police radios. These regulations require police radios to have a certain level of encryption to be in compliance with state audits completed by the Kansas Highway Patrol. The new regulations went into effect January 1st, 2023, and all agencies must be complying by December 31st, 2024. The cost of the radios was estimated at approximately \$4,000.00 each. Total amount needed to replace the radios in the jail is \$32,000.00.

Funding Source: General Fund

Amount: \$32,000.00

Full G/L Account Code: 14-8250-000

Alternatives: Completely fund the amount from a different funding source of the County before January 1st, 2025.

Capital Costs	FY2024	Total
Equipment	\$32,000.00	\$32,000.00
Installation		\$0.00
Other		\$0.00
Total	\$32,000.00	\$32,000.00

Funding Source	FY2024	Total
Special Equipment Fund		\$0.00
Special Equipment Reserves		\$0.00
Operational Fund	\$32,000.00	\$32,000.00
Capital Outlay Fund		\$0.00
Other		\$0.00
Total	\$32,000.00	\$32,000.00

Account Codes (Capital Costs):

001-14-8250-000	\$32,000.00
	\$32,000.00

Additional Information

New Purchase or Replacement Replacement

Ballistic Shields - Sheriff Patrol Vehicles

Total Capital Cost: \$25,974.00

Department: Sheriff
Type: Capital Equipment
Request Groups: Other

Request description:

Description & Justification for this item and this budget year: Purchase of (26) Level 3 Ballistic Shields to be placed in every marked Patrol Vehicle for the use of active shooter calls and other dangerous gun related calls for service. Currently each deputy is provided a bullet proof vest, but the vests only assist with protection from handgun fire. These shields would provide an additional level of safety for deputies who are engaging with suspects using handguns and rifles.

Amount: Each shield is approx. \$999.00. Total for (26) shields is approx. \$25,974.00.

Alternative: Purchase half (13) shields in 2024 at approx. \$12,987.00 and purchase the remainder of shields in 2025.

Capital Costs	FY2024	Total
Equipment	\$25,974.00	\$25,974.00
Installation		\$0.00
Other		\$0.00
Total	\$25,974.00	\$25,974.00

Funding Source	FY2024	Total
Special Equipment Fund		\$0.00
Special Equipment Reserves		\$0.00
Operational Fund	\$25,974.00	\$25,974.00
Capital Outlay Fund		\$0.00
Other		\$0.00
Total	\$25,974.00	\$25,974.00

Account Codes (Capital Costs):

001-06-8350-003	\$25,974.00
	\$25,974.00

Additional Information

New Purchase or Replacement New

Gun Range Project - Sheriff

Total Capital Cost: \$375,000.00

Department: Sheriff

Type: Capital Improvement

Request description:

Continue to fund the requested amount for completion of projects at the range and/or to make the yearly payment on financing if the full project is approved.(McHaley)

Capital Costs	FY2024	FY2025	FY2026	FY2027	FY2028	Total
Construction/Maintenance	\$75,000.00	\$75,000.00	\$75,000.00	\$75,000.00	\$75,000.00	\$375,000.00
Total	\$75,000.00	\$75,000.00	\$75,000.00	\$75,000.00	\$75,000.00	\$375,000.00

Funding Source	FY2024	FY2025	FY2026	FY2027	FY2028	Total
Debt						\$0.00
Operational Fund	\$75,000.00	\$75,000.00	\$75,000.00	\$75,000.00	\$75,000.00	\$375,000.00
Total	\$75,000.00	\$75,000.00	\$75,000.00	\$75,000.00	\$75,000.00	\$375,000.00

Account Codes (Capital Costs):

001-06-8100-006	\$375,000.00
	\$375,000.00

Additional Information

Type of Project: New Construction

Mobile-Base Radios - Sheriff

Total Capital Cost: \$188,000.00

Department: Sheriff
Type: Capital Equipment

Request description:

We are needing to replace (47) mobile/base radios for Sheriff’s Office operations. Almost all of these radios are installed inside Patrol, Detective and Administration vehicles, with one base radio being located in the Criminal Interdiction Unit office. These radios are used to communicate with dispatch and other emergency personnel. New regulations were handed down by the FBI to the State of Kansas regarding Criminal Justice Information being broadcasted over police radios. These regulations require police radios to have a certain level of encryption to be in compliance with state audits completed by the Kansas Highway Patrol. The new regulations went into effect January 1st, 2023, and all agencies must be complying by December 31st, 2024. The cost of the radios was estimated at approximately \$4,000.00 each. Total amount needed to replace the radios in the Sheriff’s Office is \$188,000.00.

Funding Source: General Fund

Amount: \$188,000.00

Full G/L Account Code: 06-8250-004

Alternatives: Completely fund the amount from a different funding source of the County before January 1st, 2025.

Capital Costs	FY2024	Total
Equipment	\$188,000.00	\$188,000.00
Installation		\$0.00
Other		\$0.00
Total	\$188,000.00	\$188,000.00

Funding Source	FY2024	Total
Special Equipment Fund		\$0.00
Special Equipment Reserves		\$0.00
Operational Fund	\$188,000.00	\$188,000.00
Capital Outlay Fund		\$0.00
Other		\$0.00
Total	\$188,000.00	\$188,000.00

Account Codes (Capital Costs):

001-06-8250-004	\$188,000.00
	\$188,000.00

Additional Information

New Purchase or Replacement Replacement

Tasers Lease - Sheriff

Total Capital Cost: \$88,000.00

Department: Sheriff

Type: Capital Equipment

Request description:

Continue with 5-year lease program with Taser/Axon Corporation that began in 2022. The lease program provides the agency with a total of 45 new tasers, holsters and batteries for deputies. This program repairs or replaces any damaged tasers and equipment at no cost over the life of the lease.

Capital Costs	FY2024	FY2025	FY2026	FY2027	Total
Equipment	\$22,000.00	\$22,000.00	\$22,000.00	\$22,000.00	\$88,000.00
Installation					\$0.00
Other					\$0.00
Total	\$22,000.00	\$22,000.00	\$22,000.00	\$22,000.00	\$88,000.00

Funding Source	FY2024	FY2025	FY2026	FY2027	Total
Special Equipment Fund					\$0.00
Special Equipment Reserves					\$0.00
Operational Fund	\$22,000.00	\$22,000.00	\$22,000.00	\$22,000.00	\$88,000.00
Capital Outlay Fund					\$0.00
Other					\$0.00
Total	\$22,000.00	\$22,000.00	\$22,000.00	\$22,000.00	\$88,000.00

Account Codes (Capital Costs):

001-06-8350-003	\$88,000.00
	<u>\$88,000.00</u>

Additional Information

New Purchase or Replacement New

Special Equipment Summary

	2023 Adopted	2024 Requested	2025	2026	2027	2028	2024-2028
Special Equipment	\$ 615,721	\$ 1,244,887	\$ 966,800	\$ 992,211	\$ 979,400	\$ 610,600	\$ 4,793,898
Auto	\$ 236,250	\$ 454,224	\$ 298,000	\$ 315,011	\$ 358,000		\$ 1,425,235
Auto-Jail		\$ 7,500		\$ 7,500			\$ 15,000
Auto-Sheriff	\$ 28,000	\$ 42,500	\$ 34,000	\$ 34,000	\$ 34,000		\$ 144,500
IT	\$ 351,471	\$ 740,663	\$ 634,800	\$ 635,700	\$ 587,400	\$ 610,600	\$ 3,209,163
Grand Total	\$ 615,721	\$ 1,244,887	\$ 966,800	\$ 992,211	\$ 979,400	\$ 610,600	\$ 4,793,898

Reno County 5-year CIP Program 2024-2028 by Budget Type/Program/Department

Budget Type	Program	Dept	Equipment/Project	2023 Adopted	2024 Requested	FY2025	FY2026	FY2027	FY2028	2024-2028
County	Special Equipment	Auto	Vehicle Purchase - Appraiser		\$26,000	\$26,000	\$26,000	\$26,000		\$104,000
County	Special Equipment	Auto	Vehicle Purchase - Court Services		\$22,000					\$22,000
County	Special Equipment	Auto	Vehicle Purchase - Em Mgmt	\$40,000				\$50,000		\$50,000
County	Special Equipment	Auto	Vehicle Purchase - Health	\$28,000	\$28,000	\$28,000	\$28,000	\$30,000		\$114,000
County	Special Equipment	Auto	Vehicle Purchase - Jail	\$33,000	\$45,011		\$45,011			\$90,022
County	Special Equipment	Auto	Vehicle Purchase - Maintenance	\$28,000	\$29,000	\$28,000				\$57,000
County	Special Equipment	Auto	Vehicle Purchase - Sheriff	\$107,250	\$268,213	\$216,000	\$216,000	\$216,000		\$916,213
County	Special Equipment	Auto	Vehicle Purchase - Youth Shelter		\$36,000	\$0	\$0	\$36,000		\$72,000
County	Special Equipment	Auto-Jail	Vehicle Purchase (Outfitting) - Jail		\$7,500		\$7,500			\$15,000
County	Special Equipment	Auto-Sheriff	Vehicle Purchase (Outfitting) - Sheriff	\$28,000	\$42,500	\$34,000	\$34,000	\$34,000		\$144,500
				\$ 264,250	\$ 504,224	\$ 332,000	\$ 356,511	\$ 392,000	\$ -	\$ 1,584,735

Vehicle Purchase - Appraiser

Total Capital Cost: \$26,000.00 **Department:** Special Equipment Fund
Type: Capital Equipment
Request Groups: Vehicles

Request description:

Purchase new vehicle to replace a 2006 Dodge Durango that has 161,048 miles. Durango will be either traded or sold on Purple Wave with estimated value of \$1000.

Capital Costs	FY2024	Total
Vehicle Cost	\$26,000.00	\$26,000.00
Other		\$0.00
Total	\$26,000.00	\$26,000.00

Funding Source	FY2024	Total
Special Equipment Fund	\$26,000.00	\$26,000.00
Special Equipment Reserve Fund		\$0.00
Operational Fund		\$0.00
Capital Outlay Fund		\$0.00
Debt		\$0.00
Other (Special Funds & Grants)		\$0.00
Total	\$26,000.00	\$26,000.00

Account Codes (Capital Costs):

093-8200-116	\$26,000.00
	\$26,000.00

Additional Information

New Purchase or Replacement Replacement
New or Used Vehicle New Vehicle
Useful Life 10 or more

Vehicle Purchase - Court Services

Total Capital Cost: \$22,000.00
 Department: Special Equipment Fund
Type: Capital Equipment
Request Groups: Vehicles

Request description:
 Replace a 2006 Chevrolet Malibu

Capital Costs	FY2024	Total
Vehicle Cost	\$22,000.00	\$22,000.00
Other		\$0.00
Total	\$22,000.00	\$22,000.00

Funding Source	FY2024	Total
Special Equipment Fund	\$22,000.00	\$22,000.00
Special Equipment Reserve Fund		\$0.00
Operational Fund		\$0.00
Capital Outlay Fund		\$0.00
Debt		\$0.00
Other (Special Funds & Grants)		\$0.00
Total	\$22,000.00	\$22,000.00

Account Codes (Capital Costs):
 093-8200-108 \$22,000.00

 \$22,000.00

Additional Information

New Purchase or Replacement Replacement
 New or Used Vehicle Used Vehicle
 Useful Life 10 or more

Vehicle Purchase - Health

Total Capital Cost: \$28,000.00 **Department:** Special Equipment Fund
Type: Capital Equipment
Request Groups: Vehicles

Request description:

Annual vehicle replacement. Replace one of the following.

H#32 2008 Ford Fusion with 127,467 miles. VIN 3FAHP06Z78R175416

H#34 2010 Toyota Rav with 117,616 miles. VIN JTMBF4DV6A5030466

H#37 2006 Jeep Commander with 134,519 miles VIN 1J8HG48K96C100352

H#43 2008 Dodge Charger with 104,822 VIN 2B3KA43R58H265190

Mileages are current with vehicles still in use. Unit replaced will be sold on Purple Wave or traded.

Capital Costs	FY2024	Total
Vehicle Cost	\$28,000.00	\$28,000.00
Other		\$0.00
Total	\$28,000.00	\$28,000.00

Funding Source	FY2024	Total
Special Equipment Fund	\$28,000.00	\$28,000.00
Total	\$28,000.00	\$28,000.00

Account Codes (Capital Costs):

093-8200-300	\$28,000.00
	\$28,000.00

Additional Information

New Purchase or Replacement	Replacement
New or Used Vehicle	Used Vehicle
Useful Life	10 or more

Vehicle Purchase - Jail

Total Capital Cost: \$52,511.00

Department: Special Equipment Fund
Type: Capital Equipment
Request Groups: Vehicles

Request description:

Annual vehicle replacement. The vehicle was on the 2023 replacement list but was deferred to 2024 due to funding. Vehicle to be replaced is a 2013 Ford Interceptor Sedan that was purchased used from the Kansas Highway Patrol and currently has over 144,000 miles. This vehicle is used by the jail for transport. Estimated sale value of the 2013 sedan is \$4,000.

The operational cost to equip the new jail vehicle is included at a cost of \$7,500. Equipping a jail vehicle costs less than a patrol vehicle because some equipment and decals are not installed on a jail vehicle.

Capital Costs	FY2024	Total
Vehicle Cost	\$45,011.00	\$45,011.00
Other	\$7,500.00	\$7,500.00
Total	\$52,511.00	\$52,511.00

Funding Source	FY2024	Total
Special Equipment Fund	\$45,011.00	\$45,011.00
Special Equipment Reserve Fund		\$0.00
Operational Fund	\$7,500.00	\$7,500.00
Capital Outlay Fund		\$0.00
Debt		\$0.00
Other (Special Funds & Grants)		\$0.00
Total	\$52,511.00	\$52,511.00

Account Codes (Capital Costs):

093-8200-114	\$45,011.00
001-14-7150-002	\$7,500.00
	\$52,511.00

Additional Information

New Purchase or Replacement Replacement
 New or Used Vehicle New Vehicle
 Useful Life 5

Vehicle Purchase - Maintenance

Total Capital Cost: \$29,000.00
 Department: Special Equipment Fund
Type: Capital Equipment
Request Groups: Vehicles

Request description:

Annual vehicle replacement. This vehicle will replace either a 1997 Ford E350 van VIN 1FBHE31L7VHC01339 with 98,391 miles that was originally with the Youth Shelter but transferred to the maintenance department or a 2007 Honda Ridgeline with 120,600 miles that was transferred to Maintenance from the Sheriff's Department. Estimated sale value of the E350 is \$1200 and the Honda has an estimated sale value of \$4200.

Capital Costs	FY2024	Total
Vehicle Cost	\$29,000.00	\$29,000.00
Other		\$0.00
Total	\$29,000.00	\$29,000.00

Funding Source	FY2024	Total
Special Equipment Fund	\$29,000.00	\$29,000.00
Total	\$29,000.00	\$29,000.00

Account Codes (Capital Costs):

093-8200-111	\$29,000.00
	\$29,000.00

Additional Information

New Purchase or Replacement	Replacement
New or Used Vehicle	New Vehicle
Useful Life	10 or more

Vehicle Purchases (7) - Sheriff

Total Capital Cost: \$310,713.00

Department: Special Equipment Fund
Type: Capital Equipment
Request Groups: Vehicles

Request description:

Annual vehicle replacements. This request is to replace four Police Interceptor SUVs at \$45,011 apiece, one F150 Police Responder at \$49,169 and two detective/admin vehicles at approximate cost of \$19,500 each (\$39,000 total).

Possible Replacements (Patrol)

- 2014 Interceptor SUV VIN 1FM5K8AR7EGC08382 with 124,491 current miles (Unit 408)
- 2015 Interceptor SUV VIN 1FM5K8AR0FGC26983 with 97,972 current miles (Unit 409)
- 2018 Interceptor SUV VIN 1FM5K8AR7JGB12441 with 130,400 current miles (Unit 434)
- 2017 Interceptor SUV VIN 1FM5K8AR3HGC57098 with 135,509 current miles (Unit 454)
- 2015 Interceptor SUV VIN 1FM5K8AR9FGC26982 with 100,002 current miles (Unit 455)
- 2019 Ford F150 Responder VIN 1FTEW1P43KKD166681 with 103,706 current miles (Unit 424)

The 2019 F150 is included because of the 5 year replacement cycle. A truck was not ordered for 2023. If the vehicle is ordered in 2024 we will probably not receive it until 2025. At that time it will most likely have around 160,000 miles.

The four replaced SUVs and the F150 will be sold on Purple Wave with estimated proceeds of \$48,000.

Detective/Admin possible replacements would be a 2012 Chevrolet Sedan with 97,438 miles and a 2014 Dodge SUV with 96,430 miles.

Capital Costs	FY2024	Total
Vehicle Cost	\$268,213.00	\$268,213.00
Other	\$42,500.00	\$42,500.00
Total	\$310,713.00	\$310,713.00

Funding Source	FY2024	Total
Special Equipment Fund	\$268,213.00	\$268,213.00
Operational Fund	\$42,500.00	\$42,500.00
Total	\$310,713.00	\$310,713.00

Account Codes (Capital Costs):

093-8200-106	\$268,213.00
001-06-7150-002	\$42,500.00
	\$310,713.00

Additional Information

New Purchase or Replacement Replacement
 New or Used Vehicle New Vehicle
 Useful Life 5

Vehicle Purchase - Youth Shelter

Total Capital Cost: \$36,000.00 **Department:** Special Equipment Fund
Type: Capital Equipment
Request Groups: Vehicles

Request description:

Replace a 2004 Chevrolet Venture van with a new 7 passenger SUV. This Venture van will have an approximate sale value of \$1,225 and will be sold on Purple Wave or traded.

Capital Costs	FY2024	Total
Vehicle Cost	\$36,000.00	\$36,000.00
Other		\$0.00
Total	\$36,000.00	\$36,000.00

Funding Source	FY2024	Total
Special Equipment Fund	\$36,000.00	\$36,000.00
Special Equipment Reserve Fund		\$0.00
Operational Fund		\$0.00
Capital Outlay Fund		\$0.00
Debt		\$0.00
Other (Special Funds & Grants)		\$0.00
Total	\$36,000.00	\$36,000.00

Account Codes (Capital Costs):

093-8200-900	\$36,000.00
	\$36,000.00

Additional Information

New Purchase or Replacement	Replacement
New or Used Vehicle	New Vehicle
Useful Life	10 or more

Reno County 5-year CIP Program 2024-2028 by Budget Type/Program/Department

Budget Type	Program	Dept	Equipment/Project	2023 Adopted	2024 Requested	FY2025	FY2026	FY2027	FY2028	2024-2028
County	Special Equipment	IT	Digital Ortho and Oblique Photography		\$110,000					\$110,000
County	Special Equipment	IT	Firewalls & Switches	\$5,600	\$4,200		\$15,000			\$19,200
County	Special Equipment	IT	Furniture Replacement - Youth Shelter			\$25,000				\$25,000
County	Special Equipment	IT	Maintenance: Veh & Wheeled Equipment			\$10,000				\$10,000
County	Special Equipment	IT	Microsoft Office 365	\$80,000	\$92,000	\$92,000	\$92,000	\$92,000	\$92,000	\$460,000
County	Special Equipment	IT	SAN Replacement	\$20,000	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	\$125,000
County	Special Equipment	IT	SAN Replacement - Sheriff	\$60,000	\$36,363					\$36,363
County	Special Equipment	IT	Software Maintenance	\$51,300	\$365,500	\$373,300	\$392,000	\$411,500	\$432,100	\$1,974,400
County	Special Equipment	IT	Switch/Router	\$18,000						\$0
County	Special Equipment	IT	Thin Laptops	\$19,329	\$20,000	\$20,000	\$20,000			\$60,000
County	Special Equipment	IT	Thin Workstations	\$32,130	\$35,000	\$35,000	\$35,000			\$105,000
County	Special Equipment	IT	Tyler New World - LEC & EMS	\$182,900	\$200,500	\$210,000	\$221,000	\$232,000	\$245,000	\$1,108,500
County	Special Equipment	IT	Tyler New World - LEC & EMS	-\$130,288	-\$160,400	-\$168,000	-\$176,800	-\$185,600	-\$196,000	-\$886,800
County	Special Equipment	IT	VMWare Servers	\$12,500	\$12,500	\$12,500	\$12,500	\$12,500	\$12,500	\$62,500
				\$ 351,471	\$ 740,663	\$ 634,800	\$ 635,700	\$ 587,400	\$ 610,600	\$ 3,209,163

Digital Ortho and Oblique Photography

Total Capital Cost: \$110,000.00 **Department:** Special Equipment Fund
Type: Capital Equipment
Request Groups Other

Request description:

This is a proposed aerial photography flight. This will include Ortho and oblique photography. It will be used primarily by the County appraiser. This will allow them to do some of the work that they currently have to go to the property to complete from their desk, saving time and resources such as gas and car ware and tear. This project is a joint project between Reno County and The City of Hutchinson. City pays 1/3 and we pay 2/3.

Capital Costs	FY2024	Total
Equipment	\$110,000.00	\$110,000.00
Installation		\$0.00
Other		\$0.00
Total	\$110,000.00	\$110,000.00

Funding Source	FY2024	Total
Special Equipment Fund	\$110,000.00	\$110,000.00
Special Equipment Reserve Fund		\$0.00
Operational Fund		\$0.00
Capital Outlay Fund		\$0.00
Other (Special Funds & Grants)		\$0.00
Total	\$110,000.00	\$110,000.00

Account Codes (Capital Costs):

093-6650-004	\$110,000.00
	\$110,000.00

Additional Information

New Purchase or Replacement
 Replacement

Firewalls & Switches

Total Capital Cost: \$4,200.00 **Department:** Special Equipment Fund
Type: Other

Request description:

Upgrade Firewalls & Switches.

Firewalls are our first line of defense against intruders and viruses. They also allow us to create private networks between us and the state. The switches allow connectivity to all equipment on the network.

Capital Costs	FY2024	Total
Software		\$0.00
Hardware	\$4,200.00	\$4,200.00
Other		\$0.00
Total	\$4,200.00	\$4,200.00

Funding Source	FY2024	Total
Special Equipment Fund	\$4,200.00	\$4,200.00
Special Equipment Reserve Fund		\$0.00
Operational Fund		\$0.00
Capital Outlay Fund		\$0.00
Other (Special Funds & Grants)		\$0.00
Total	\$4,200.00	\$4,200.00

Account Codes (Capital Costs):

093-8150-006 \$4,200.00
\$4,200.00

Additional Information

New Purchase, Replacement, Upgrade
Upgrade, or Maintenance

Microsoft Office 365

Total Capital Cost: \$460,000.00

Department: Special Equipment Fund
Type: Other

Request description:

Microsoft Office 365 Annual Subscription

Capital Costs	FY2024	FY2025	FY2026	FY2027	FY2028	Total
Software	\$92,000.00	\$92,000.00	\$92,000.00	\$92,000.00	\$92,000.00	\$460,000.00
Hardware						\$0.00
Other						\$0.00
Total	\$92,000.00	\$92,000.00	\$92,000.00	\$92,000.00	\$92,000.00	\$460,000.00

Funding Source	FY2024	FY2025	FY2026	FY2027	FY2028	Total
Special Equipment Fund	\$92,000.00	\$92,000.00	\$92,000.00	\$92,000.00	\$92,000.00	\$460,000.00
Special Equipment Reserve Fund						\$0.00
Operational Fund						\$0.00
Capital Outlay Fund						\$0.00
Other (Special Funds & Grants)						\$0.00
Total	\$92,000.00	\$92,000.00	\$92,000.00	\$92,000.00	\$92,000.00	\$460,000.00

Account Codes (Capital Costs):

093-6650-004 \$460,000.00
\$460,000.00

Additional Information

New Purchase, Replacement, Maintenance
Upgrade, or Maintenance

SAN Replacement

Total Capital Cost: \$125,000.00

Department: Special Equipment Fund
Type: Capital Equipment
Request Groups: Other

Request description:

Build-up \$100,000 over 4 years to replace our network storage device. This is used to store all of the data associated with all county departments.

Capital Costs	FY2024	FY2025	FY2026	FY2027	FY2028	Total
Equipment	\$25,000.00	\$25,000.00	\$25,000.00	\$25,000.00	\$25,000.00	\$125,000.00
Installation						\$0.00
Other						\$0.00
Total	\$25,000.00	\$25,000.00	\$25,000.00	\$25,000.00	\$25,000.00	\$125,000.00

Funding Source	FY2024	FY2025	FY2026	FY2027	FY2028	Total
Special Equipment Fund	\$25,000.00	\$25,000.00	\$25,000.00	\$25,000.00	\$25,000.00	\$125,000.00
Special Equipment Reserve Fund						\$0.00
Operational Fund						\$0.00
Capital Outlay Fund						\$0.00
Other (Special Funds & Grants)						\$0.00
Total	\$25,000.00	\$25,000.00	\$25,000.00	\$25,000.00	\$25,000.00	\$125,000.00

Account Codes (Capital Costs):

093-8150-006 \$125,000.00
\$125,000.00

Additional Information

New Purchase or Replacement Replacement

SAN Replacement - Sheriff

Total Capital Cost: \$36,363.00
 Department: Special Equipment Fund
Type: Capital Equipment
Request Groups: Other

Request description:

This cost is for a "shelf" for the county's Cybernetics SAN. It connects in parallel to the Cybernetics SANs to expand storage capacity options. This purchase is for the shelf itself and to fill one array of the shelf with the capacity required to replace the video NAS. Current storage capacity for patrol videos are not suffice with today's technology and video retention guidelines.

Capital Costs	FY2024	Total
Equipment	\$36,363.00	\$36,363.00
Installation		\$0.00
Other		\$0.00
Total	\$36,363.00	\$36,363.00

Funding Source	FY2024	Total
Special Equipment Fund	\$36,363.00	\$36,363.00
Special Equipment Reserve Fund		\$0.00
Operational Fund		\$0.00
Capital Outlay Fund		\$0.00
Other (Special Funds & Grants)		\$0.00
Total	\$36,363.00	\$36,363.00

Account Codes (Capital Costs):

093-8150-006	\$36,363.00
	\$36,363.00

Additional Information

New Purchase or Replacement New

Software Maintenance

Total Capital Cost: \$1,974,400.00

Department: Special Equipment Fund
Type: Other

Request description:

Software maintenance All of the software agreements we have include CIC Tax, Tyler ERP Civic Plus, Microsoft 365, cleargov, Preform yard, ESRI GIS,Citrix. This is not all of them but it is a list of major ones.

Capital Costs	FY2024	FY2025	FY2026	FY2027	FY2028	Total
Software	\$365,500.00	\$373,300.00	\$392,000.00	\$411,500.00	\$432,100.00	\$1,974,400.00
Hardware						\$0.00
Other						\$0.00
Total	\$365,500.00	\$373,300.00	\$392,000.00	\$411,500.00	\$432,100.00	\$1,974,400.00

Funding Source	FY2024	FY2025	FY2026	FY2027	FY2028	Total
Special Equipment Fund	\$365,500.00	\$373,300.00	\$392,000.00	\$411,500.00	\$432,100.00	\$1,974,400.00
Special Equipment Reserve Fund						\$0.00
Operational Fund						\$0.00
Capital Outlay Fund						\$0.00
Other (Special Funds & Grants)						\$0.00
Total	\$365,500.00	\$373,300.00	\$392,000.00	\$411,500.00	\$432,100.00	\$1,974,400.00

Account Codes (Capital Costs):

093-6650-004	\$1,974,400.00
	\$1,974,400.00

Additional Information

New Purchase, Maintenance
 Replacement, Upgrade, or
 Maintenance

Thin Laptops

Total Capital Cost: \$60,000.00 **Department:** Special Equipment Fund
Type: Capital Equipment
Request Groups: Other

Request description:

Replacement of old laptops to thin laptops. This project is part of a larger effort to move to Citrix as the primary method to supply desktops to end users.

Capital Costs	FY2024	FY2025	FY2026	Total
Equipment	\$20,000.00	\$20,000.00	\$20,000.00	\$60,000.00
Installation				\$0.00
Other				\$0.00
Total	\$20,000.00	\$20,000.00	\$20,000.00	\$60,000.00

Funding Source	FY2024	FY2025	FY2026	Total
Special Equipment Fund	\$20,000.00	\$20,000.00	\$20,000.00	\$60,000.00
Special Equipment Reserve Fund				\$0.00
Operational Fund				\$0.00
Capital Outlay Fund				\$0.00
Other (Special Funds & Grants)				\$0.00
Total	\$20,000.00	\$20,000.00	\$20,000.00	\$60,000.00

Account Codes (Capital Costs):

093-8150-006 \$60,000.00
\$60,000.00

Additional Information

New Purchase or Replacement Replacement

Thin Workstations

Total Capital Cost: \$105,000.00
 Department: Special Equipment Fund
Type: Capital Equipment
Request Groups: Other

Request description:

Replacement of desktops to think client desktops. Larger effort is to move to Citrix as a means to supply desktops to the end users

Capital Costs	FY2024	FY2025	FY2026	Total
Equipment	\$35,000.00	\$35,000.00	\$35,000.00	\$105,000.00
Installation				\$0.00
Other				\$0.00
Total	\$35,000.00	\$35,000.00	\$35,000.00	\$105,000.00

Funding Source	FY2024	FY2025	FY2026	Total
Special Equipment Fund	\$35,000.00	\$35,000.00	\$35,000.00	\$105,000.00
Special Equipment Reserve Fund				\$0.00
Operational Fund				\$0.00
Capital Outlay Fund				\$0.00
Other (Special Funds & Grants)				\$0.00
Total	\$35,000.00	\$35,000.00	\$35,000.00	\$105,000.00

Account Codes (Capital Costs):

093-8150-006 \$105,000.00
 \$105,000.00

Additional Information

New Purchase or Replacement Replacement

Tyler New World - LEC & EMS

Total Capital Cost: \$221,700.00

Department: Special Equipment Fund
Type: Other

Request description:

New World LEC software maintenance. We will receive reimbursements from the City of Hutchinson and EMS for their share of the cost.

Capital Costs	FY2024	FY2025	FY2026	FY2027	FY2028	Total
Software	\$200,500.00	\$210,000.00	\$221,000.00	\$232,000.00	\$245,000.00	\$1,108,500.00
Reimbursement	-\$160,400.00	-\$168,000.00	-\$176,800.00	-\$185,600.00	-\$196,000.00	-\$886,800.00
Total	\$40,100.00	\$42,000.00	\$44,200.00	\$46,400.00	\$49,000.00	\$221,700.00

Funding Source	FY2024	FY2025	FY2026	FY2027	FY2028	Total
Special Equipment Fund	\$200,500.00	\$210,000.00	\$221,000.00	\$232,000.00	\$245,000.00	\$1,108,500.00
Reimbursement	-\$160,400.00	-\$168,000.00	-\$176,800.00	-\$185,600.00	-\$196,000.00	-\$886,800.00
Total	\$40,100.00	\$42,000.00	\$44,200.00	\$46,400.00	\$49,000.00	\$221,700.00

Account Codes (Capital Costs):

093-8150-008 \$1,108,500.00
 Reimbursements -\$886,800.00
\$221,700.00

Additional Information

New Purchase, Replacement, Upgrade, or Maintenance Maintenance

VMWare Servers

Total Capital Cost: \$62,500.00

Department: Special Equipment Fund

Type: Capital Equipment

Request Groups: Other

Request description:

Building up a fund of \$50,000 over 4 years for this project. these 3 devices run VMWare, which allows us to build virtual Microsoft and Linux servers to support all county departments.

Capital Costs	FY2024	FY2025	FY2026	FY2027	FY2028	Total
Equipment	\$12,500.00	\$12,500.00	\$12,500.00	\$12,500.00	\$12,500.00	\$62,500.00
Installation						\$0.00
Other						\$0.00
Total	\$12,500.00	\$12,500.00	\$12,500.00	\$12,500.00	\$12,500.00	\$62,500.00

Funding Source	FY2024	FY2025	FY2026	FY2027	FY2028	Total
Special Equipment Fund	\$12,500.00	\$12,500.00	\$12,500.00	\$12,500.00	\$12,500.00	\$62,500.00
Special Equipment Reserve Fund						\$0.00
Operational Fund						\$0.00
Capital Outlay Fund						\$0.00
Other (Special Funds & Grants)						\$0.00
Total	\$12,500.00	\$12,500.00	\$12,500.00	\$12,500.00	\$12,500.00	\$62,500.00

Account Codes (Capital Costs):

093-8150-006 \$62,500.00
\$62,500.00

Additional Information

New Purchase or Replacement Replacement

Reno County 5-year CIP Program 2024-2028 by Budget Type/Program/Department

Budget Type	Program	Dept	Equipment/Project	2023 Adopted	2024 Requested	FY2025	FY2026	FY2027	FY2028	2024-2028
County	Solid Waste	Solid Waste	Buildings & Fixed Equipment	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000	\$500,000
County	Solid Waste	Solid Waste	CAT Compactor Certified Powertrain		\$535,000					\$535,000
County	Solid Waste	Solid Waste	CAT Dozer Certified Powertrain Rebuild				\$550,000			\$550,000
County	Solid Waste	Solid Waste	Compactor Rebuild	\$400,000						\$0
County	Solid Waste	Solid Waste	Dozer Purchase			\$400,000				\$400,000
County	Solid Waste	Solid Waste	Dozer Rebuild		\$525,000					\$525,000
County	Solid Waste	Solid Waste	Dozer Undercarriage		\$85,000					\$85,000
County	Solid Waste	Solid Waste	Loaders	\$350,000						\$0
County	Solid Waste	Solid Waste	Motor Grader Purchase					\$500,000	\$600,000	\$1,100,000
County	Solid Waste	Solid Waste	Office Equipment / GPS Equipment	\$100,000						\$0
County	Solid Waste	Solid Waste	Scalehouse Relocation Bond Payment	\$250,950	\$249,750	\$253,350	\$251,550	\$249,550	\$252,350	\$1,256,550
County	Solid Waste	Solid Waste	Scraper Certified Powertrain Rebuild			\$500,000				\$500,000
County	Solid Waste	Solid Waste	Scrapers	\$1,100,000						\$0
County	Solid Waste	Solid Waste	Three Quarter Ton Crew Cab 4x4 Pickup		\$80,000		\$90,000		\$100,000	\$270,000
County	Solid Waste	Solid Waste	Transfer of Funds	\$400,000						\$0

Budget Type	Program	Dept	Equipment/Project	2023 Adopted	2024 Requested	FY2025	FY2026	FY2027	FY2028	2024-2028
County	Solid Waste	Solid Waste	Wheel Loader Purchase				\$400,000		\$450,000	\$850,000
				\$ 2,700,950	\$ 1,574,750	\$ 1,253,350	\$ 1,391,550	\$ 849,550	\$ 1,502,350	\$ 6,571,550

Buildings & Fixed Equipment - Solid Waste

Total Capital Cost: \$100,000.00 **Department:** Solid Waste
Type: Capital Improvement

Request description:

Repairs on existing buildings (machine shed, landfill shop), replacement of equipment that is stationary in buildings or onsite at the landfill (air compressors, fencing, GPS Equipment)

Capital Costs	FY2024	Total
Construction/Maintenance	\$100,000.00	\$100,000.00
Total	\$100,000.00	\$100,000.00

Funding Source	FY2024	Total
CIP Fund		\$0.00
CIP Reserve Fund		\$0.00
Debt		\$0.00
Operational Fund	\$100,000.00	\$100,000.00
Capital Outlay Fund		\$0.00
Other (Special Funds & Grants)		\$0.00
Total	\$100,000.00	\$100,000.00

Account Codes (Capital Costs):

008-00-8050-000	\$100,000.00
	<u>\$100,000.00</u>

Additional Information

Type of Project Refurbishment

CAT Compactor Certified Powertrain Rebuild - Solid Waste

Total Capital Cost: \$535,000.00

Department: Solid Waste

Type: Other

Request description:

Rebuild the 826H CAT Compactor#343 per the Equipment Replacement Plan. These machines are to be rebuilt at 15,000 hours and 27,000 hours. This will be this machines 2nd rebuild

Capital Costs

	FY2024	Total
Equipment	\$535,000.00	\$535,000.00
Installation		\$0.00
Other		\$0.00
Total	\$535,000.00	\$535,000.00

Funding Source

	FY2024	Total
Operational Fund	\$535,000.00	\$535,000.00
Capital Outlay Fund		\$0.00
Other (Special Funds & Grants)		\$0.00
Total	\$535,000.00	\$535,000.00

Account Codes (Capital Costs):

008-00-8250-000 \$535,000.00
\$535,000.00

Additional Information

New Purchase or Replacement Upgrade

Dozer Rebuild - Solid Waste

Total Capital Cost: \$525,000.00 **Department:** Solid Waste
Type: Other

Request description:

Certified Powertrain Rebuild Dozer #355 per the Equipment Replacement Plan.

Capital Costs	FY2024	Total
Equipment	\$525,000.00	\$525,000.00
Installation		\$0.00
Other		\$0.00
Total	\$525,000.00	\$525,000.00

Funding Source	FY2024	Total
Operational Fund	\$525,000.00	\$525,000.00
Capital Outlay Fund		\$0.00
Other (Special Funds & Grants)		\$0.00
Total	\$525,000.00	\$525,000.00

Account Codes (Capital Costs):

008-00-8250-000 \$525,000.00
\$525,000.00

Additional Information

New Purchase or Replacement Upgrade

Dozer Undercarriage Replacement/Rebuild - Solid Waste

Total Capital Cost: \$85,000.00

Department: Solid Waste
Type: Other

Request description:

#356 Dozer undercarriage replacement/rebuild

Capital Costs

	FY2024	Total
Equipment	\$85,000.00	\$85,000.00
Installation		\$0.00
Other		\$0.00
Total	\$85,000.00	\$85,000.00

Funding Source

	FY2024	Total
Operational Fund	\$85,000.00	\$85,000.00
Capital Outlay Fund		\$0.00
Other (Special Funds & Grants)		\$0.00
Total	\$85,000.00	\$85,000.00

Account Codes (Capital Costs):

008-00-8250-000	\$85,000.00
	\$85,000.00

Additional Information

New Purchase or Replacement Upgrade

Scalehouse Relocation Bond Payment

Total Capital Cost: \$1,256,550.00

Department: Solid Waste
Type: Capital Improvement

Request description:

New Scalehouse and Customer Convenience Center Bond payment. Solid Waste will transfer the amount to the County Bond & Interest Fund.

Capital Costs	FY2024	FY2025	FY2026	FY2027	FY2028	Total
Planning						\$0.00
Design						\$0.00
Engineering						\$0.00
Repairs/Improvements						\$0.00
Construction/Maintenance						\$0.00
Furniture and Fixtures						\$0.00
Other						\$0.00
Principal Payment	\$160,000.00	\$170,000.00	\$175,000.00	\$180,000.00	\$190,000.00	\$875,000.00
Interest Payment	\$89,750.00	\$83,350.00	\$76,550.00	\$69,550.00	\$62,350.00	\$381,550.00
Total	\$249,750.00	\$253,350.00	\$251,550.00	\$249,550.00	\$252,350.00	\$1,256,550.00

Funding Source	FY2024	FY2025	FY2026	FY2027	FY2028	Total
CIP Fund						\$0.00
CIP Reserve Fund						\$0.00
Debt						\$0.00
Operational Fund	\$249,750.00	\$253,350.00	\$251,550.00	\$249,550.00	\$252,350.00	\$1,256,550.00
Capital Outlay Fund						\$0.00
Other (Special Funds & Grants)						\$0.00
Total	\$249,750.00	\$253,350.00	\$251,550.00	\$249,550.00	\$252,350.00	\$1,256,550.00

Account Codes (Capital Costs):

008-00-8300-007 \$1,256,550.00
\$1,256,550.00

Additional Information

Type of Project New

Pickup Purchase, 1st Truck - Solid Waste

Total Capital Cost: \$40,000.00 **Department:** Solid Waste
Type: Capital Equipment

Request description:

Replacement of a Three Quarter Ton Crew Cab Pickup purchase and trade in of #385 Pickup from the fleet. These pickups run in rough terrain and the hours on the engines and the wear and tear on the doors, front ends/suspension, and seats requires replacements of vehicles on a rotation of every two years. We evaluate the needs and which truck will be ready for replacement every other year.

Capital Costs	FY2024	Total
Vehicle Cost	\$40,000.00	\$40,000.00
Other		\$0.00
Total	\$40,000.00	\$40,000.00

Funding Source	FY2024	Total
Special Equipment Fund		\$0.00
Special Equipment Reserve Fund		\$0.00
Operational Fund	\$40,000.00	\$40,000.00
Capital Outlay Fund		\$0.00
Debt		\$0.00
Other (Special Funds & Grants)		\$0.00
Total	\$40,000.00	\$40,000.00

Account Codes (Capital Costs):

008-00-8250-000	\$40,000.00
	\$40,000.00

Additional Information

New Purchase or Replacement Replacement
New or Used Vehicle New Vehicle
Useful Life 10 or more

Pickup Purchase (2nd Truck) - Solid Waste

Total Capital Cost: \$40,000.00 **Department:** Solid Waste
Type: Capital Equipment

Request description:

Replacement of a Three Quarter Ton Crew Cab Pickup purchase and trade in of #300 Pickup from the fleet. These pickups run in rough terrain and the hours on the engines and the wear and tear on the doors, front ends/suspension, and seats requires replacements of vehicles on a rotation of every two years. We evaluate the needs and which truck will be ready for replacement every other year.

Capital Costs	FY2024	Total
Vehicle Cost	\$40,000.00	\$40,000.00
Other		\$0.00
Total	\$40,000.00	\$40,000.00

Funding Source	FY2024	Total
Special Equipment Fund		\$0.00
Special Equipment Reserve Fund		\$0.00
Operational Fund	\$40,000.00	\$40,000.00
Capital Outlay Fund		\$0.00
Debt		\$0.00
Other (Special Funds & Grants)		\$0.00
Total	\$40,000.00	\$40,000.00

Account Codes (Capital Costs):

008-00-8250-000	\$40,000.00
	\$40,000.00

Additional Information

New Purchase or Replacement	Replacement
New or Used Vehicle	New Vehicle
Useful Life	10 or more

Special Districts Summary

	2023 Adopted	2024 Requested	2025	2026	2027	2028	2024-2028
Special Districts	\$ 885,000	\$ 1,315,000	\$ 1,740,000	\$ 650,000	\$ 1,400,000	\$ 5,990,000	
FD #3			\$ 375,000			\$ 375,000	
FD #4	\$ 130,000	\$ 405,000			\$ 150,000	\$ 685,000	
FD #6	\$ 275,000		\$ 130,000	\$ 260,000	\$ 350,000	\$ 1,015,000	
FD #7	\$ 130,000	\$ 630,000	\$ 405,000			\$ 1,165,000	
FD #8			\$ 700,000		\$ 550,000	\$ 1,250,000	
FD #9	\$ 350,000	\$ 130,000			\$ 350,000	\$ 830,000	
FD JT #2 RN-HV				\$ 130,000		\$ 130,000	
FD JT #2 RN-HV				\$ 130,000		\$ 130,000	
FD JT#1 RN-KM		\$ 150,000	\$ 130,000	\$ 130,000		\$ 410,000	
Grand Total	\$ 885,000	\$ 1,315,000	\$ 1,740,000	\$ 650,000	\$ 1,400,000	\$ 5,990,000	

Reno County 5-year CIP Program 2024-2028 by Budget Type/Program/Department

Budget Type	Program	Equipment/Project	2024 Requested	FY2025	FY2026	FY2027	FY2028	2024-2028
Special Districts	FD #3	Replace Fire Engine #384			\$375,000			\$375,000
Special Districts	FD #4	Replace Fire Brush Truck #489		\$130,000				\$130,000
Special Districts	FD #4	Replace Fire Brush Truck #495	\$130,000					\$130,000
Special Districts	FD #4	Replace Fire Rescue Truck #Rescue 4					\$150,000	\$150,000
Special Districts	FD #4	Replace Fire Tender Truck #491		\$275,000				\$275,000
Special Districts	FD #6	Replace Fire Brush Truck #687				\$130,000		\$130,000
Special Districts	FD #6	Replace Fire Brush Truck #694				\$130,000		\$130,000
Special Districts	FD #6	Replace Fire Brush Truck #695			\$130,000			\$130,000
Special Districts	FD #6	Replace Fire Engine #682					\$350,000	\$350,000
Special Districts	FD #6	Replace Fire Tender Truck #690	\$275,000					\$275,000
Special Districts	FD #7	Replace Fire Brush Truck #787		\$150,000				\$150,000
Special Districts	FD #7	Replace Fire Brush Truck #793	\$130,000					\$130,000
Special Districts	FD #7	Replace Fire Brush Truck #794		\$130,000				\$130,000
Special Districts	FD #7	Replace Fire Brush Truck #795			\$130,000			\$130,000
Special Districts	FD #7	Replace Fire Engine #781		\$350,000				\$350,000
Special Districts	FD #7	Replace Fire Tender Truck #790			\$275,000			\$275,000
Special Districts	FD #8	Replace Fire Engine #881			\$350,000			\$350,000
Special Districts	FD #8	Replace Fire Engine #882			\$350,000			\$350,000
Special Districts	FD #8	Replace Fire Tender Truck #890					\$275,000	\$275,000
Special Districts	FD #8	Replace Fire Tender Truck #891					\$275,000	\$275,000
Special Districts	FD #9	Replace Fire Brush Truck #991		\$130,000				\$130,000
Special Districts	FD #9	Replace Fire Engine #982					\$350,000	\$350,000
Special Districts	FD #9	Replace Fire Engine #983	\$350,000					\$350,000
Special Districts	FD JT #2 RN-HV	Replace Fire Brush Truck #594				\$130,000		\$130,000
Special Districts	FD JT #2 RN-HV	Replace Fire Brush Truck #592				\$130,000		\$130,000
Special Districts	FD JT#1 RN-KM	Replace Fire Brush Truck #184		\$150,000				\$150,000
Special Districts	FD JT#1 RN-KM	Replace Fire Brush Truck #192				\$130,000		\$130,000
Special Districts	FD JT#1 RN-KM	Replace Fire Brush Truck #193			\$130,000			\$130,000
			\$ 885,000	\$ 1,315,000	\$ 1,740,000	\$ 650,000	\$ 1,400,000	\$ 5,990,000

Fire Brush Truck Replacement - Fire District No. 4

Total Capital Cost: \$130,000.00

Department: FD #4 Equipment
Type: Capital Equipment
Request Groups: Vehicles

Request description:

Fire Brush Truck #495 is a 1987 and

Capital Costs

	FY2024	Total
Vehicle Cost	\$130,000.00	\$130,000.00
Other		\$0.00
Total	\$130,000.00	\$130,000.00

Funding Source

	FY2024	Total
Special Equipment Fund	\$130,000.00	\$130,000.00
Special Equipment Reserve Fund		\$0.00
Operational Fund		\$0.00
Capital Outlay Fund		\$0.00
Debt		\$0.00
Other (Special Funds & Grants)		\$0.00
Total	\$130,000.00	\$130,000.00

Account Codes (Capital Costs):

070-8200-003	\$130,000.00
	\$130,000.00

Additional Information

New Purchase or Replacement Replacement
 New or Used Vehicle New Vehicle
 Useful Life 10 or more

Fire Tender Truck Replacement - Fire District No. 6

Total Capital Cost: \$275,000.00

Department: FD #6 Equipment
Type: Capital Equipment
Request Groups: Vehicles

Request description:

Fire Tender Truck #690 is a 1982 that was recommended to be replaced in 2007 but has been postponed due to limited available funding. This is scheduled to be replaced in 2024 but there may be budgetary constraints.

Capital Costs	FY2024	Total
Vehicle Cost	\$275,000.00	\$275,000.00
Other		\$0.00
Total	\$275,000.00	\$275,000.00

Funding Source	FY2024	Total
Special Equipment Fund	\$275,000.00	\$275,000.00
Special Equipment Reserve Fund		\$0.00
Operational Fund		\$0.00
Capital Outlay Fund		\$0.00
Debt		\$0.00
Other (Special Funds & Grants)		\$0.00
Total	\$275,000.00	\$275,000.00

Account Codes (Capital Costs):

071-8200-003	\$275,000.00
	\$275,000.00

Additional Information

New Purchase or Replacement	Replacement
New or Used Vehicle	New Vehicle
Useful Life	10 or more

Fire Brush Truck Replacement - Fire District No. 7

Total Capital Cost: \$130,000.00
 Department: FD #7 Equipment
Type: Capital Equipment
Request Groups: Vehicles

Request description:

Fire Brush Truck #793 is a 1985 that should have been replaced in 2010; it was not replaced due to budgetary constraints. This brush truck is currently still functional but should be replaced in 2024.

Capital Costs	FY2024	Total
Vehicle Cost	\$130,000.00	\$130,000.00
Other		\$0.00
Total	\$130,000.00	\$130,000.00

Funding Source	FY2024	Total
Special Equipment Fund	\$130,000.00	\$130,000.00
Special Equipment Reserve Fund		\$0.00
Operational Fund		\$0.00
Capital Outlay Fund		\$0.00
Debt		\$0.00
Other (Special Funds & Grants)		\$0.00
Total	\$130,000.00	\$130,000.00

Account Codes (Capital Costs):

072-8200-003 \$130,000.00
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\$130,000.00

Additional Information

New Purchase or Replacement Replacement
 New or Used Vehicle New Vehicle
 Useful Life 10 or more

Fire Engine Replacement - Fire District No. 9

Total Capital Cost: \$350,000.00

Department: FD #9 Equipment
Type: Capital Equipment
Request Groups Vehicles

Request description:

Fire Engine #983 is a 1994 that

Capital Costs

	FY2024	Total
Vehicle Cost	\$350,000.00	\$350,000.00
Other		\$0.00
Total	\$350,000.00	\$350,000.00

Funding Source

	FY2024	Total
Special Equipment Fund	\$350,000.00	\$350,000.00
Special Equipment Reserve Fund		\$0.00
Operational Fund		\$0.00
Capital Outlay Fund		\$0.00
Debt		\$0.00
Other (Special Funds & Grants)		\$0.00
Total	\$350,000.00	\$350,000.00

Account Codes (Capital Costs):

075-8200-003	\$350,000.00
	\$350,000.00

Additional Information

New Purchase or Replacement	Replacement
New or Used Vehicle	New Vehicle
Useful Life	10 or more